

VILLAGE BOARD OF TRUSTEES
OCTOBER 17, 2016 MINUTES

Mayor Michael VandeVelde presiding

MEMBERS: Jill Santi, Rob Cochran, Mike Catalano, Al Holbrook

OTHERS: Becky Jackson, Becki Paternosh, Rob Genthner, Andrew Thompson, Andrew Webster, Bonnie Rae Strickland, Bill Christ, Tom Tarpley, Neil Haskin, Deb Cash, Louis Cash, Ron Catalano, Ann Kneer, Amanda Dedie (Dunkirk Observer), Dave Haskin, Tricia Schuster, Sara Schroeder, Jimmy Wolfe, Kiara Booker, Marc Haskin, Natalie Jasper, Gary Jasper

MAYOR/BOARD

**PUBLIC HEARING LOCAL LAW #2-2016 STREETS & STOP INTERSECTIONS
BANK STREET FROM COTTAGE ST. STOP AND 4-WAY STOP BANK STREET
AND GROVE STREET**

Village resident Ron Catalano stated he was against putting up more stop signs and felt there is a proliferation of stop signs throughout the Village. He felt that the sign placements would serve no purpose and would also be a waste of money.

MEYER DRIVE

Mr. Catalano stated further that Meyer Drive was established as a one way which is against the main principal for the way it was set up when it was opened up and made part of the Village through the cooperation of the School. The School was adamant regarding a stop sign be placed at the top of the hill and no other stop sign, for safety of the children. They didn't want people coming up the hill. And one of the purposes for putting Meyer Drive in was to have Absolut to have direct access to the Emergency Room because it's one way the wrong way; that's never happened. There are some unresolved issues with that situation.

Trustee Santi noted there is a dangerous traffic problem on Grove Street and feels there is a need to place stop signs there.

The Mayor explained there is a hard bend with a telephone pole right on the curve. There has been extensive discussion on how to get traffic to slow down. Speed bumps have been discussed along with more Police visibility. A blind curve sign with blinking lights was suggested as well.

There being no further comments the Public Hearing for Streets was closed at 7:15 p.m.

PUBLIC HEARING LOCAL LAW #3-2016 RECREATION COMMISSION TERMS

Andrew Webster explained that the terms are now 7 years which was considered too lengthy and recommends modifying it to a 3 year term.

MINUTES

The board made a motion to approve the minutes of 9/19 and 9/26 by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

YOUTH COUNCIL

The Mayor introduced the newly formed Youth Council members and explained they will be giving a report every month.

TREES ON MAIN

The trees have grown to a point where they are making visibility difficult for the signs and the storefronts and the no parking signs hampering the ability of the Police to issue any parking tickets. It was recommended an arborist should be consulted for proper pruning and trimming purposes.

DOG CONTROL VEHICLE

The old Recreation Department’s vehicle is still down at the Street Department which could be available for the Dog Control vehicle, and the Mayor will discuss with the Town Supervisor.

NYMPA SEMI ANNUAL MEETING RESOLUTION #20-2016
NEW YORK MUNICIPAL POWER AGENCY PROXY RESOLUTION

The following resolution was approved with amendment to the attendee’s name to read Andrew Thompson on a motion made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

At a regular meeting of the Board of Trustees of the Village of Westfield, New York, held on October 17, 2016, the following resolution was adopted:

WHEREAS, the Board of Trustees of the Village of Westfield, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Andrew W. Thompson be and is hereby designated as the accredited delegate of the Village of Westfield, New York.

I certify that this resolution was adopted by the Board of Trustees of the Village of Westfield, New York on the 17th day of October, 2016.

RESOLUTION #21-2016 EASON HALL ROOF

The Mayor reported that a special meeting was held last month and the board had approved the money to repair the roof would be borrowed from the Electric Fund to repair the Eason Hall Roof. The General Fund will borrow \$141,000 from the Electric Fund. The total bid amounts to \$186,556.25

The board made a motion to approve the Resolution by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously. (see attached)

A resident noted that it would be over \$150,00 for a new Fire Truck and questioned where that money will come from. The Fire Department had the money in their Capital Reserve Fund for equipment. The Town owes \$79,000 of that money; we have the money for the Fire Truck, it's the Town that will have to pay us back over the next few years. It was explained that there was money in the Capital Reserve Fund for the Fire Department equipment and it can't be used for anything else. This is a loan from the Electric Department and it will be paid back in payment schedule plus interest back to the Electric Department rather than paying a bank back.

The Mayor closed the Public Hearing for the Recreation Commission Terms at 7:30 p.m.

