

**VILLAGE BOARD OF TRUSTEES
AUGUST 15, 2016 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Jill Santi, Rob Cochran, Mike Catalano, Al Holbrook

OTHERS: Becky Jackson, Becki Paternosh, Ed Lebarron, Andrew Thompson, Rob Genthner, Erin Schuster, Andrew Webster, Marybelle Beigh, Jerry Ruch, William H. Bills, Amanda Dedie (Dunkirk Observer), Bill Christ, Dave Carr, Tom Tarpley, Deb Puckhaber, Neil Haskin, Bruce Diamond, Dave Haskin, Ann Kneer, Michael Landon, Ed Kneer, Tricia Schuster, Carol Landon

MAYOR/BOARD

MINUTES

The board made a motion to approve the minutes of 7/18/16 by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

EXECUTIVE SESSION TO DISCUSS PERSONNEL

RESOLUTION #17-2016 MEUA DELEGATE

The board made a motion to approve the following resolution by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

Whereas, the Board of Public Works of the Village of Westfield, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

Whereas, the Annual meeting of the Municipal Electric Utilities Association of New York State has been called on August 30, 31, September 1, 2, 2016 to be held at Holiday Valley, Route 219, Ellicottville, N.Y., and,

Whereas, in accordance with the by-laws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Andrew W. Thompson be and is hereby designated as the accredited delegate of the Village of Westfield, New York.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 35.5 hours by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

DECLARE SURPLUS

The board made a motion to declare the Police Department's 2010 Dodge as surplus by Trustee Cochran, seconded by Trustee Santi and was carried unanimously. The vehicle will be offered on Teitsworth Auction with the funds being applied towards the cost of the recently purchased patrol car.

FIRE DEPARTMENT MONTHLY REPORT

The board made a motion to approve the Monthly Report by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

JR. FIREFIGHTER

The board made a motion to approve Nicholas Chasse from Junior Firefighter to regular membership pending approval at the next regular Fire Department meeting by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

FIREMEN'S CONVENTION

The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve for the Fire Department to have use of McClurg Park during the Firemen's Convention August 3, 4, 5 and 6th, 2017. An attempt is being made to put something together in the Park for vendors and the community to be involved in along with the Fire Services.

If any questions or issues arise in regard to the Convention they may be addressed to Ed Kneer, the Chairman of next year's Firemen's Convention or to the Co-Chairman, William "Bubba" Bills. The monies will be separated between the Exempts and the Fire Department. Further, Ed reported that the Comedy Parade will be held on that Friday night; there will be no loud music in the dugouts after 9:00 p.m. and the Grand Parade will be on Saturday at 3:00 p.m., and there is anticipation of getting North County Fire Police involved.

RESCUE 291 REPLACEMENT

The board discussed the 291 Rescue replacement truck noting the Truck Committee did what was asked of them to do. On a motion made by Trustee Catalano, seconded by Trustee Santi, with Trustee Holbrook abstaining, Mayor VandeVelde voting yes, the motion was carried to approve the bid from Colden Enterprises in an amount not to exceed \$150,035 (which includes the add ons) to be paid from the Fire Dept. Equipment Capital Reserve and subject to Permissive Referendum.

**RECREATION DEPARTMENT
PROGRAM REPORT**

The board approved the Program Report and the overtime report of 1.1 hr. on a motion made by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

GRANT UPDATE

Andrew explained that he, Aaron Resnick and the Recreation Commission have been working on long term improvements for a 5-10 year Welch Field Master Plan. There is a United States Office of Parks, Recreation and Historic Preservation Grant in the amount of \$30,000. We recently submitted the Consolidated Funding Application for \$22,500 but must wait until December for results of that.

HISTORIAN

The Historian Monthly Report was approved on a motion was made by Trustee Santi, seconded by Trustee Holbrook and was carried unanimously.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 14.9 hours by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

DISCUSS ADDITION OF STOP SIGN @ BANK AND GROVE STREETS

The board discussed the problems encountered with excessive speed in the Grove Street area. He felt that the addition of a 4-way Stop sign at Bank Street and Grove Street intersection might be of benefit. It was suggested to give the information to Joel to draw up for a Local Law and there would have to be a Public Hearing scheduled for this change. This would be for both Grove Street and Cottage Street.

MICROPAVING ON STREETS

Ed Announced there would be micro paving of particular Village Streets, Tuesday August 16th.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 18 hours by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

AWARD ELECTRIC CONTRACT BID

The board made a motion to award the Electric Contract Bid for the WPCF Upgrade Bid of August 1st to BECC Electric in the amount of \$456,600 pending EDA

approval, by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

APPROVAL OF QUOTE FOR 25 KVA TRANSFORMERS

The board made a motion to approve the low quote from GE in the amount of \$921.00 each, or \$18,420 total for 20 of them for the 25 kva transformers. Other quotes received were from Eaton's Power Systems Division at \$950 ea. with total of \$19,000; and from Irby at \$999 ea. for total of \$19,980.

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 2.4 hours by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.

SLUDGE HAULING BID

The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to approve the Sludge Hauling Bid to Bestway Disposal in the amount \$164.50/load. This was the only bid received.

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 11.6 hours by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

CLERK

WARRANTS

The following warrants, excluding the invoice from Jack's Welding, were approved on a motion made by Trustee Holbrook, seconded by Trustee Catalano, and was carried.

The invoice from Jack's Welding was approved on a motion made by Trustee Holbrook, seconded by Trustee Cochran and was carried.

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| Cap. Proj. | W #4 | 253.08 |
| Electric | W#12 | 27,445.03 |
| General | W#15 | 58,499.70 |
| Sewer | W#12 | 26,767.27 |
| Water | W#13 | 10,033.59 |
| Water | W#11 | 13,493.58 |
| Sewer | W#10 | 21,779.57 |
| General | W#13 | 35,424.62 |

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| Electric | W#10 | 170,018.98 |
| Cap. Proj. | W# 4 | 6,955.50 |

EXECUTIVE SESSION

The board made a motion to enter into Executive Session to discuss Personnel issues by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

Following discussion, the Executive Session was ended on a motion made by Trustee Santi, seconded by Trustee Cochran and was carried unanimously

ACTION

Action taken as a result of the Executive Session is as follows:

The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve for 3 hours pay for Jake Sobecki for a call out to prevent a grievance being filed.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

Rebecca J. Jackson
Deputy Village Clerk