

**VILLAGE BOARD OF TRUSTEES  
MARCH 20, 2017 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Jill Santi, Rob Cochran, Mike Catalano, Al Holbrook

OTHERS: Vince Luce, Becki Paternosh, Rob Genthner, Bonnie Rae Strickland, Andrew Webster, Andrew Thompson, Erin Schuster, Ed LeBarron, Tom Tarpley, Louise Quick, Ann Kneer, Madisan Raynor

**MAYOR/BOARD  
MINUTES**

**The board made a motion to approve the 2/22, 3/6, and 3/13 minutes by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.**

**MEUA RESOLUTION #5-2017**

**The board made a motion to approve the following Resolution by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.**

WHEREAS, the Village of Westfield, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 12 and April 13, 2017 to be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that DPW Director, Andrew Thompson, be and is hereby designated as the accredited delegate of the Village of Westfield, New York.

**REQUEST FOR EXECUTIVE SESSION TO DISCUSS LITIGATION**

The Mayor mentioned the Village will partner with CHRIC and WDC going on to Phase II of the Main Street Grant Program.

**POLICE DEPARTMENT**

**MONTHLY OVERTIME REPORT**

**The board made a motion to approve the Monthly Report and Overtime Report of 45 hours by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.**

**P.T. OFFICER RESIGNATION**

**The board made a motion to accept the resignation of Police Officer Nicholas Anderson by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.**

**FIRE DEPARTMENT  
MONTHLY REPORT**

**The board made a motion to accept the Fire Department Monthly Report as read by the Mayor on a motion made by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.**

**RECREATION DEPARTMENT  
MONTHLY REPORT**

**The board made a motion to approve the Program Report on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.**

**RESIGNATION**

**The board made a motion to accept with regret the resignation of Carol Reynolds effective 3/31/17 on a motion made by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.**

**CODE ENFORCEMENT  
MONTHLY REPORT**

**The board made a motion to accept the Monthly Report by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.**

**HISTORIAN  
MONTHLY REPORT**

**The board made a motion to approve the Monthly Report by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.**

**PUBLIC WORKS  
MONTHLY/OVERTIME REPORT**

**The board made a motion to approve the Public Works Monthly Reports for both January with Overtime of 45.70 hrs. and February with Overtime of 9 hrs. by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.**

**DISCUSS MCCLURG ST. PARKING**

Following discussion, it was recommended to keep the parking as parallel rather than diagonal on McClurg Street and to go ahead with the repair/replacement of the damaged sidewalks.

**WATER DEPARTMENT  
MONTHLY AND OVERTIME REPORT**

**The board made a motion to approve the Monthly Report and Overtime Report of 34.3 hrs.by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.**

The Mayor and board congratulated Erin on achieving his 4A Wastewater Treatment Plant Operator status.

## **SEWER DEPARTMENT**

### **MONTHLY AND OVERTIME REPORT**

**The board made a motion to approve the Monthly Report and Overtime Report of 5.4 hours by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.**

### **WPCF PROJECT CHANGE ORDER #3**

**The board made a motion to approve the WPCF Project Change Order #3 in the amount of \$24,778 by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.**

## **ELECTRIC DEPARTMENT**

### **MONTHLY OVERTIME REPORT**

**The board made a motion to approve the Monthly Report and Overtime Report of 21.2 hours by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.**

### **ELECTRIC DEPT. WINDOW REPLACEMENT BID**

**The board made a motion to award the Electric Department Window Replacement Bid to Empire in the amount of \$79,884 by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.** The other bid received was from Stirling Bridge in the amount of \$113,557.

### **ENGLISH ST. SUBSTATION PROJECT CONSTRUCTION WORK**

**The board made a motion to approve the English St. Substation Project Construction Work bid Item #1 to O' Connell Electric in the amount of \$114,216 by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.** The other bids received were from Ferguson Electric in the amount of \$132,000 and Thayer Power at \$232,304.

### **PURCHASE OF FORKLIFT**

**The board made a motion to approve the purchase of a forklift at NYS Contract Pricing of \$23,480, and to share with the WPCF when theirs becomes undependable on a motion made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.**

## **TREASURER**

### **MONTHLY AND OVERTIME REPORT**

**The board made a motion to approve the Treasurer's Monthly Report and Overtime Report for 2.2 hours by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.**

### **JANUARY/FEBRUARY FINANCIALS**

**The board made a motion to approve the January and February Financial statements by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.**

**CLERK**

**WARRANTS**

**The following warrants, excluding the invoice from Jack's Welding, were approved on a motion made by Trustee Catalano, seconded by Trustee Santi and was carried.**

<b>General</b>	<b>W#44</b>	<b>\$27,085.77</b>
<b>Electric</b>	<b>W#40</b>	<b>169,121.32</b>
<b>Water</b>	<b>W#46</b>	<b>13,222.79</b>
<b>Sewer</b>	<b>W#46</b>	<b>21,392.77</b>
<b>Capital</b>	<b>W#23</b>	<b>66,636.32</b>
<b>General</b>	<b>W#46</b>	<b>28,415.86</b>
<b>Electric</b>	<b>W#42</b>	<b>319,554.10</b>
<b>Electric</b>	<b>W#43</b>	<b>269,385.00</b>
<b>Water</b>	<b>W#49</b>	<b>7,812.80</b>
<b>Sewer</b>	<b>W#49</b>	<b>43,446.38</b>
<b>Capital</b>	<b>W#24</b>	<b>61,645.05</b>
<b>Water</b>	<b>W#48</b>	<b>11,197.50</b>
<b>Sewer</b>	<b>W#48</b>	<b>16,700.31</b>

**The invoice from Jack's Welding was approved on a motion made by Trustee Holbrook, seconded by Trustee Cochran and was carried with Trustee Catalano abstaining from the vote.**

A reminder to everyone that Election day is tomorrow noon until 9:00 p.m.

**EXECUTIVE SESSION**

**The board made a motion to enter into Executive Session to discuss Litigation by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.**

Following discussion, the Executive Session was ended and the board re-entered regular session.

**ACTION**

There was no action taken as a result of the Executive Session.

**There being no further business to come before the board the meeting was ended on a motion made by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.**

Respectfully Submitted by:

Vincent E. Luce  
Administrator/Clerk