PUBLIC HEARING RESOLUTION #18-2016 SECTION 6-612 ACCEPTANCE OF OLD PORTAGE STREET AS A VILLAGE STREET

A RESOLUTION CALLING A PUBLIC HEARING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTFIELD, CHAUTAUQUA COUNTY, NEW YORK, PURSUANT TO SECTION 6-612 OF THE VILLAGE LAW TO CONSIDER ACCEPTING THE DEDICATION OF OLD PORTAGE STREET.

WHEREAS, the Board of Trustees has under consideration a resolution to accept the dedication of Old Portage Street pursuant to Section 6-612 of the Village Law of the State of New York, and

WHEREAS, such resolution would accept as a Village street that portion of Old Portage Street running from the north boundary of the extension of Martin-Wright Road north to an intersection with South Portage Street, as shown on a map available for review at the office of the Village Clerk, and

WHEREAS, Section 6-614 of the Village Law requires that the Board of Trustees hold a public hearing on the proposed acceptance,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of

Westfield, Chautauqua County, New York, as follows:

Section 1. A meeting of the Board of Trustees of the Village of Westfield, Chautauqua County, New York, shall be held at Eason Hall at 23 Elm Street, in said Village, on the 17th day of October, 2016, at 7:30 o'clock P.M., Prevailing Time,

for the purpose of conducting a public hearing to consider the acceptance of Old Portage Street as a Village street, at which time and place said Board will hear all persons interested in the subject thereof concerning the same.

Section 2. The Board of Trustees hereby determines that the aforesaid acceptance is an UNLISTED Action under the SEQRA regulations of the State of New York which is anticipated to not have a significant impact upon the environment.

Section 3. The Village Clerk is hereby authorized and directed to cause a notice of said public hearing to be published in the *Dunkirk Observer*, the official daily newspaper of said Village, and posted in the manner prescribed by law, which notice shall be in substantially the following form, to-wit:

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Westfield, Chautauqua County, New York, will meet at Eason Hall, 23 Elm Street, in said Village, on the 17th day of October, 2016, at 7:30 o'clock P.M., prevailing time, for the purpose of conducting a public hearing pursuant to Section 6-614 of the Village Law with regard to the acceptance of Old Portage Street as a Village street. The proposed street runs north from the northern boundary of the extension of Martin-Wright Road to its intersection with South Portage Street, as shown on a map available for review at the office of the Village Clerk.

SEQRA DETERMINATION: The aforesaid purpose constitutes an UNLISTED Action under the SEQRA regulations of the State of New York. At the said time and place the Village Board will hear all persons interested in the subject thereof concerning the same.

RESOLUTION #22-2016 RETIREMENT/COURT CLERK

It was explained this is for the new position which is shared between the Town and the Village which required a Resolution for the new hours.

The motion was made to approve Resolution #22-2016 by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously. (see attached)

RESOLUTION #23-2016 WATER CONTRACT/SHOREHAVEN

The Mayor noted that we presently have a contract in place for Shorehaven and this does not change anything but would allow it to go on to a federal form so the Town would have the ability to receive a grant.

The board made a motion to approve Resolution #23 Water Contract-Shorehaven on a motion made by Trustee Catalano, seconded by Trustee Santi and was carried unanimously. (see attached)

FERAL CAT DISCUSSION

Regarding the problem with all the feral cats; it was noted that people should not feed the cats as it encourages them to stay around. There is a program in Jamestown (SPCA), that will take cats in.

Mr. Catalano noted that there was a Resolution passed a few years ago stating you cannot discharge firearms within village property and he believes the Resolution is illegal and would like to see that Resolution withdrawn. The federal law states you cannot discharge a firearm within 500 feet of an occupied dwelling.

TRAFFIC CONES

There was discussion regarding the cones that were placed on a temporary basis to consider making “No Parking” areas so there would be more visibility as drivers pull out onto the Main Street.

**POLICE DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion by Trustee Cochran, seconded by Trustee Santi and was carried unanimously to approve the Police Report and Overtime Report of 27.5 hours as presented

EASON HALL FEES

It was felt a raising of the fees was appropriate. Trustee Holbrook requested Andrew to compile a spreadsheet showing the past two years average usage of the hall and all the various fees showing revenues that were generated on average. Then decisions could be made on raising fees without necessarily being a hardship for families. The board will pursue further discussion on this matter.

The Mayor closed the Public Hearing on dedication of Old Portage Street.

