

VILLAGE BOARD OF TRUSTEES
03/21/16 MINUTES

Deputy Mayor Robert Cochran presiding

MEMBERS: Mike Catalano, Dave Brooker, Al Holbrook

EXCUSED: Mayor Michael VandeVelde

OTHERS: Vince Luce, William H. Bills, Andrew Thompson, Marybelle Beigh, Ed LeBarron, Becki Paternosh, Bonnie Rae Strickland, Andrew Webster, Erin Schuster, Tom Tarpley, Jill Santi, David Haskin, Chris Herbst, Channing Bausum, Annette MacDonald, Anne Kneer, Deb Puckhaber, Amanda Dedie (Observer)

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the 2/16/16 minutes and the 3/7/16 budget session minutes by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

YWCA REQUEST

The board made a motion to approve the Y's request for use of Moore Park for the Annual Arts and Crafts Festival July 29th and 30th by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

MCCLURG PRESENTATION

Chautauqua County Historical Society, Christy Herbst gave a presentation on the McClurg Mansion and Museum.

RESOLUTION #6-2016 MEUA DELEGATE

The board made a motion to approve the following resolution by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.
Whereas, the Board of Public Works of the Village of Westfield, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and
Whereas, the Semi-Annual Conference of the Municipal Electric Utilities Association of New York State has been called on April 27th and April 28th, 2016 to be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, NY, 13057 and,
Whereas, in accordance with the by-laws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that DPW Director, Andrew Thompson, be and is hereby designated as the accredited delegate of the Board of Public Works of the Village of Westfield, New York.

GENERAL FUND BUDGET DISCUSSION

Treasurer had sent an email to the board about the cuts and increase in revenue which had been discussed bringing the total to \$68,452. Becki explained that the State Law has said the cost of inflation to a maximum of 2% so if inflation is 3%, we can only go up to 2%; however, if it is lower like it is this year, we have to stay at that number. This year it's .09%. We had to meet the tax cap and provide the State with an efficiency plan of changes we can make going into the future. In essence what the State has done is put a tax freeze so any amount above what you paid last year will come back in a refund check. That will continue next year as well.

The Deputy Mayor noted his appreciation and commended everyone's efforts in working on this budget.

The board scheduled a Public Hearing for next Monday, March 28th at 7:00 p.m. to approve the budget on a motion made by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

LITTLE LEAGUE PARADE REQUEST

The Little League requested to schedule their opening day parade and ceremony for Saturday, May 7th to begin at 9:00 a.m. in the Tops parking lot to head to the Little League field via Route 20 and to be able to use their PA system on the day for the ceremonies, also to use the PA system for the All-Stars Tournament throughout July.

The board made a motion to approve the Little League's requests by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

REQUEST EXECUTIVE SESSION TO DISCUSS CODE ENFORCEMENT OFFICE PERSONNEL

POLICE DEPARTMENT MONTHLY OVERTIME REPORT

The Board made a motion to approve the Overtime of 14.25 hours and Monthly/Report by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

Trustee Brooker wanted to note what an asset we have in our local Police Department. He stated there was an article in the paper recently about Silver Creek concerning their tentative contract with the County Sheriff's Department for Police services which amounted to \$385,000. We have 24/7 coverage in the Village and Town, property checks, business door checks; people *know* people here unlike someone coming in from the Sheriff's Department that might not know residents here. What a gem we have in our Police Department.

FIRE DEPARTMENT

MONTHLY REPORT

The board made a motion to approve the Monthly Report by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

RESCUE TRUCK SOLUTION

The committee looking into a solution for the Rescue Truck is moving forward.

Trustee Holbrook made note that Bill Bills will be leaving as Chief the first of April and has done a fine job while he was in office. Deputy Mayor Cochran added he has done a wonderful job working with the board during his term as well.

RECREATION DEPARTMENT

PROGRAM REPORT

The board approved the Program Report as it was presented on a motion made by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

Rec. Director Andrew Webster reported they are in the process of teaming up with Westfield Little League to make some improvements on the main field at Welch combined on a few purchases to get a new layer of mix on the infield. Also working on a conjoining fence from the backstop up the first and third base sidelines. He thanked the Republican Committee and Tom Tarpley with their *Meet the Candidate Fundraiser* from which some of the funds are being donated to the Rec. Dept.

CODE ENFORCEMENT

MONTHLY REPORT

The board made a motion to approve the Monthly Report by Trustee Brooker, seconded by Trustee Holbrook and was carried unanimously.

HISTORIAN

MONTHLY REPORT

The board made a motion to approve the Historian's Monthly Report by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Overtime of 5.50 hours and 28.55 hours of emergency overtime and Monthly Report by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Overtime of 44.7 hours and Monthly Report by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

REQUEST TO GO TO BID FOR ANNUAL SUPPLIES

The board made a motion to approve going to bid for annual electric supplies by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Overtime of 16.4 hours and Monthly Report by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

REQUEST TO GO TO BID FOR SLUDGE HAULING

The board made a motion to approve going to bid for Sludge Hauling by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

REQUEST FOR EXECUTIVE SESSION

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Overtime of 27.3 hours and Monthly Report by Trustee Catalano, seconded by Trustee Brooker and was carried unanimously.

TREASURER

APPROVAL OF JANUARY FINANCIALS

The board made a motion to approve the January Financials by Trustee Holbrook, seconded by Trustee Brooker and was carried unanimously.

CLERK

WARRANTS

The following warrants, excluding the one from Jack’s Welding, were approved on a motion made by Trustee Holbrook, seconded by Trustee Brooker, and was carried unanimously.

Electric	#43	\$323,066.91
Sewer	#47	15,092.91
Water	#47	17,806.56
General	#45	37,534.48
Water	#50	10,003.14
Sewer	#50	37,398.77
General	#47	56,283.61
Electric	#46	225,192.15

The warrant from Jack’s Welding was approved on a motion made by Trustee Holbrook, seconded by Trustee Brooker with Trustee Catalano abstaining, the motion was carried.

Deputy Mayor Cochran congratulated both Jill Santi and Mike Catalano on their win at the elections.

EXECUTIVE SESSION

The board made a motion to enter into Executive Session to discuss Personnel issues by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

The board made a motion to adjourn Executive Session and return to regular session by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

ACTION

The following action was taken as a result of the Executive Session:

The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to approve Gina Volpe for 11 hours/week @ \$11.50/Hr.; and to approve Jodi Burgess for 1-half day per week @ \$10.00/Hr. in the Code Enforcement Department contingent upon fully executed agreements.

The board made a motion to approve Justin Parker on a provisional basis as Operator/Trainee in the Sewer Department subject to Supervisor approval by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

The board made a motion to upgrade Mark Kawski to Lineman "B" 6 months early, provisional effective 3/28/16 by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Brooker, seconded by Trustee Catalano and was carried unanimously.

Respectfully Submitted by:

Vincent E. Luce
Administrator/Clerk