**VILLAGE BOARD OF TRUSTEES**

**REORGANIZATIONAL MEETING**

 **APRIL 3, 2023**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Blake Maras, Johanna Kelley

OTHERS: Becky Jackson, Becki Paternosh, Bonnie Rae Strickland, Don McCord, William Christ, Jim Wroda, Sandra Lutes, Kathy Johnston, Cason Gross, Jamie Johnson, Britt Mead, Dean Mead, Kathy Archer

 **MAYOR/BOARD**

**6:00 Mayor and Trustees to meet at Fire Hall prior to Board meeting.**

7:00 P.M. OPEN PUBLIC HEARING 2023-2024 PROPOSED GENERAL FUND BUDGET

The Public Hearing was opened to receive comments from the public. The hearing will run consecutively during the meeting.

7:15 P.M. OPEN PUBLIC HEARINNG FOR LOCAL LAW #3-2023/AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c

The Public Hearing was opened to receive comments from the public. The hearing will run consecutively during the meeting.

SWEARING IN MAYOR

Mayor Dennis Lutes was sworn in and signed the Oath book.

APPOINTMENT OF TRUSTEE

Mayor Lutes appointed new Village Board Trustee, Johanna Kelley.

WELCOME TO, AND OATHS OF OFFICE ADMINISTERED TO NEWLY APPOINTED TRUSTEE AND TWO RE-ELECTED TRUSTEES

ANNUAL APPOINTMENTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Annual Appointments as listed.**

VILLAGE OF WESTFIELD

 ANNUAL ORGANIZATIONAL MEETING

 APPOINTMENT LIST APRIL 3, 2023

UNIT OR NAME TERM THIS TERM EXPIRES

Village Administrator 2 years 2024

 Vincent E. Luce

Village Clerk 2 years2024

Vincent E. Luce

Village Treasurer-Financial Manager 2 years 2024

Rebecca Betts-Paternosh

Deputy Village Clerk

Rebecca Jackson 2 years 2024

Deputy Village Treasurer 2years2024

 Kyle Sunday

Deputy Mayor1 year2024

 Josh Freifeld

Village Attorneys1 year2024

Joel Seachrist, Esq.

Feldman Kieffer LLP (Labor Relations & HR)

 Matthew Feldman

Acting Justice1 year2024

Jerry LaPorte

Emergency Coordinator 1 year2024

Robert Genthner

Police Department Liaison: 1 year 2024

 Judy Einach

Public Works Department Liaison: 1 year 2024

 DPW Advisory

 Dennis Lutes

Electric Department Liaison: 1 year 2024

 DPW Advisory

Dennis Lutes

Water & Sewer Department Liaison: 1 year 2024

 DPW Advisory Dennis Lutes

Fire Department Liaison: 1year 2024

Blake Maras

Cable TV Liaisons*:*1 year

Vacant

Board of Ethics  2-year term 2025

 Vinny Sanzo

 Al Holbrook

 Vince Luce

Holiday Decorating/Beautification Committee

 Marilyn Hemmer Chair1-year term 2024

Department of Public Works Advisory Board

Todd Swanson Chair 5 years 2028

Steve Rudnicki 5 years 2027

James Simpson 5 years 2027

Dennis Lutes (Liaison) 1 year 2027

John Poshka 5 years 2025

Troy Winkelman 5 years 2026

Zoning Board of Appeals

Ronald Catalano, Jr. Chair 5 years 2024

John Hanmann 5 years 2028

Richard A. Koerner, Jr. 5 years 2028

William F. Christ 5 years 2028

Robert R. Mascaro 5 years 2028

Planning Board

Don McCord Chair 5 years 2025

Diana Holt 5 years 2027

Darlene Golibersuch 5 years 2027

Rick Mathews 5 years 2027

Tracy Bennett 5 years 2025

Westfield Development Corporation Liaison 1 year 2024

 Josh Freifeld

Harassment Prevention Committee 1 year 2024

 Vacant

 Judy Einach

Youth Recreation Commission

Roxanne Baideme 3 years 2026

Roger Miller 3 years 2024

Kayla Hotchkiss 3 years 2024

Stacy Holland 3 years 2025

Michele Shields 3 years 2025

 Don Paddock 3 years 2024

Recreation Department Board Liaison:

