

TOWN BOARD MEETING  
**Town of Westfield**  
**February 5<sup>th</sup>, 2014**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Jim Pacanowski	Connie O'Connor
Councilmen:	Raymond Schuster	David Babcock	Claude Abbey
	David Brown	Joel Seachrist	William Bauer
	James Herbert		
	David Spann		

David Spann moved and James Herbert seconded a motion to waive the reading of the minutes inasmuch as all members received a copy thereof and that the minutes be approved. Unanimously carried.

The Town Clerk's report together with a check in the amount of \$1547.69 representing fees for the month of January 2014 was turned over to the Supervisor. State and County agencies received checks totaling \$119.00.

The Supervisor's report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>HSBC - MM Balance</u>
Gen. A	\$355,497.00	\$92,771.00	\$13,794.22	\$943,401.61
Gen B	1,142.00	19,574.00	75.18	54,312.24
Hwy DA	271,844.00	36,912.00	98.62	462,254.89
Hwy DB	49,506.00	4,067.00	37.64	171,810.54
Sewer HO1	23,621.00	47.00	-0-	24,002.14
Water HO2	16,200.00	-0-	-0-	114,490.21
Wfd. Fire	54,000.00	-0-	-0-	54,451.96
Sherm. Fire	9,230.00	-0-	-0-	9,326.02
<b>Totals:</b>	<b>\$781,040.00</b>	<b>\$153,380.00</b>	<b>\$14,422.88</b>	<b>\$1,834,049.61</b>

The Dog Warden's report for January 2014 was received and placed on file.

The Fire Department Report for January 2014 was received and placed on file.

The Historian's report for January 2014 was received and placed on file.

The Town Court report for January 2014 was received and placed on file.

Highway:

- The Town Highway Superintendent submitted a written report on activities for January 2014 and highlighted sanding / plowing, fuel usage, and pier improvements.

Code Enforcement:

- The Code Enforcement Officer submitted a written report highlighting that construction continues on 5 residential homes in the Town for January 2014. In addition, one Temporary Certificate of Occupancy was issued (home on Parker Road).

Barcelona Harbor: (Pier is closed for the season)

Public Comment: None

Announcements:

- 3/1/2014 is the deadline for submission of tax exemptions.

Old Business:

- Supervisor Bills discussed that work to obtain a Dredging Permit for the pier continues with DEC.
- In addition, work to obtain easements for the Barcelona Water Benefit District also continues.

New Business:

- 
- David Brown moved and Raymond Schuster seconded a motion to renew the Transfer Station contract at no cost increase with Casella Waste Management for one year (1 April 2014 - 31 March 2015). Unanimously carried.

- 
- Raymond Schuster offered the following resolution and moved for its adoption:

**Resolution No. 13 of 2014**  
Audit of 2013 Financial Records

**RESOLVED**, that on January 23<sup>rd</sup>, 2014 the Westfield Town Board met for the purpose of auditing the 2013 Town financial records. All records examined were found to be in order.

**BE IT FURTHER RESOLVED**, that on January 23<sup>rd</sup>, 2014 Town Departments submitted their records for examination.

**BE IT FURTHER RESOLVED** Westfield Town Justices submitted for examination of 2013 court dockets and records. All fines and fees that were collected by the Town Court have been turned over to the proper officials. A report has been prepared using the comptroller's suggested "Checklist for Initial Review of Justice Court Records".

This was seconded by David Brown. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye; David Spann, aye.

- 
- 
- Raymond Schuster offered the following resolution and moved its adoption:

**Resolution No. 14 of 2014**  
Annual Review of Shared Services Highway Agreement w/County

**BE IT RESOLVED**, that the Town Board of Westfield after thorough review of the County's *Shared Highway Services Agreement* agrees to keep the document in place for the next year.

This was seconded by James Herbert. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye; David Spann, aye.

- 
- James Herbert offered the following resolution and moved its adoption:

**Resolution No. 15 of 2014**  
Authorization for Supervisor to Hire a Geologist

**RESOLVED**, that the Town Board Town of Westfield hereby authorizes the Supervisor to sign an agreement with Stanley J. Blass of SJB Services to obtain the services of a geologist to provide sediment information as required for a NYDEC dredging permit in Barcelona Harbor, subject to review by the Town Attorney as to form.

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

- 
- David Brown offered the following resolution and moved its adoption:

**Resolution No. 16 of 2014**  
Authorization for Supervisor to sign Barcelona Water Benefit District Easement

**RESOLVED**, that the Town Board Town of Westfield hereby authorizes the Supervisor to sign an easement for a portion of Town owned parcel no. 197.17-1-32 to be used in the Barcelona Water Benefit District project.

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

- 
- Raymond Schuster offered the following resolution and moved its adoption:

**Resolution No. 17 of 2014**  
Authorization for Supervisor to Sign Agreement w / Auditor

**RESOLVED**, that the Town Board Town of Westfield hereby authorizes the Supervisor to obtain the services of an independent licensed Certified Public Accountant as required by the terms of the USDA (Rural Development) grant and loan for the Barcelona Water Benefit District project. The Supervisor is further authorized to sign an agreement with Bahgat & Laurito-Bahgat, P.C. subject to review as to form by the Town Attorney.

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

-----  
Warrants dated February 5, 2014 (voucher #'s 9948 - 10002 & 10005 with #9963 & #9978 being deleted), in the amount of \$103,106.15 drawn on the following funds: \$64,115.08 General; \$18,000.00 General Part-Town; \$17,659.42 Highway; \$2672.45 Highway Part-Town; \$46.64 Sewer Fund; \$7.78 Shorehaven Water Project; and \$604.78 Trust & Agency were presented and audited by the Board members. David Spann moved and Raymond Schuster seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Martha Bills, aye; Raymond Schuster, aye; David Brown, aye; James Herbert, aye; David Spann, aye.

At 8:26pm Supervisor Bills moved and David Spann seconded a motion to move to Executive Session to discuss property acquisition and contract negotiations. Unanimously carried.

At 8:50pm Supervisor Bills moved and James Herbert seconded a motion to return to regular session. Unanimously carried.

The next Town Meeting is scheduled for Wednesday, March 5<sup>th</sup>, 2014 @ 7:30pm.

There being no further business, at 8:53pm. James Herbert moved and David Spann seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,  
*//original signed//*  
Timothy C. Smith, Town Clerk