

VILLAGE BOARD OF TRUSTEES
MAY 16, 2016 MINUTES

Mayor Michael VandeVelde presiding

MEMBERS: Jill Santi, Rob Cochran, Mike Catalano, Al Holbrook

OTHERS: Vince Luce, Becki Paternosh, Rob Genthner, Erin Schuster, Andrew Webster, Andrew Thompson, William Christ, Tom Tarpley, Dave Haskin, Deb Puckhaber

MAYOR/BOARD

The Mayor reminded everyone to make an effort to submit their information to be entered onto the agenda by Thursday, the week before the meeting.

NYMPA RESOLUTION #13-2016

The following resolution was approved on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

**NEW YORK MUNICIPAL POWER AGENCY
DELEGATE**

At a regular meeting of the Board of Trustees of the Village of Westfield, New York, held on May 16th, 2016, the following resolution was adopted:

WHEREAS, the Board of Trustees of the Village of Westfield, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Andrew W. Thompson be and is hereby designated as the accredited delegate of the Village of Westfield, New York.

RESOLUTION #14-2016

The board approved the following resolution on a motion made by Trustee Catalano, seconded by Trustee Catalano and was carried unanimously.

**VILLAGE OF WESTFIELD, CHAUTAUQUA COUNTY, NY
NYS WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT APPLICATION**

WHEREAS, the Village Board of the Village of Westfield has determined that it is in the Village's best interest to apply for funding to assist in the financing of its wastewater treatment plant project: and

WHEREAS, affordability for the Village's residents and property owners is a significant concern in advancement of the proposed project and NOW, THEREFORE, be it resolved as follows:

1. The Village Board of the Village of Westfield authorizes Municipal Solutions to prepare applications for funding through the NYS Water Infrastructure Improvement Act - NYS Water Grants under the Hardship category.
2. The Village Board authorizes Mayor Michael VandeVelde to execute the application for NYS Water Grant Assistance.
3. This resolution shall take effect immediately.

DISCUSS 4 YEAR TERMS

A Resolution or Local Law would have to be done up and would not take effect until the next election. Discussion was tabled until next meeting for further information.

CHANGE IN ELECTIONS TO NOVEMBER

It was noted that the Board of Elections charges at least \$500 or more for the elections to be held in March. There would be a cost benefit for moving it from March to November.

BAPTIST CHURCH

The board approved for the Baptist Church to hold a Block Party Saturday, July 9th from 2:45-7:15 p.m. on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 10.75 hours by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

ACCEPT RESIGNATION

The board made a motion by Trustee Santi, seconded by Trustee Cochran and was carried unanimously to accept the resignation of Brent Francis.

Chief Genthner noted that he is considering adding a seventh (P.T.) employee to assist with hours due to Obama Care.

FIRE DEPARTMENT

MONTHLY REPORT

Mayor VandeVelde read the Fire Department Monthly Report which was approved on a motion made by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.

SURPLUS EQUIPMENT

The board made a motion to declare the Fire Department's surplus equipment on a motion made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

JUNIOR FIREFIGHTERS

Following discussion in regard to taking the Explorer Program and turning it into a Jr. Firefighter Program. The Explorers would have to be accepted as Jr. Firefighters into the actual membership of the Fire Department and the insurance question is being checked into. Some restrictions would have to be met. No decision was made in regard to this.

RECREATION DEPARTMENT

Recreation Director, Andrew Webster thanked Ed LeBarron and the rest of the Public Works Department for assisting with the Welch Field preparation for the season and making some much needed improvements in safety and aesthetics. Also, a thanks to Tom Tarpley and the Republican Committee and Roger Miller and the Little League.

MONTHLY REPORT

The board made a motion to approve the monthly report by Trustee Santi, seconded by Trustee Holbrook and was carried unanimously.

SEASONAL EMPLOYEES

The board made a motion to approve the Seasonal employees by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

RECOMMENDATION BY RECREATION COMMISSION

The board made a motion to raise the party rental rates for Welch Field Pool to \$50/Hr. for Local, \$75/Hr. for non-residents and \$100 for 50 or more non-residents; if over 50 people for a private party it would require an additional \$25 for another lifeguard as recommended by the Recreation Commission by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

RECOMMENDATION BY REC. COMMISSION TO MODIFY THE VILLAGE CODE

It was suggested to cut back the 7 year terms. It was felt it would be better to require less of a time commitment for members. Will have Attorney write something up and submit at next meeting.

HISTORIAN

MONTHLY REPORT

The Monthly Report was read and approved on a motion made by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

**CODE ENFORCEMENT
MONTHLY REPORT**

The board made a motion to approve the Code Enforcement Monthly Report by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.

**WESTFIELD DEVELOPMENT CORPORATION
REPORT**

The Mayor gave an updated report from the WDC.

