

MINUTES
DEPARTMENT OF PUBLIC WORKS ADVISORY BOARD

March 26, 2015
TIME: 6:30PM
LOCATION: Eason Hall

Chairman Todd Swanson presiding

MEMBERS: William Culligan, John Poshka, Michael Head, Mike Catalano, Tim Abbey

OTHERS: Andrew Thompson

MINUTES:

The board made a motion to approve the minutes of February 26, 2015 on a motion made by John Poshka, seconded by Tim Abbey, the motion was carried unanimously.

OLD BUSINESS:

SCADA SYSTEM STATUS

Andrew Thompson reported there was no change in the status of the SCADA system. John Tucker is expected to be in next week to change out the computer for the system, as the current computer is not reliable. An older computer with an XP operating system is needed and a replacement was found in-house. John Tucker will also calibrate substation relays while he is here.

STATUS OF RFP FOR THE WPCF

Andrew noted that Clarke, Patterson, Lee (CPL) had finished editing the RFP addressing all the comments from EDA. The RFP was sent to EDA today. Andrew explained that CPL was using a standard format that is used by CPL and preferred by EDA. He hoped to have some feedback in two to three weeks. The question was raised whether we needed to request a time extension and it was decided that we would wait to see if this submission is approved.

PRIMARY FEEDER POLE REPLACEMENT

Andrew noted that O'Connell Electric is scheduled to come in and replace the poles on 13 April if the weather cooperates (good weather with low humidity). It was noted that we have missed the "frozen ground" access period; there may be some restoration work required by the Village after the work is completed.

RFP FOR ELECTRICAL CONTRACTOR/CONSULTANT

Andrew noted that the RFP is ready to be advertised. He needed to discuss with Vince Luce. He noted that there were six firms that would get the RFP as a direct mailing. Andrew noted that he wanted some assistance from the Advisory Board in reviewing the

proposals. It was suggested that a listing of questions be developed for any interviews of references.

REVIEW FROM DEPARTMENT HEADS PUBLIC WORKS

Ed was not present. Andrew noted that activities were switching over relative to change from winter to spring season. It was noted that the boom of the vacuum truck damage/knocked one of the ornamental street lights in front of the Key Bank and broke one of their front windows early this morning. There were no injuries.

ELECTRIC

Andrew noted that ESS had been in to correct the nitrogen leak at the Bourne substation. He is looking to have Village staff trained to do the periodic maintenance on the substations and that they would be getting necessary testing equipment. He noted that the electrical usage did exceed the PPA last month, but not as bad as last year. Nelson Tree Service is working on trimming trees along power lines. Andrew stated his intention to subdivide the service area into five sections and award trimming contracts for a section every five years.

WATER

The problem with the altitude valve at the water tank was briefly discussed. Andrew noted that Wayne was checking into alternatives with the designer to improve on the drawdown fluctuation that is limited to about a foot and a half. The water main break on Villa Drive was noted and also the frozen water services reported last month have all been addressed.

SEWER

The problem with freezing at the basins has passed. Andrew noted there was a foaming problem/slime bulking problem AERATION BASINS.

NEW BUSINESS

Andrew raised the issue of the OSHA required "arc flash study" that will outline requirements for personnel protective equipment while performing electrical work tasks. There are two proposals; one from O'Brien and Gere and the other from ESS.

After some discussion Tim Abbey made a motion to recommend award to O'Brien and Gere. John Poshka seconded and the motion was passed.

It was noted that Better Baked Foods had hired additional personnel and that an increase in the power allotment was being pursued.

The tree replacement program was being offered for all electric customers through 20 April.

The replacement of street lamps to LED bulbs was discussed. It was noted that it had been 6 months since the issue was brought up to the Planning Board. The LED bulbs will represent a significant cost savings over time both in power usage and labor.

Todd Swanson made a motion to recommend the bulb replacement to LED bulbs be pushed forward to take advantage of the cost savings. The motion was seconded by Bill Culligan and approve unanimously.

There being no further business to come before the board the meeting was adjourned on a motion made by Bill Culligan, seconded by Mike Head, and was carried unanimously.

The next meeting will be held on 23 April 2015.