

PUBLIC HEARING
Town of Westfield
November 2nd, 2016
(Town of Westfield 2017 Preliminary Budget)

Supervisor Bills called the public hearing to order at 7:20pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Don Eno	Randy McNeal	Tom Tarpley
Deputy Sup:	David Brown	Marion Eno	Ed Kneer	
Councilmen:	Raymond Schuster	Nancy Walker	Dave Cochran	
	James Herbert	David Walker	Theresa Cochran	
	David Spann	Ann Kneer	David Haskin	

Supervisor Bills explained that the Public Hearing was being held to hear all persons in regard to the proposed 2017 Budget for the Town of Westfield. The total proposed Tax Levy is \$811,956 (amount to be raised by taxes). The tax rate for Town and Village residents is \$2.90 per \$1,000 of assessed property value.

Supervisor Bills explained that the Town of Westfield will increase the amount paid to the Village to \$10,000.00 for Westfield Fire Protection Equipment fund.

There being no further business, Deputy Supervisor David Brown moved and Councilman David Spann seconded the motion that the public hearing be closed at 7:25pm. This was unanimously approved.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk

PUBLIC HEARING
Town of Westfield
November 2nd, 2016
(Special Assessment Roll for Improved Districts)

Supervisor Bills called the public hearing to order at 7:26pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Don Eno	Randy McNeal	Tom Tarpley
Deputy Sup:	David Brown	Marion Eno	Ed Kneer	
Councilmen:	Raymond Schuster	Nancy Walker	Dave Cochran	
	James Herbert	David Walker	Theresa Cochran	
	David Spann	Ann Kneer	David Haskin	

Supervisor Bills explained that 2017 annual water and sewer charges for Town residents in Improved Districts were published in the Observer.

Charges are added to Town / County Tax Bills which come out in January each year. There being no further business, Councilman Raymond Schuster moved and Deputy Supervisor David Brown seconded the motion that the public hearing be closed at 7:31pm. This was unanimously approved.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk

TOWN BOARD MEETING
Town of Westfield
November 2nd, 2016

The regular meeting of the Town Board was called to order at 7:32pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Don Eno	Randy McNeal	Tom Tarpley
Deputy Sup:	David Brown	Marion Eno	Ed Kneer	
Councilmen:	Raymond Schuster	Nancy Walker	Dave Cochran	
	James Herbert	David Walker	Theresa Cochran	
	David Spann	Ann Kneer	David Haskin	

Pledge of Allegiance

Councilman James Herbert made the motion to waive the reading of the October 5 and October 18th, 2016 minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilman David Spann seconded the motion. The motion was carried unanimously.

The Town Clerk's report together with a check in the amount of \$2,326.47 representing fees for the month of October 2016 was turned over to the Supervisor. State and County agencies received checks totaling \$591.58.

The Supervisor's report is as of September 2016 follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>MM Balance</u>
Gen. A	\$634,392.59	\$430,540.44	\$16,118.41	945,114.72
Gen B	76,431.51	63,365.13	75.18	73,862.29
Hwy DA	311,586.23	289,255.23	385.59	370,949.90
Hwy DB	234,674.56	389,828.18	737.64	70,983.92
FP SS1	23,629.02	23,873.20	-0-	4,009.27
FP SW1	15,613.06	16,777.07	-0-	43,966.43
EWSW2	58.70	-0-	-0-	53,517.23
SHSW3	4.27	30.53	-0-	3,879.66
ER20SW4	1,957.44	-0-	-0-	6,781.43
BSW5	50,958.95	41,391.74	-0-	19,631.44
Wfd. Fire	54,059.95	-0-	-0-	54,658.86
Sherm. Fire	9,860.02	9,788.27	-0-	179.99
Totals:	\$1,413,226.30	\$1,264,849.79	\$17,316.82	\$1,647,535.14

The Dog Warden's report for October 2016 was received and placed on file.

The Fire Department Report for September and October 2016 was received and placed on file.

The Historian's report for October 2016 was received and placed on file.

The Town Court report for October 2016 was received and placed on file.

Highway:

- Supervisor Bills spoke on behalf of the Highway Superintendent and highlighted on current projects which included mowing, assisting the Village with paving, and completion of the Barcelona Hamlet project. The Town clerk has not yet received a Highway Superintendent report for October 2016.

Code Enforcement:

- The Code Enforcement Officer submitted a written report for November 2016 highlighting 9 permits issued in the Town. Several courtesy letters were sent to homeowners for property maintenance issues. The Zoning office is also working to alleviate several ongoing issues with properties.

Barcelona Harbor:

- Supervisor Martha Bills and Councilman James Herbert met with the Army Corps of Engineers on Tuesday November 1, 2016 on a course of action to move forward with repairing the breakwall. The timeframe for completion will be approximately six weeks and is weather dependent.

Public Comment:

- Ed Kneer asked about Bentley Tree Service and whether there was any new information. Supervisor Bills responded that the Town Board, Attorney Joel Seachrist and Code Enforcement Officer, are gathering together information to present to the Planning board. The next Planning board meeting is scheduled for Wednesday November 9, 2016 at 4:00pm.
- Don and Marion Eno asked about the status of water for East Lake Road.

