**BOARD OF PUBLIC WORKS ADVISORY MEETING**

**November 14, 2023**

MEMBERS Attending: Chairman - Todd Swanson, Steve Rudnicki, John Poshka, and Dennis Lutes

OTHERS: Andrew Thompson, Erin Schuster

Note: The October meeting was held at the WPCF. A tour of the plant was provided by Rob Burgess, as neither Andrew nor Erin were available. No formal meeting was conducted and no minutes were written.

MINUTES:  **A motion to approve the minutes of the 12 September meeting was made by John Poshka and seconded by Steve Rudnicki. The motion was passed unanimously.**

OLD BUSINESS:

Andrew provided an update of on-going, and past projects, as well as the activities of the Village DPW departments. He noted that there is no change regarding the grant application prepared by MRB for future work at the WPCF. A decision is expected in Nov. or Dec.

For the Minton Reservoir/WTP pump station Erin advised that H&K and Gerwitz & McNeil have completed their work and all punch list items. He indicated as-built drawings and O&M manuals were submitted to the Engineer for review. There is a warranty issue related to one of the pump seals.

Regarding the Finley Rd. work, Andrew advised that O’Connell has submitted a claim related to the delay cost due to the error by National Grid on the phasing orientation. Andrew advised that there is still an issue with one of the switches. He stated that a refund from National Grid, approximately $60K, has not been received.

Andrew provided an update on the other Electric Dept. projects. He indicated that Ledge Creek Dev. had the ‘A’ frame partially completed for the Portage Substation. All the poles are in place. He will be coordinating to have the Hendrix consultant in to train and inspect while the conductors are installed. John Tucker completed testing on the vacuum breakers. Power System Engr. (PSE) completed their power model for the long term system planning. Andrew indicated they are running scenarios and should have feedback soon. Regarding the Bourne St. Substation transformer upgrades Andrew noted that the purchase order had been issued and the engineering/design had started. Andrew indicated that the NYSERDA RFP request to study feasibility of a second primary feeder was rebid with scope clarifications. He expected to hear back later this week.

Regarding MRB Support Services, another grant application for the work on Cottage and Academy Streets w/o water and sewer included has been submitted. MRB is currently in the data collection process for the Water System Master Plan.

Regarding the manhole replacement project at Growers, Andrew had forwarded e-mails at the end of October related to CSX approval for the work. The project was advertised and bid opening is scheduled for Dec. 6th. Pending review of the bids, final documentation and proof of insurance goes back to CSX. Andrew also noted that final discussions with Growers and Welches on cost sharing will occur after the contract amount is known.

The CGR report and recommendations will be discussed during future meetings.

Andrew discussed the fiber-optic owner/operator issue in more detail. He will continue to research issue for more information. He does have proposals from 2 other firms to do a study on the feasibility and funding was available from the County.

Regarding the Power factor letter to industrial customers, Andrew provided an update. The general feedback is positive.

REVIEW OF DEPARTMENT HEADS:

Public Works – Working on leaf collection, seasonal work.

Electric Dept. – Working on new conductors for English and Pearl Streets.

Water Dept. – operations, grape harvest complete.

Sewer Dept. – operations, grape harvest complete.

NEW BUSINESS/OPEN DISCUSSION:

Andrew commented on the letter received from NYSDEC regarding SPDES compliance. He noted that the results over the past year were less than the action level, therefore no further toxicity testing was required until 2027.

**John Poshka made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.**

The next Advisory Board meeting is rescheduled for December 12, 2023 at 6:30.