

VILLAGE BOARD OF TRUSTEES
APRIL 18, 2016
MINUTES

Mayor Michael VandeVelde presiding

MEMBERS: Jill Santi, Rob Cochran, Mike Catalano, Al Holbrook

OTHERS: Vince Luce, Becki Paternosh, Andrew Thompson, Rob Genthner, Marybelle Beigh, Andrew Webster, David Haskin, Amanda Dedie (Dunkirk Observer), Ann Kneer, Bradley Szymczak

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the 4/14/16 minutes by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

RESOLUTIONS #12-2016/NYMPA

The board made a motion to approve the following Resolution by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

**NEW YORK MUNICIPAL POWER AGENCY
PROXY RESOLUTION**

At a regular meeting of the Board of Trustees of the Village of Westfield, New York, held on April 18th, 2015, the following resolution was adopted:

WHEREAS, the Board of Trustees of the Village of Westfield, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Michael VandeVelde be and is hereby designated as the accredited delegate of the Village of Westfield, New York. I certify that this resolution was adopted by the Board of Trustees of the Village of Westfield, New York on the 18th day of April, 2016.

**POLICE DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly Report and Overtime Report of 47 hours by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

CARRYOVER OF VACATION

The board approved for Chief Genthner to carryover 10 days of vacation past 6/2/16 by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

FIRE DEPARTMENT MONTHLY REPORT

The board made a motion to approve the Fire Department Monthly Report by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

TRUCK COMMITTEE REPORT

Trustee Catalano reported that the Truck Committee came to a conclusion as to a vehicle they have chosen to replace the 1984 Rescue 291 which would be along the lines of what was seen in the 2016 Dodge Ram Rescue 5500 series 4X4 crew cab. Walk around and several walk-ins were done with vehicles which match closely to what we have which is currently out of commission. Several options were looked at. A used vehicle would be the most cost effective. This is not a used vehicle, it is a demo, but has gone to Trade Shows.

We would like to move forward with putting out an RFP and coming up with some bid specs similar to what this truck has to offer to see what we can come up with a replacement for 291. Price on this truck is \$118,000 which does not mean that is what the bid price would be. It was recommended RFP for something close or similar to this.

The motion was made to put out an RFP by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

RECREATION DEPARTMENT MONTHLY REPORT

The board made a motion to approve the Program Report by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

CODE ENFORCEMENT

No Report.

HISTORIAN MONTHLY REPORT

The board made a motion to approve the Historian Report by Trustee Santi, seconded by Trustee Holbrook and was carried unanimously.

PUBLIC WORKS MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 1.9 hours by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

ANNUAL SUPPLIES BID

The Board made a motion to award the Water Distribution Annual Supplies to Lock City Supply by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously. Other bids received were from Vellano Bros., Inc and HD Supply Waterworks and was carried unanimously. (See attached)

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 27 hours primarily due to a Transformer Fire at Mogen David by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

AWARD BID OF ELECTRIC SYSTEM POLES

The board made a motion to award the purchase of the Electric System Poles to L. J. Thomassen in the amount of \$11,398 for (17-35) ft. by Trustee Santi, seconded by Trustee Catalano and was carried unanimously. Other quotes received were from McFarland in the amount of \$11,280 (8-35 ft.), Bell at \$11,335 (8-35 ft.), and Bridgewell in the amount of \$11,665 (11-35 ft.).

SEWER DEPARTMENT

MONTHLY REPORT

The board made motion to approve the Monthly Report by Trustee Holbrook seconded by Trustee Santi and was carried unanimously.

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 1.4 hours by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

REQUEST FOR EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS

TREASURER

WATER FUND BUDGET

The board made a motion to approve the FY 2016-2017 Water Fund Budget; Income \$1,064,500; Expense \$976,855; Net Income \$87,645, by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

ELECTRIC FUND BUDGET

The board made a motion to approve the FY 2016-2017 Electric Fund Budget; Income \$3,833,100; Expense \$3,826,935; Net Income \$6,165, in the amount of by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

SEWER FUND BUDGET

The board made a motion to approve the FY 2016-2017 Sewer Fund Budget \$1,566,029; Expense \$1,553,711; Net Income \$12,318, on a motion made by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

UNPAID WATER & SEWER BILLS TO ADD TO TAX ROLL

The board made a motion to approve the remaining unpaid water, \$3,433.98 and sewer, \$2,899.20 for a total of \$6,333.18 to be applied to the tax roll for 2016-2017 by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

FEBRUARY FINANCIAL STATEMENTS

The board made a motion to approve the February Financial Statements by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

CLERK

PERMISSION TO GO TO BID FOR EASON HALL ROOF REPLACEMENT

The board made a motion for permission to competitively bid for the Eason Hall Roof Replacement by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

The Mayor announced the Public Hearing which will be held tomorrow, 4/19/16 at 11:00 a.m. for the Original Crunch Roll Factory, LLC.

EXECUTIVE SESSION

The board made a motion to enter into Executive Session to discuss Water & Sewer Personnel matters by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

Following the Executive Session the board made a motion to come out of the session on a motion made by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

ACTION

Action taken during the Executive Session is as follows:

The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to extend Ed Mackowiak's term for another year at the same wage of \$29.00/Hr.

The Mayor made note that he had scheduled the Retreat for May 9th. He is still waiting to hear from Christy Herbst but the plan is to meet at 6:00 p.m. at the McClurg, then from 7:00-9:00 p.m. in the North Room.

The board made a motion to re-enter Executive Session to discuss the employment of a particular employee in the Public Works Department on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

ACTION

There was no action taken as a result of the Executive Session.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

Respectfully Submitted by:

Vincent E. Luce
Administrator/Clerk