 Josh Freifeld 1 year 2024

Mayor as Claims Auditor 1 year 2024

Fair Housing Officer

 Village Clerk Vince Luce 1 year 2024

Tree Board

 Pete Holt 3 years 2025

 Jerry LaPorte 3 years 2025

 Don McCord 3 years 2025

 Bonnie Rae Strickland 3 years 2025

 Wendy Santilli 3 years 2025

 Stephanie Blount 3 years 2025

 *Official Designations*

*1. Meeting Time/Day 3rd Monday of each month. Except Holidays that fall*

 *on a Monday. In those instances, the meeting will be*

 *held the next day on Tuesday. All meetings begin*

 *at 7:00 pm and are held in the North Room of*

*Eason Hall unless otherwise designated*

*2. DPW Advisory Board Second Tuesday of each month or as*

 *needed, 6:30 pm at Eason Hall in*

 *upper hallway unless otherwise designated*

*3. Depositories Community Bank*

*Chase Bank; JP Morgan Chase; M & T Investment Group, NY Class*

*3. Official Newspapers The Westfield Republican*

*The Dunkirk Evening Observer*

*4. Mileage 58.5₵ per mile*

**RESOLUTIONS #4,5,6,&7-2023** **DESIGNATION OF FINANCIAL DEPOSITORIES,**

**ADVANCE APPROVAL OF CLAIMS, MILEAGE ALLOWANCE, ATTENDANCE AT SCHOOLS & CONFERENCES**

 RESOLUTION #4-2023

DESIGNATION OF FINANCIAL DEPOSITORIES

Whereas, the board of trustees has determined that Village Law '4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees does hereby designate the following institutions as depositories of all monies received by the Village Treasurer, Clerk, and receiver of taxes.

Names of Institutions:

 Community Bank

 Chase Bank

 JP Morgan Chase Bank

 NYClass

RESOLUTION #5-2023

ADVANCE APPROVAL OF CLAIMS

Whereas, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring of approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

RESOLUTION #6-2023

MILEAGE ALLOWANCE

Whereas, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

OW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees shall approve reimbursement to such officers and employees at the rate of 58.5 per mile.

RESOLUTION #7-2023

ATTENDANCE AT SCHOOLS AND CONFERENCES

Whereas, there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the relevant schools, conferences, meetings for the purpose of improving Village operations and

Whereas, it is determined by the board of trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

That the following officers and employees are hereby authorized to attend the following schools: Mayor, Board Members, Administrator/Clerk, Deputy Clerk, Treasurer, Deputy Treasurer and Superintendents; SCHOOLS: Mayors Conference in May; Fall Training School; Annual Highway Schools and any others that may fall into this category.

 BE IT FURTHER RESOLVED:

Any schools, conferences, meetings not described herein shall be reviewed and approved by the Village Administrator.

MINUTES

**The board made a motion by Trustee Maras, seconded by Trustee Einach and was carried unanimously to approve the minutes of 3/20/23 and Budget minutes of 3/27/23.**

**The Public Hearings were closed.**

ACTION TAKEN ON LOCAL LAW #3-2023AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve Local Law #3-2023**

ACTION TAKEN ON PROPOSED 2023-2024 GENERAL FUND BUDGET

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the 2023-2024 General Fund Budget.**

ELECTRICAL OUTAGE SCHEDULED FOR MAY 6TH AND MAY 13TH

There were concerns raised from some of the businesses along Main Street in Westfield that will be inconvenienced by this National Grid outage. The Mayor explained that it was necessary to complete this due to the condition of the infrastructure and would help alleviate it happening at a future unplanned time. It also allows us to simultaneously complete our repairs at that time.

**There being no further business to come before the board, the meeting was adjourned on a motion made by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.**