

VILLAGE BOARD OF TRUSTEES
BUDGET SESSION MINUTES
March 7, 2016

Mayor Michael VandeVelde presiding

MEMBERS: Rob Cochran, Mike Catalano, Dave Brooker, Al
Holbrook

OTHERS: Vince Luce, Becki Paternosh, Andrew Thompson, Rob
Genthner, Darlene Golibersuch, Tom Tarpley, Jill Santi

MAYOR/BOARD

DPW ADVISORY BOARD

The board approved the appointment of Troy Winkelman to the DPW Advisory Board to fill the vacancy left by Jerry LaPorte, by Trustee Cochran, seconded by Trustee Brooker, with Trustee Catalano abstaining, the motion was carried.

RESOLUTION #2-2016 SEQRA FOR WATER IMPROVEMENT PROJECTS

The board made a motion to approve the following Resolution by Trustee Brooker, seconded by Trustee Cochran and was carried unanimously.

**SEQRA NOTICE OF INTENT TO SERVE AS LEAD AGENCY
FOR THE VILLAGE OF WESTFIELD WATER SYSTEM IMPROVEMENTS**

Whereas, the Village has proposed replacement and improvements to the water system including the replacement of water main on various Village streets, improvements to the Bliss Street booster pump station, replacement of the Chautauqua Creek intake line, various water treatment plant improvements, and installation of the chlorine booster pump station.

Whereas, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the Village intends to serve as Lead Agency for SEQRA review of this Action and will determine if the proposed action will have a significant effect on the environment; and

Whereas, the Lead Agency will undertake a coordinated review of this proposed action.

Now Therefore Be It Resolved, that the Village hereby designates its intention to serve as Lead Agency for the proposed action and will circulate Lead Agency Notice along with Part 1 of the Long Form Environmental Assessment Form and any other supporting documentation to all Involved Agencies. These agencies shall be given 30 days from the mailing of the Lead Agency Notice to consent. Interested Agencies will be given notice, but not required to consent pursuant to 6 NYCRR Part 617.6.

POLICE BUDGET (7:21 p.m.)

Chief Genthner reported that he will be losing one of his Part Time Officers and possibly also his Full Time Officer, Justin Peterson, who is awaiting word from the Erie County Sheriff's Department. He requested to have put into his budget for first year patrolman into the budget which is the reason it is lower this year from last year. He is requesting the Treasurer, if he does stay we need to put \$1,000 more into the budget. He was unsure whether to put in the \$10,000 or not, it was agreed it should probably be put in.

General Equipment decrease by \$1,420

Insurance Expense raise by \$500

Highway Signs raise by \$200

Education and Training raise by \$500; To send Mike Foti to training which he is paying for the course himself. We would pay for the hotel, mileage and food.

NEW PATROL CAR

Request to purchase a 2016 Ford Taurus at a price of \$25,194. Take the old equipment out of 2013 Ford to place into the new car. He suggested taking the Dodge out. Move the 2013 down to use as our spare car for the Crossing Guard for use at the School and use the Dodge as surplus.

If he is unable to get the vehicle, he would need to add at least \$5,000 into the vehicle repair maintenance fund. He would like to keep that spare car just in case one of the other cars gets wrecked.

Any requests for an SRO Position. No.

He is not figuring on purchasing any radios in this budget.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

CODE ENFORCEMENT

The Mayor noted that Assessor Bonnie Rae Strickland would be *standing in* as Code Officer to help out for approximately 2 weeks until some other course of action is decided upon. She is Certified to do so.

The question was asked as to where the expense comes from for Bonnie Rae's assistance. She is paid for by the Town and then our share comes out of Miscellaneous.

The Code Officer's hours for the month were usually around 80-85 hours, and Bonnie Rae put in two or three hours a week.

TREASURER

Amounts in Reserve are the same as last year

Miscellaneous is increased to \$3,500

Training is decreased by \$200

Fire Inspection fees are decreased based on what was done in the prior year, we have never reached the amount that was given to her by Jim Pacanowski a few years ago

Added in the cost of an update for an appraisal with the cost shared among the funds. Last appraisal done was in 2001, we update it yearly but have not done so in the last few years because the budget has been so bad but if we do not have it completed they are not going to certify us again.

