Please print, complete and mail or deliver this form to:

Village of Westfield 23 Elm Street Westfield, NY 14787

## **COMPLAINT REPORT**

To be completed for all personal or telephone complaints regarding any Village operated or regulated services.

Date:		Time:				
Received By:						
Complainant:						
Address:						
Phone:						
Department:		Electric			_Street	
Nature of Complaint:						
Complainant's Signature:					Date:	
Referred to:						
Action taken:						

Original: File/Clerk's Office
Copies: Dept. Supervisor
Dept. Liaison