

VILLAGE BOARD OF TRUSTEES
FEBRUARY 16, 2016 MINUTES

Mayor Michael VandeVelde presiding

MEMBERS: Rob Cochran, Mike Catalano, Dave Brooker, Al
Holbrook

EXCUSED: Dave Brooker

OTHERS: Becky Jackson, Rob Genthner, Jim Pacanowski,
William H. Bills, Jeff Luce, Dave Carr, Jill Santi, Bruno
Bruni, Dave Haskin, Ed Kneer, Andrew Webster,
Ann Kneer, Jeff Beadle, Tina Fermier, Jim Hamilton,
Sandy Johnston, Bonnie Stratton, Mark Fielding

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the 1/18/16 and 2/4/16 minutes by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

IRS MILEAGE RATE DECREASE

The board made a motion by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously to approve lowering the mileage rate to .54¢ per mile effective beginning January 1, 2016 as per the IRS announcement.

RESOLUTION #1-2016

SHARED HIGHWAY SERVICES C & D ADDENDUM

The Shared Highway Services contract of Chautauqua County municipalities that is in effect as of July 1, 2013, is hereby amended to include the following provisions that will be applicable amongst and between those municipalities that have approved and executed this addendum:

1. Credits for Tipping Fees for C&D Waste. Commencing with calendar year 2013, each participating town and village in the Shared Highway Services C&D addendum shall receive an annual credit for tipping fees of eighty (80) tons of C&D waste at the County Landfill, including asbestos containing materials (ACM), which approximates the disposal tonnage for one (1) two-family home. If choosing to participate in this addendum arrangement, the cities of Jamestown and Dunkirk shall annually receive four (4) credits and two (2) credits, respectively. The credit will not be available for C&D waste generated from

structures that were previously owned and utilized for municipal purposes by the participating town, village, or city.

2. Use of Credits. In order to obtain optimal use of the credits and minimize impact on the County landfill's operations, each municipality shall be allowed to save its credits for a period of up to three (3) years, and may "loan" its credit(s) to another municipality for a current project in exchange for future credits of equal value. It will also be permissible for a municipality to exchange its credit for shared services assistance from another municipality under the Shared Highway Services agreement, but the credits cannot be "sold" for cash to another municipality.

3. Notice to County Landfill. Participating municipalities shall be required to make a "reservation" for disposal of demolition material utilizing their credit(s) and/or acquired credit(s), and shall advise Landfill staff of the year and source of their credit(s) to be utilized. The County should be notified at least two (2) weeks in advance of the desired date for disposal, and a longer period of notice should be planned where multiple credits are combined for one disposal event. Participating municipalities shall follow the protocol steps attached hereto as Appendix A to arrange each disposal event.

4. Other. Except as modified herein, all terms and conditions of the existing Shared Highway Services agreement shall remain in full force and effect. This addendum shall become effective upon execution, and copies of this addendum shall be filed with the Chautauqua County Department of Law. No shared services or other activities pursuant to this addendum shall be conducted until the municipality has sent a copy thereof to the Chautauqua County Department of Law.

REQUEST EXECUTIVE SESSION TO DISCUSS UNION NEGOTIATIONS

POLICE DEPARTMENT MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 29.25 hours by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

FIRE DEPARTMENT MONTHLY REPORT

The board made a motion to approve the Monthly Report as presented by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

FIREMEN'S 2017 CONVENTION

Ed Kneer was introduced as the Chairman of the 2017 Firemen's Convention, William H. Bills is the co-chairman. Ed will get together with Chief Genthner at some later date to coordinate their progress.

NEW MEMBERS

The board made a motion to approve new member, Ryan Norton by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

The board also made a motion to approve new member Tasha Schrader by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

RESCUE UPDATE

Chief Bills noted that there is now a working committee with Trustee Mike Catalano attending the meetings as well as Town Board Member Dave Brown. The next meeting will be next Thursday prior to the Officer's meeting to bring everyone up to speed as to what point they are at and make some decisions and to get a direction moving forward as to what they want to accomplish.

RECREATION DEPARTMENT

MONTHLY REPORT

The board made a motion to approve the Monthly Report by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

NEW MEMBERS

The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to approve two new members Aaron Resnick and Stacy Holland.

CODE ENFORCEMENT

MONTHLY REPORT

The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to approve the Monthly Report as presented.

HISTORIAN

MONTHLY REPORT

The board made a motion to approve the Historian Monthly Report by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 50.75 hrs. by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 55.6 hours by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously to approve the Monthly Report and Overtime Report of 6.25 hours.

APPROVAL TO HIRE WENDEL

The board made a motion by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously to approve the hiring of Wendel for additional WPCF design services.

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve the Monthly Report and Overtime Report of 10.20 hours.

PERMISSION TO GO TO BID

The board made a motion to approve going to bid for PLC Control Panel by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

TREASURER

APPROVAL OF DECEMBER FINANCIALS

The board made a motion to approve the December Financials by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

REQUEST PERSONNEL SESSION TO DISCUSS PERSONNEL

CLERK

WARRANTS

The board made a motion to approve the following warrants by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

Sewer	#42	\$32,653.67
Electric	#38	244,042.88
Water	#41	13,199.10
Sewer	#41	116,120.70
General	#40	52,711.48
Capital	#15	108.70
Electric	#40	85,597.22

General		#42	34,530.07
Sewer	#44		36,882.70
Water	#44		12,190.40

WACS REQUEST FOR 5K WALK/RUN

A request was received from the School to do a 5k Walk/Run benefit. The board recommended that should be worked out with Police Chief Rob Genthner for further direction with scheduling.

ELECTRIC DEPARTMENT

In the back room at the Electric Department there are fuses which have exceeded their lifespan by about 20 years. Jon Tucker has suggested this is something that needs to be addressed. The cost estimates are over a million dollars. It may be done as a Capital Project.

VILLA DRIVE

Villa Drive residents voiced concern as to the water problem they are experiencing. It was recommended to have Attorney Joel Seachrist examine this issue to ascertain how to proceed.

DPW ADVISORY BOARD MEETINGS

DPW Advisory Board member Mike Catalano noted that the Advisory Board meetings have been moved to Tuesdays.

The Advisory Board suggested that if no Tree Study is received from Bruce Robinson by the next Advisory Board meeting that the Village Board reject the Contract and go with someone else.

The board made a motion to enter into Executive Session to discuss Personnel on a motion made by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.

EXECUTIVE SESSION

Following Executive Session the board made a motion to adjourn back to regular session by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

ACTION

Action taken as a result of the Executive Session is as follows:

The board made a motion to approve the terms and conditions of the tentative agreement between the Village of Westfield and the IBEW by Trustee Holbrook seconded by Trustee Cochran and was carried unanimously.

The board made a motion to approve an increase for Crossing Guard Randy Edwards to \$9.00/Hr. by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

The board made a motion to deny the request for approval of James Ruch into the Fire Department by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

The board made a motion by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously to settle the grievance of Marie Edwards in the amount of \$1,458.24.

The board agreed to give Marie Edwards a .45¢/hr. raise to take over some of the responsibilities of the Electric Department by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

There being no further business to come before the board the meeting was ended at 8:50 p.m. on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

Respectfully Submitted by:

Vincent E. Luce
Administrator/Clerk