**PUBLIC WORKS
MONTHLY/OVERTIME REPORT**

The board made a motion to approve the Monthly Report and also scheduled overtime of 1.5 hours and 23.6 hours of emergency overtime by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

ELECTRONICS TURN IN DAY

Ed noted that this coming Saturday, May 21st would be a scheduled Electronic Day from 9:00-1:00 at the Town Highway Barns.

**ELECTRIC DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly Report and the Overtime Report of 12 hours of overtime by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

AWARD BID UNDERGROUND ELECTRICAL CROSSINGS

The board made a motion to award the Bid for drilling NYS Thruway Underground Electrical Crossings to R.T. Logistics in the amount of \$45,780 by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

Other bids received were from S. St. George at \$91,650 and Kandey Co. at \$227,850.

URBAN ENGINEERS

The board made a motion to approve hiring for the same project, Urban Engineers for construction oversight at \$76.10/hr. for the time the Inspector is on the job on a motion made by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

REQUEST TO GO TO BID/ELECTRIC DEPT. BUILDING

Andrew requested to go to bid for roof and widow replacement for the Electric Department Building on English Street to not begin until after June 1st which was approved by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

APPROVE MATERIAL BID

The board made a motion to approve the Electric Supplies bid to Irby exclusively by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.
Other bids received were from Scott Electric Co., and Rexel.
(See Attached)

**SEWER DEPARTMENT
MONTHLY AND OVERTIME REPORT**

The Monthly Report and .2 of an hour Overtime Reports were approved on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

Andrew also noted that the Bid opening for the Sewer Plant Upgrade Project is scheduled for June 9th.

**WATER DEPARTMENT
MONTHLY AND OVERTIME REPORT**

The Monthly Report and Overtime Report of 33.5 hours were approved on a motion made by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

ANNUAL SUPPLIES BID

The board made a motion to award the Annual Supplies Bid as follows by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

Liquid Chlorine	Slack Chemical	\$56.52/CWT
Liquid Propane	TPS	\$.2425/over Belview index
Hydrofluosilicic Acid	SAL Chemical	\$5.46/gal
Hypochlorite Solution	Amrex	\$1.05/gal
Carus 3050 Zinc/Poly	Clean Waters	\$1.42/gal
Liquid Coagulant (AS2811)	Applied Specialties	\$3.146/gal
Zetag-Polymer	Applied Specialties	\$2.558/lb
Aluminum Sulfate	Thatcher	\$235/dry ton
Phosphoric Acid	Amrex	\$7.65/gal
Aqua Ammonia	Amrex	\$480/Ton

REQUEST PERMISSION TO PURCHASE TRACTOR

The board made a motion to approve the purchase off State Contract bid for a 25 HP/John Deere diesel tractor in the amount of \$17,099.28 by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.

AWARD PLC BID

Following the Advisory Board's recommendation the board made a motion to approve awarding the bidder deemed most responsible, AquaLogics Systems, Inc. in the amount of \$90,000 by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.

The other bidder was Plant IQ in the amount of \$59,375.

WATER TASTING CONTEST

Erin reported that Westfield had tied for second place with the City of Dunkirk in the recent Water Tasting Contest for best tasting water in Chautauqua County held at the Chautauqua Mall, with Jamestown winning first place.

TREASURER

RECREATION DEPT. TRACTOR PURCHASE

The board made a motion for the Recreation Department to buy the Water Department's old tractor for \$1,800 by Trustee Cochran seconded by Trustee Santi and was carried unanimously.

MARCH FINANCIALS

The board made a motion to approve the March Financials by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

CLERK

WARRANTS

The following warrants were approved as presented on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

Water	W#59	\$22,480.32
Sewer	W#59	\$44,347.41
General	W#57	\$34,891.22
Electric	W#56	\$15,424.59

MEMORIAL DAY SCHEDULE

The Mayor read the scheduling for Memorial Day Observance for Monday, May 30th as follows:

7:30 a.m.	Lowering of Flag-Moore Park
8:00 a.m.	Dan Reid Naval & Maritime Observance
8:30 a.m.	St. James Cemetery Ceremony
9:15 a.m.	Union Cemetery Ceremony
10:00 a.m.	Moore Park Assembly for Parade
10:30 a.m.	Parade Begins
11:00 a.m.	Academy St. Cemetery Ceremony
12:00 Noon	Raising of Flag at Moore Park Ceremony

Thereafter-Open Houses at the Legion and VFW

The suggestion was made to modify the area in Ottaway Park to recognize EMS providers, to perhaps eliminate the overgrown arbor vitae trees. Perhaps there could be formation of a Committee to raise money for a monument to honor EMS personnel.

EXECUTIVE SESSION

The board made a motion to enter into Executive Session to discuss Village Property by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

Following Executive Session the board made a motion to adjourn back to regular meeting by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

ACTION

There was no action taken as a result of the Executive Session.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

Respectfully Submitted by:

Vincent E. Luce
Administrator/Clerk