Supervisor Bills made the following announcements:

- Fall Planning and Zoning Conference (10 Nov 2016)
- Christmas in the Village Weekend (18, 19, 20 Nov 2016)

Old Business:

- Supervisor Bills discussed the completion of the Hamlet project that was completed by October 31, 2016.
- Waiting for a letter of conditions from USDA-RD for Shorehaven Water Project.
- Applications are also being considered for E. Lake Rd and West Main Rd water districts.

New Business:

Deputy Supervisor David Brown offered the following resolution and moved for its adoption

Resolution No. 49 of 2016
Adoption of 2017 Town of Westfield Budget

BE IT RESOLVED, the Town Board of the Town of Westfield hereby approves and adopts the 2017 Preliminary Budget as presented as the 2017 Town Budget.

This was seconded by Councilman Raymond Schuster. Voting was as follows: Supervisor Martha Bills, aye; Deputy Supervisor David Brown, aye; Councilman Raymond Schuster, aye; Councilman David Spann, aye; Councilman James Herbert, aye

Councilman Raymond Schuster offered the following resolution and moved for its adoption

Resolution No. 50 of 2016
Town of Westfield
Approve the Special Improvement District Rolls

WHEREAS, the Town Board of the Town of Westfield, Chautauqua County, has completed an assessment schedule in connection with the proposed capital budgets, operation and maintenance charges, rates and/or rents to be levied and charged against those properties within the Special Improvement Districts in the Town of Westfield during the calendar year 2017, and has filed the same with the Town Clerk, and

WHEREAS, the Town Board caused due notice of the completion of said assessment schedule and of the time and place wherein the Town Board would meet to hear and consider any objections to said assessment schedule, to be duly published according to law, and

WHEREAS, the Town Board did meet at Eason Hall, 23 Elm Street, Westfield, New York on November 2, 2016, the time and place specified in said notice and heard and considered all objections to said assessment schedule,

THEREFORE, BE IT RESOLVED, that the said assessment schedule for 2017 be and the same is hereby affirmed and adopted as originally proposed and filed in the office of the Town Clerk of the Town of Westfield.

This was seconded by Deputy Supervisor David Brown. Voting was as follows: Supervisor Martha Bills, aye; Deputy Supervisor David Brown, aye; Councilman Raymond Schuster, aye; Councilman David Spann, aye; Councilman James Herbert, aye

Councilman David Spann offered the following resolution and moved for its adoption

Resolution No. 51 of 2016
Town of Westfield

Supervisor is authorized to solicit a proposal from Municipal Solutions in preparing a grant application to U.S.D.A. Rural Development for the East Lake Water Benefit District project.

RESOLVED that the Supervisor is authorized to solicit a proposal from Municipal Solutions, Inc., 62 Main Street, LeRoy, New York, for assistance in preparing a grant application to U.S.D.A. Rural Development for the East Lake Water Benefit District project, and she is further authorized to enter an agreement with Municipal Solutions for such

assistance if the cost does not exceed \$3000.00.

This was seconded by Councilman James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Deputy Supervisor David Brown, aye; Councilman Raymond Schuster, aye; Councilman David Spann, aye; Councilman James Herbert, aye

Deputy Supervisor David Brown offered the following resolution and moved for its adoption

Budget Resolution No. 02 of 2016

Town of Westfield

Authorizing the Financial Officer to move funds for final payment of Highway Department Truck.

Authorizing the Financial Officer to move \$59,750.50 from Fund balance (DA-599) to the Equipment line (DA-5130.200), to make a final payment for the purchase of a Freightliner, 114SD, a ten-wheel, heavy-haul truck.

2016 Budget Revisions

Revision Description	Increase	Decrease
	Expenditures	
Revenues		
DA Funds (Town-wide)		
DA599 Fund Balance	59,750.50	
DA5130.200 Machinery-Equipment		59,750.50
Total DA Fund		

This was seconded by Councilman Raymond Schuster. Voting was as follows: Supervisor Martha Bills, aye; Deputy Supervisor David Brown, aye; Councilman Raymond Schuster, aye; Councilman David Spann, aye; Councilman James Herbert, aye

Warrants dated November 2nd, 2016 (voucher #'s 245-297) in the amount of \$179,370.05 were drawn on the following funds:

General	\$84,159.20	Shorehaven Water Project	\$15.04
General Part-Town	\$11,820.49	Forest Park Sewer	\$19.38
Highway	\$77,606.85		
Highway Part-Town	\$5,749.09		

These were presented and audited by the board members. Supervisor Martha Bills moved and Councilman Raymond Schuster seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilman Raymond Schuster, aye; Deputy Supervisor David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye.

The next Town Board Meeting is scheduled for Wednesday, December 7th, 2016 @ 7:30pm.

There being no further business, at 8:36pm Supervisor Martha Bills moved and Deputy Supervisor David Brown seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,

// original signed //
Andrea L. Babcock, Town

Clerk