**FIRE DEPARTMENT
MONTHLY REPORT**

The board made a motion to approve the Fire Department Monthly Report by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

APPLICATION FOR NEW MEMBER

The board made a motion to approve new member Alexis Brown to the Fire Department by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

**RECREATION DEPARTMENT
MONTHLY REPORT**

The board made a motion to approve the Monthly Report by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

**HISTORIAN
MONTHLY REPORT**

The board made a motion to accept the Historian's Monthly Report by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

CODE ENFORCEMENT

Code Officer Strickland reported she has a new assistant who will be working 2 days a week; 6 hours each day.

MONTHLY REPORT

The board made a motion to approve the Code Officer's Monthly Report by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

PUBLIC WORKS

LEAF PICKUP SCHEDULE

The leaf pickup will begin October 24th.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 70.0 hours by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

POWER ANALYTICS FEASIBILITY REPORT

The Village continues to pursue the recommendation to look for a third party investor who would want to own, operate and maintain a wind power generating solution in Westfield. Andrew Thompson explained we wouldn't purchase any power from them; it would be available to us in the event of an emergency situation such as a transmission outage and we had no other source. The benefit to the Village is revenue generation from their use of our transmission line.

The idea was to come up with a solution so we are not so vulnerable and have only one transmission to feed our whole system and to offset some of our peak costs in the winter time.

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime of 2.7 hours by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

MRB GROUP GIS PROPOSAL

Andrew explained the purpose of this would be taking all the mapping that Jeff Jaynes has done, Water & Sewer and Electric infrastructure and upload to a Cloud based GIS server that would be accessible online to the crews in the field who need this information. It is a phone app. and is an opportunity to track certain assets.

Part of their proposal is a week's worth of training for our staff. The total price is \$9,900; \$6,500 for the implementation and \$3,400 for training which will be split among Water, Sewer and Electric funds. With the majority of that will come out of the Electric as it is in the entire township.

The board made a motion to proceed with the implementation for the GIS proposal as reviewed by the DPW by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

**WATER DEPARTMENT
MONTHLY AND OVERTIME REPORT**

The board made a motion to approve the Monthly Report and Overtime Report of 25.0 hours by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

**TREASURER
MONTHLY AND OVERTIME REPORT**

The board made a motion to approve the Monthly Report and Overtime of 5.2 hours by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

UNPAID TAXES TO COUNTY

The board made a motion to approve for the unpaid taxes to the County in the amount of \$65,444.06 by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.

UNPAID WATER AND SEWER TO BE ADDED TO TOWN TAXES

The board made a motion to approve the unpaid water and sewer bills in the amount of \$817.25 to be added to Town taxes by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

APPROVAL OF FINANCIALS

The board made the motion to approve the June, July, August Financials by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

**CLERK
WARRANTS**

The following warrants were approved on a motion made by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

General	W#23	\$22,423.22
Electric	W#20	13,120.96
Water	W#22	8,949.39
Sewer	W#22	23,398.60
Capital Proj.	W#9	353,005.50
General	W#25	60,439.49

Electric	W#22	207,310.90
Capital Reserve	W#10	40,777.78
Water	W#24	12,619.18
Sewer	W#24	40,222.81

ACTION ON PUBLIC HEARING LOCAL LAW #2-2016 FOR STREETS

A motion was made by Trustee Santi to approve the 4-way stops Bank Street from Cottage St. stop at Bank St. and Grove Street. There being no second on the motion, it was not approved.

ACTION ON PUBLIC HEARING LOCAL LAW #3-2016 RECREATION COMMISSION TERMS

The board made a motion to approve the modification of terms for Recreation Commission members to 3 year terms by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

ACTION ON PUBLIC HEARING FOR ACCEPTANCE OF OLD PORTAGE STREET AS A VILLAGE STREET

The board made a motion to approve the acceptance of Old Portage Street as a Village Street by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

GROVE STREET DISCUSSION

The discussion regarding the Grove Street issue was continued. Chief Genthner stated he would set up radar every morning and see how many cars are speeding although he has never caught anyone speeding on that street. It was felt there could be a flashing sign placed as a warning.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

HALLOWEEN SCHEDULE

The board made a motion by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously to approve the October 31st Halloween Parade and hours for Trick or Treat to be 6:00–8:00 p.m.

The board made a motion by Trustee Santi, seconded by Trustee Cochran and was carried unanimously to enter into Executive Session to discuss Personnel issues.

EXECUTIVE SESSION

Following Executive Session the board made a motion to return to regular meeting by Trustee Holbrook, seconded by Trustee Santi, and was carried unanimously.

The board went back into Executive Session to discuss the sale of Village Property on a motion made by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

Following discussion the board went back into regular session on a motion made to Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

ACTION

No action was taken as a result of the Executive Session.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

Respectfully Submitted by:

Rebecca J. Jackson
Deputy Village Clerk