

TOWN BOARD MEETING
Town of Westfield
May 2, 2018

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest: Tom Tarpley	Glenna Brown
Councilmen:	David Brown	Janet Nass	Marion Eno
	James Herbert	Marybelle Beigh, Historian	Don Eno
	David Spann	William Bauer	Ian Pusbach
	Will Northrop	Kelly Brown, Harbor Master	

Highway Superintendent: David Babcock

Code Officer: Bonnie Rae Strickland

Town Attorney: Joel Seachrist

Pledge of Allegiance

Councilman David Spann made the motion to waive the reading of the April 4th, 2018 minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilman David Brown seconded the motion. The motion was carried unanimously.

Reports:

Supervisor Bills presented the board with bank balances for the month ending March 2018. All Board members have received a copy of the bank balances. The AUD (Annual Updated Document) is complete and available in the Clerk's office. Final tax report on Tax collection, fixed assets and inventory reports are available to the board members to review.

The Town Clerk's report together with a check in the amount of \$3,151.51 representing fees for the month of April 2018 was turned over to Supervisor Bills. A check for \$22.50 representing fees for the month of April to NYS Department of Health, Marriage Licenses and a check in the amount of \$65.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$184.24 will be withdrawn on the 14th. A check in the amount of \$610.00 representing fees for the month of April was turned over to the Village of Westfield for Registrar of Vital Statistics fees collected.

The Dog Warden's report for April 2018 was received and placed on file.
The Fire Department Report for and April 2018 was not received.
The Historian's report for April 2018 was received and placed on file.
The Town Court report for April 2018 was received and placed on file.
The WPD report for March and April 2018 was received and placed on file.

TOWN BOARD MEETING
Town of Westfield
May 2, 2018

Highway:

Highway Superintendent highlighted on gas, fuel, cleaning plow, brush clean up, yard work and Harbor repairs. Received funding through the Electric Company grant (Andrew Thompson) for new L.E.D lights, this replaces all lights at the Harbor & lights at the Town Shop on Chestnut St but not in the newer part of the back of the shop. Crack sealing, stone and oil sealing at the Pier is scheduled for Monday May 7th. The Highway Superintendent's April report has been received and placed on file.

Code Enforcement:

The Code Enforcement Officer submitted a written report for April 2018 highlighting 8 permits issued in the Town, including attending meetings for the Town and the Village, inspections of projects and building projects as required performed.

- The new code/building software from Williamson Law was installed in April.
- Three Special Use Permit applications have been received
 - Robbin Ball, Storage shed on vacant property corner of Belson and Parker Rd
 - Rick and Kim Coon, Storage shed on vacant property on Parker Rd
 - Cingular Wireless, Telecommunication tower upgrade to equipment, 7872 Persons Rd

Councilman David Brown made the motion to refer the three Special Use Permits to the Town Planning Board. Seconded by Will Northrop and carried unanimously.

Supervisor Martha Bills made the motion to set the Public Hearings for the Special Use Permits 7:15pm Robbin Ball, storage shed, 7:20pm Rick and Kim Coon, Storage shed and 7:25pm Cingular wireless, telecommunications upgrade. Seconded by David Spann and carried unanimously.

Barcelona Harbor:

- Harbor Master Kelly Brown announced opening day of Monday, May 14th
- Councilman and Harbor committee member James Herbert is looking into adding additional moorings, approximately 6 moorings to be added at the Pier.

Public Comment:

- Public comment discussions took place in the announcements and project updates.

Announcements:

- Spring Clean-up will be held May 5th 9:00am -1:00pm at the Transfer Station, Bourne St.
- Rabies clinic will be held May 9th from 10:00am-12:00pm at the Town Shop, 118 Chestnut St.
- E-Waste will be held May 12th 9:00am-1:00pm a charge of \$10.00 per CRT will be charged located at the Town Shop 118 Chestnut St.
- Assessor with the tentative assessment roll:
 - Thursday, May 3rd 9:00am - 1:00pm, Saturday, May 5th 4pm-8pm
 - Monday, May 7th 12:30pm- 4:30pm, Wednesday, May 9th 9am-1pm
- The Board of Assessment Review will meet on May 22, 2018 (2:00pm - 4:00pm), (6:00pm-8:00pm)
- Farmers Market, Saturday May 26th 9:00am-2:00pm

TOWN BOARD MEETING

Town of Westfield

May 2, 2018

- Memorial Day Parade 10:30am Monday, May 28th 2018/(Participants gather @ 10:00am in Moore Park)

Project Updates:

- Route 5 Water District, Supervisor Bills will meet with USDA representative on Friday May 4, 2018 to discuss
- Shorehaven Water Project to date 35 residents have been hooked up, next step is to work on restoration and wish list items. Supervisor Bills discussed Form E (project budget) and passed it around to the board members to show where the project is standing.

