**VILLAGE BOARD OF TRUSTEES**

**MEETING**

 **AUGUST 21, 2023**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Johanna Kelley

EXCUSED: Blake Maras

OTHERS: Vince Luce, Becki Paternosh, Ed LeBarron, Corbin Meleen, Andrew Webster, Erin Schuster, Chris Reese, Marybelle Beigh, Bonnie Rae Strickland, Don McCord, Dave Haskin, Richard Baideme, Diana & George Holt, Kate & Steve Mayer, Ed & Ann Kneer, Steph Blount, Ed Slate, Adam Duckett

 **MAYOR/BOARD**

**The Mayor introduced the *Guidelines for Public Comment Procedure* which was given out to the members of the public in attendance and was approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and**

 **was carried unanimously.**

This process will be adhered to from this point on for the future.

WATER SUPPLY AGREEMENT

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to table discussion on the Water Supply Agreement following discussion with the Department of Public Works Advisory Board.**

SCHEDULE PUBLIC HEARING

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to schedule a Public Hearing for**

**Local Law #4-2023/Moratorium for September 5, 2023, at 7:00 p.m.**

SCHEDULE PUBLIC HEARING

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to schedule a Public Hearing for Local Law #5-2023 to Amend the Curfew Law, for September 18, 2023 @ 7:15 p.m.**

ANNUAL GRAPE & WINE FESTIVAL

**The board made a motion to approve permission to hold portions of the**

 **1st Annual Grape & Wine Festival September 2nd in Moore Park**

**from 10:00 a.m. to 5:00 p.m. to which the board agreed on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

MINUTES

**The board made a motion to approve the minutes of 7/17/23 and 8/14/23 by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously.**

**POLICE DEPARTMENT**

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

Chief Meleen noted they now have the new patrol car; a 2022 Dodge Charger.

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve the monthly report as it was given.**

**FIRE DEPARTMENT**

MONTHLY REPORT

**The Fire Department Report was approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

**RECREATION DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Recreation Department report.**

WELCH FIELD POOL UPDATE

Andrew Webster gave an update to the board regarding the various Welch Field Pool repairs thanks to Wayne Harrington’s assistance which allowed the pool to be open for the summer.

Andrew also noted the Summer Program has ended for this year.

**CODE ENFORCEMENT**

REQUEST EXECUTIVE SESSION - PERSONNEL

CODE OFFICE REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve the Code Office Report.**

**HISTORIAN**

REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve the Historian’s July Report.**

**PUBLIC WORKS DEPARTMENT**

REPORT

**The board made a motion by Trustee Einach seconded by Trustee Freifeld and was carried unanimously to approve the Public Works Department Report.**

STOP SIGN DISCUSSION

Ed LeBarron gave a brief overview regarding the letter request from a Village resident to consider creating a three-way stop. He would recommend this due to the high rate of speed that is an ongoing problem in that area, and they are currently in the process of addressing some of the issues on Bliss Street.

This requires a Public Hearing for *Modification to Streets and Sidewalks Local Law*.

**The Board mad a motion to schedule a Public Hearing to be held September 18th at 7:00 p.m. to modify the Local Law to include a three-way stop at Bliss and Spring Street which was approved on a motion made by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously.**

**WATER & SEWER DEPARTMENT**

VACATION CARRYOVER

**Erin Schuster requested to carry over 19 days’ vacation which was approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

EPA REVISION UPDATE

Erin explained that the EPA has revised their rule that now requires Water Departments throughout the country to identify the service liner material. This would refer to curb boxes that we would be required to identify, not only on the customer’s side, but also on the Municipal side.

Within the next year, following inspection by someone from the Water department, notices will be most likely hand delivered to each of the residents and businesses. These inspections will begin on the West side of the Village starting with Chestnut Street going one street at a time. All must be completed by October 16, 2024.

**The Water & Sewer Report was approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the Revenue & Expense Reports.**

REQUEST EXECUTIVE SESSION

**CLERK**

WARRANTS

**The following warrants were approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

**Sewer W#14 $36,402.35**

**Electric W#13 134,828.46**

**General W#12 111,963.36**

**Water W#16 33,098.26**

**General W#15 92,940.89**

**Electric W#15 180,124.71**

**General W#14 53,174.29**

**Electric W#16 41,471.75**

**Sewer W#16 45,935.12**

**Sewer W#17 34,376,05**

 **Water W#19 29,070.49**

 **Water W#18 16,542.26**

RETIREMENT NOTIFICATION

Code Officer/Zoning Officer, Bonnie Rae Strickland gave her resignation notice to the board for date ending March 14, 2024.

EXECUTIVE SESSION

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld to enter Executive Session to discuss Personnel issues.**

Following Executive Session, the board re-entered regular session.

ACTION

The following action was taken by the Executive Session.

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve for hiring Police Officer Collin Mower contingent upon a background check and screening.**

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the Union Memorandum of Agreement amending the general wage scale in the amount of $5.00/Hr. in reference to the Police Department.**

 **There being no further business to come before the board the motion was made to adjourn the meeting by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**