**BOARD OF PUBLIC WORKS ADVISORY MEETING**

**May 9, 2023**

MEMBERS Attending: Chairman - Todd Swanson, Steve Rudnicki, Jim Simpson, and Dennis Lutes

OTHERS: Andrew Thompson and Erin Schuster

MINUTES:  **A motion to approve the minutes of the 14 February 2023 meeting was made by Steve Rudnicki and seconded by Dennis Lutes. The motion was passed unanimously.**

OLD BUSINESS:

Andrew Thompson provided an update of on-going projects and activities of the Village DPW departments. Andrew noted that future work at the WPCF is dependent on additional grant funding.

For the Minton Reservoir/WTP pump station Andrew advised that H&K and Gerwitz & McNeil continued completing punch list items. He indicated as-built drawings and O&M manuals remain to be done. The groundwater/drainage issue remains a concern and the replacement of the roof panel and revising the grounding is still required. Work on the fluoridation upgrade began this week.

Andrew provided a summation of the work and power outage issues from the 6 May work on the Finley Rd. interconnection with Nat’l. Grid. National Grid reversed the phasing from what had been approved. This required some additional work and time for O’Connell. Andrew felt the work went well, other than this issue. The focus for this week is to get everything set for the second outage to complete the work. Regarding the pole structure replacement for the 115KV line, O’Connell is setting up to do this work during the outage on the 13th. Also the NYS Power Authority has work scheduled for the Bourne St. substation during the outage.

Andrew commented on the other Electric Dept. projects. They are still waiting for delivery of materials for the 2nd primary feeder to the Portage Substation. The new poles have been delivered. O’Connell has offered to help with 55’ poles which are longer than the Elec. Dept. can manage with their equipment. Power Systems Engineering has started on the long term planning. PSI is also to provide a proposal for the Bourne St. Substation upgrade design. Andrew noted that removal of the old transformers would be a major effort. Consideration to have a separate salvage contractor doing the work for the scrap value. Andrew is waiting for a list of consultants to consider for doing the study on a second primary feeder for the Village, using the grant from NYSERDA.

Regarding MRB Support Services, Andrew noted that work for Cottage, Academy and Bird Streets would require funding. Andrew indicated that a kick-off meeting for MRB’s Water System Master Plan is scheduled for 11 May.

MDA has completed the final design incorporating the RR review comments. Revisions have been sent back to the RR for their review. Advertisement and contract award are pending the RR review. A cost sharing meeting with Growers and Welch’s is still pending. The cost share is intended to be based on the percentage of flow from each party.

Andrew discussed a proposal from Power Systems Engineering (PSE) for developing long term system plans for the electric system, a load impact study. The intention is to look at the distribution system in regard to future mandates by the State to move toward “all electric”. As such, the request of John Tucker doing preliminary design for the Bourne St. Substation will be postponed until PSE completes their work.

REVIEW OF DEPARTMENT HEADS:

Public Works – General maintenance, seasonal work.

Electric Dept. – Working on new conductors along Rte. 20 East. Prep work for Finley Rd. outage on 13 May.

Water Dept. – normal operations and maintenance. Had repair to the 16” water main in the Gorge.

Sewer Dept. – normal operations.

NEW BUSINESS/OPEN DISCUSSION:

**Steve Rudnicki made the motion to adjourn, seconded by Jim Simpson and unanimously passed.**

The next Advisory Board meeting was rescheduled for June 13, 2023 at 6:30. The meeting will be held at the Electric Building.