

**VILLAGE BOARD OF TRUSTEES
MINUTES
JULY 18, 2016**

Mayor Michael VandeVelde presiding

MEMBERS: Jill Santi, Rob Cochran, Mike Catalano, Al Holbrook

OTHERS: Becky Jackson, Becki Betts-Paternosh, Andrew Thompson, Andrew Webster, Erin Schuster, Rob Genthner, Ed LeBarron, Jerry Ruch, Brad Szymczak, Aaron Resnick, William H. Bills, Marybelle Beigh, Amanda Dedie (Dunkirk Observer), Tom Tarpley, Bill Christ, Neil Haskin, Erica Grohol, Michael Landon, Tim & Nan Doolittle, Brenda Steele, Harold Wolfe, Jon Coe, Dave Haskin, Marc Haskin

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the 6/20/16 minutes by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

PARKING LOT PRESENTATION

Erica Grohol gave an overview of plans showing a conceptual design for improvements to the Main Street Parking Lot; showing infrastructure to redirect storm water drainage, pedestrian walkway, handicapped parking area, plantings and dumpster corral placement.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 21.5 hours by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

FIRE DEPARTMENT

MONTHLY REPORT

The board made a motion to approve the Fire Department Monthly Report by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

REVISED PURCHASE AUTHORIZATION FOR RADIO UPGRADES SUBJECT TO PERMISSIVE REFERENDUM

The board approved an additional \$12,000 for radio upgrades subject to Permissive Referendum by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

EMT FIRE SHOW IN AUGUST

The board approved for some members to attend the EMT Fire Show on August 19th and 20th in Cheektowaga and to also allow them to take the jeep.

Chief Ruch announced that Josh Dolan was moved up from Jr. Firefighter to Firefighter in the Citizen Hose Co. and an addition of a new Jr. Firefighter; Nick Chasse plus two firefighters; Tasha Schrader and Ryan Norton as full members in the Citizens Hose. Contingent upon receipt of necessary paperwork there will also be a new member in the Fire Department.

**RECREATION DEPARTMENT
PROGRAM REPORT**

The board made a motion to approve the Program Report by Trustee Cochran, second by Trustee Santi and was carried unanimously.

OFFICIAL APPROVAL OF P.T. LIFEGUARDS

The board made a motion to approve P.T. Lifeguards, Gage Halle, and Bethany Schaaf by Trustee Cochran seconded by Trustee Santi and was carried unanimously.

UPDATE ON WELCH FIELD MASTER PLAN

Recreation Director Andrew Webster gave an update on the progress with the Welch Field Master Plan.

HISTORIAN

The board made a motion to approve the Historian's monthly report by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

CODE ENFORCEMENT

MONTHLY REPORT

The board made a motion to approve the Code Enforcement Officer's monthly report by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

TAX ROLL ADJUSTMENT

The board made a motion to approve an adjusted tax roll for two Village residents by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 15.3 hours by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 12.0 hr. by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

EXECUTIVE SESSION TO DISCUSS PERSONNEL

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of .8 hr. by Trustee Santi, seconded by Trustee Holbrook and was carried unanimously.

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 23.1 hr. by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

WATER PLANT FILTER MEDIA TESTING DISCUSSION

TREASURER

2015-2016 BUDGET TRANSFERS

The board made a motion to approve the 2015-2016 Budget Transfers by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

MAY FINANCIALS

The board made a motion to approve the May Financials by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

CLERK

WARRANTS

The following warrants were approved on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

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|-------------------|-----|-------------|
| Water | #6 | \$23,041.87 |
| Sewer | #6 | 17,462.57 |
| General | #8 | 50,157.14 |
| Electric | #6 | 189,794.34 |
| Water | #8 | 8,276.33 |
| Sewer | #8 | 21,738.85 |
| General | #10 | 23,828.37 |
| Electric | #8 | 65,152.92 |
| Capital/West Side | #3 | 1,804.94 |

The board made a motion to enter into Executive Session to discuss Electric Dept. Personnel issues on a motion made by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

EXECUTIVE SESSION

Following the Executive Session discussion, the board made a motion to adjourn and re-enter regular session by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

ACTION

Action taken as a result of the Executive Session is as follows:

The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to allow Ed and Andrew to go out to bid for the Lineworker position contingent on a possible vacancy in the Electric Department.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.