Library insurance; budgeted 3% increase

Library had asked for \$1,500 increase last year and another one this year, have kept some of the other organizations at the same level

McClurg remained the same

Retirement is finally coming down, which helped with the budget

Worker's Comp. came down as well

In the Police budget we thought we had a full time officer leaving and we were replacing with a part time officer and a savings of \$10,000. Now unsure if he will be leaving so that \$10,000 needs to be put back in

Court miscellaneous expense; increased last year. They had a Grant and needed \$2,000 for records retention and destruction, that is a possible cut that can be made To reach the tax cap we need to cut \$67,200 from where we are right now which does not include the \$10,000 that would have to be added back into the Police Budget.

For the Police Car and Eason Hall Repairs we could borrow back from the Electric Fund, pay half this year and half next year.

Fire Department; has \$40,000 in their budget for radios. The board approved for taking it out of the Reserve, we went out to permissive referendum. That is a big amount of that \$67,000. Bunker gear; they have been replacing two sets a year and he requested to increase it to 3, could save \$3,000 by cutting it back to two sets.

Building Repairs and Maintenance at the Fire Hall; increased two years ago for doors, brick re-pointing; last year it was left the same for roof repair.

Union got the 30¢/hour increase, but Supervisors did not, that would amount to the \$3,000. The total of that we are within \$150 of what we need. These are just suggestions. Any other cuts can be made if recommended.

Regarding the Budget meeting schedule. The Mayor will be out of Town the third Monday of March which is our regular budget meeting too. The Treasurer will be out of town the first Monday of April. Would like to be there and do the approval on the last Monday of March. So there would be nothing to do with the budget at the regular meeting on the 21st. Would prefer to do the budget approval on March 28th.

Discussion about fee for garbage bags.

There was a brief discussion regarding Recreation Department programs and raising the cost of these.

Tom Tarpley requested a total proposed budget figure from each of the departments and whether that is a decrease or an increase from last year's budget. That figure could be figured out and will get it to him.

CLERK

Increases to Records Management Expense. There are a large amount of records in the basement of the Eason Hall which need to be destroyed (Shred-It).

Law; keep the same; \$5,000

Election Inspectors; goes down every year

Eason Hall Building Roof needs replacement

Amount in reserve of \$28,000 to offset that expense

Carpeting needs replacement as well; \$5,000

Comprehensive Plan expense has been '0' for several years

WDC may be applying for a grant to assist with the Comprehensive Plan

ELECTRIC DEPARTMENT

The request was made for permission to go to bid for directional drilling for Thruway Underground Work at Persons & McKinley Road which was approved on a motion made by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

We are awaiting a right-of-way agreement which is being drawn up by Joel Seachrist for the resident on Persons St.

AWARD 38kV BREAKERS FOR BOURNE ST. SUBSTATION

The board made a motion to approve awarding the bid for the 38kV breakers for Bourne St. Substation to Siemens with a bid of \$54,097.80 by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

Other bids received were from WESCO in the amount of \$65,872 and Schneider Electric in the amount of \$59,350.

The motion was made to enter into Executive Session by Trustee to discuss Personnel by Trustee Cochran, seconded by Trustee Brooker and was carried unanimously.

EXECUTIVE SESSION

The motion was made to close the Executive Session and return to regular meeting by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

ACTION

Action taken is as follows:

The board made a motion to approve hiring of Matthew Hettenbaugh as P.T. Police Officer by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

Trustee Brooker inquired if there could be some sort of emergency warning system for our residents if there should be a hazardous spill. Perhaps some sort of tone on the fire horn like an air raid siren or something like that.

Al explained the system that is there had speakers on the tower and they used those initially which had the capability of being a Public Address system. Each truck does have a P.A. system on it.

There being no further business to come before the board the Budget Session was adjourned on a motion made by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.