New Business:

Supervisor Martha Bills offered the following resolution and moved for its adoption

Resolution #33 of 2018

Town of Westfield

Approval of summer employment for the Pier employees

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby approves summer employment for the Pier employees, Aurel Stoia, Barbara Johnson, Herbert Johnson, Carter Stetson, and Timothy Smith and Deborah Phillips at a rate of \$9.00 an hour.

This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

Councilman David Brown offered the following resolution and moved for its adoption

Resolution #34 of 2018

Town of Westfield

Appointment of "second" Deputy Town Clerk

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby approves the appointment of Linda Briggs as Deputy Town Clerk at a rate of \$15.00 an hour and not to exceed \$2000.00 for the 2018 calendar year. This hire is an addition to the current deputy Town Clerk.

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

**TOWN BOARD MEETING
Town of Westfield
May 2, 2018**

Councilman David Spann offered the following resolution and moved for its adoption

**Resolution #35 of 2018
Town of Westfield
Date Change for July 2018 Town Board Meeting**

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby approves the date change of the regular scheduled Wednesday, July 4th 2018 Town Board meeting to Wednesday July 11th 2018 due to the 4th of July Holiday.

This was seconded by Councilman James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

Councilman Will Northrop offered the following resolution and moved for its adoption

**Resolution #36 of 2018
Town of Westfield
Highway Intermunicipal Agreement with the Town of Chautauqua**

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby authorizes the Town Supervisor to sign an Intermunicipal Agreement with the Town of Chautauqua to share the cost of a piece of equipment, "Tack Tank" in the amount of \$8,178.00.

This was Seconded by David Spann . Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

Councilman James Herbert offered the following resolution and moved for its adoption

**Resolution #37 of 2018
Town of Westfield
Authorize the Town Clerk to advertise for bids for the Transfer Station**

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby authorizes the Town Clerk to advertise for bids for the Transfer Station.

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

TOWN BOARD MEETING
Town of Westfield
May 2, 2018

Councilman Will Northrop offered the following resolution and moved for its adoption

Resolution #38 of 2018
Town of Westfield
License agreement with State Parks and Recreation (Lighthouse Keeper's Cottage)

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby authorizes the Town Supervisor to sign a License Agreement with State Parks and Recreation for the use of the Light House, Keeper's Cottage

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

Councilman David Brown offered the following Budget Resolution and moved for its adoption

Budget Revision #2 for the budget year 2018

	Increase Expenditures	Decrease Expenditures
<u>Budget Journal</u>		
A Funds (General Fund Townwide)		
A 1990.400 Contingent Account DR		74.26
A250 Taxes Receivable Current CR	74.26	
Total A Fund	74.26	74.26

	Increase Expenditures	Decrease Expenditures
<u>Budget Journal</u>		
A Funds (General Fund Townwide)		
A 1410.400 Town Clerk Contractual DR		1,000.00
A 1410.130 Town Clerk Dep Personnel Services II CR	1,000.00	
	1,000.00	1,000.00

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

**TOWN BOARD MEETING
Town of Westfield
May 2, 2018**

Warrants dated May 2, 2018 (voucher #'s 199-259) in the amount of \$104,771.06 were drawn on the following funds:

General	\$32,068.65	Shorehaven	\$2.50
General Part-Town	\$17,098.46	Forest Park Sewer	\$31.69
Highway	\$34,165.21		
Highway Part-Town	\$21,404.55		

Warrants dated May 2, 2018 (voucher #'s 37-47) in the amount of \$7,132.02 (were drawn on the following funds:

Welch Building	\$7,132.02
----------------	------------

Warrants dated May 2, 2018 (voucher # 7) in the amount of \$10,000.00 were drawn on the following funds:

Shorehaven Water District Capital Project	
H6-8310.200	\$10,000.00

These were presented and audited by the board members. Supervisor Martha Bills moved and Councilman David Brown seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

There being no further business at 8:26pm Supervisor Martha Bills moved and Councilman James Herbert seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
// original signed //
Andrea L Babcock, Town Clerk