

**VILLAGE BOARD OF TRUSTEES
MARCH 19, 2018 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Jill Santi, Rob Cochran, Mike Catalano, Al Holbrook

OTHERS: Vince Luce, Ed LeBarron, Becki Paternosh, Andrew Thompson, Andrew Webster, Rob Genthner, Erin Schuster, Marsha Holland, Marybelle Beigh, David Haskin, Glenna Brown, Ian Pusbach

MAYOR/BOARD

The Mayor and board members thanked Trustee Jill Santi for her service and term as Board Member.

MINUTES

The board made a motion to approve the minutes of February 20th by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

PARKING LOT PROJECT BOND RESOLUTION

The board made a motion to approve the following Bond Resolution subject to permissive Referendum by Trustee Holbrook, seconded by Trustee Catalano, Trustee Santi voted yes, Trustee Cochran voted Aye

NOTICE OF BOND RESOLUTION VILLAGE OF WESTFIELD

NOTICE IS HEREBY GIVEN that a bond resolution, a summary of which is published herewith, has been adopted by the Village Board of Trustees of the Village of Westfield, Chautauqua County, on March 19, 2018 and the validity of the obligations authorized by such resolution may be hereafter contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of the law which should be complied with as of the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice, or

such obligations were authorized in violation of the provisions of the Constitution of New York.

SUMMARY OF BOND RESOLUTION

The following is a summary of a bond resolution adopted by the Village Board of Trustees of the Village of Westfield on March 19, 2018. The proceeds from the sale of the obligations authorized in such bond resolution shall be used to undertake a capital improvements project generally consisting of the reconstruction of and construction of improvements to parking lots in the Village including, but not limited to, the construction of sidewalks and curbs, storm sewer improvements, installation of street lighting and

signs, and the replacement of all pavement, as well as other such improvements as more fully identified in (or contemplated by) documents prepared with the assistance of the Village in connection with the project, including all preliminary work and necessary equipment, materials and site work and any preliminary costs and costs incidental thereto and in connection with the financing thereof (collectively, the "Project"). The estimated maximum cost of the Project is \$335,300, such amount to be paid for by the expenditure of \$33,300 from the Parking Lot Capital Reserve Fund (established on March 28, 2005) and by the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of such serial bonds, in an aggregate principal amount not to exceed \$302,000 such amount to be offset by any federal, state, county and/or local funds received. Such bond resolution was adopted subject to permissive referendum, and such permissive referendum period has elapsed without the filing of a petition. The period of probable usefulness for such purpose is 15 years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the office of the Village Clerk, located in the Village Eason Hall, 23 Elm Street, Westfield, New York.

REQUEST FROM APPLE SEED CHRISTIAN PRESCHOOL

The request was made from Apple Seed Christian Preschool for use of the Welch Fieldhouse for April 28th for the Annual 5K Run/Walk for their non-profit Preschool which was approved on a motion made by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

RESOLUTION #6-2018 ACCREDITED DELEGATE TO MEUA

The board made a motion to approve the following Resolution by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

WHEREAS, the Village of Westfield, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and
WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 11 and April 12, 2018 to be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, New York, 13057 and,
WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,
NOW THEREFORE BE IT RESOLVED, that DPW Director, Andrew Thompson, be and is hereby designated as the accredited delegate of the Village of Westfield, New York

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUE

**POLICE DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly Report and Overtime Report of 21.75 hours by Trustee Santi, seconded by Trustee Holbrook and was carried unanimously.

FIRE DEPARTMENT MONTHLY REPORT

The motion was made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve the Monthly Report which was read by Mayor VandeVelde.

SURPLUS EQUIPMENT LISTING

The Fire Department had submitted a listing of Surplus Equipment to the board members, some of which have been sold already.

RECREATION DEPARTMENT

Andrew Webster informed the board he is actively pursuing a replacement Recreation Specialist. He explained this is an all year-round part time job, not a seasonal job.

MONTHLY REPORT

The board made a motion to approve the Program Report by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

PILATES DISCUSSION

Following a recommendation from the Recreation Commission to have Pilates pay an annual or bi-annual contribution of \$25 to the Eason Hall. Previously they have been sponsored by the Recreation Department and have not had to pay a fee. Mayor VandeVelde suggested that it be a Senior Citizen group that we would pay the instructor to run and it could be covered through the budget.

The motion was made by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously for the Mayor and the Recreation Director to enter into negotiations with the Pilates Instructor to come up with a viable solution to continue the Pilates Program.

Andrew will call the Instructor tomorrow to arrange this.

LITTLE LEAGUE REQUEST

The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve the Little League request for building a batting cage at Smith Field and would pay all expenses. The Mayor recommended there should be a notation in the agreement that the Little League would have to maintain the batting cage or the Village would have it removed.

CODE ENFORCEMENT MONTHLY REPORT

The board made a motion to approve the Code Enforcement Monthly Report by Trustee Santi, seconded by Trustee Catalano and was carried unanimously.

HISTORIAN MONTHLY REPORT

The board made a motion to approve the Historian's Monthly Report by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 2 hours of scheduled and 22.7 hours of emergency time by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.

DECLARE SURPLUS PROPERTY AS SCRAP

The board made a motion to approve the listing of surplus property as scrap by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 19.75 hours by Trustee Cochran, seconded by Trustee Santi and was carried unanimously.

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 8.7 hours by Trustee Catalano, seconded by Trustee Santi and was carried unanimously.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 19 hours by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.

AWARD PORTAGE STREET SUBSTATION BID

The board made a motion to approve the Portage Street Substation bid to Robinson Sales, Inc. in the amount of \$21,406 by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously. This was the only bid received.

AWARD PARKING LOT LIGHTING BID

The board made a motion by Trustee Cochran, seconded by Trustee Santi and was carried unanimously to award the Parking Lot Lighting bid to GoToGo Electric, Inc. in the amount of \$38,584. Andrew is awaiting a final contract from NYSERDA to award this bid to be sure we get the Grant Funding to pay for these. This was the only bid received.

AWARD FOR TREE TRIMMING BID

The board made a motion to award the Tree Service Bid to K. W. Reese in the amount of \$51,840 by Trustee Holbrook seconded by Trustee Cochran and was carried unanimously.

Other bids received are as follows:

Bentley Tree	\$59,639.71
Nelson Tree	\$86,578.00

TREE REMOVAL

The board made a motion by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously to award for Tree Removal; the three smaller would go to K.W. Reese; without stumps to Reese; 12"-18" with stumps would go to Great Lakes and all the rest would go to Bentley Tree. (all are shown highlighted on the attached award sheet)

TREASURER

JANUARY FINANCIALS

The board made a motion to approve the January Financials on a motion made by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

CLERK

WARRANTS

The board made a motion to approve the following warrants on a motion by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously.

General	#42	\$ 18,230.62
Electric	#45	\$337,613.92
Water	#44	\$ 8,636.37
Sewer	#44	\$ 5,869.54
Capt'I WPCF	#25	\$168,001.99
General	#44	\$ 62,132.20
Electric	#47	\$ 33,413.88
Water	#47	\$ 23,154.99
Sewer	#47	\$ 28,399.77
Capt'I Proj.	#26	\$ 3,290.00

The Mayor spoke about Crypto mining (currency energy uses). He explained that there are companies from all over the world that are looking for cheap electric usage and they come in to places that do have cheap electric. Andrew reported that the MEUA and other members are working on a regulation to be passed by the Public Service Commission to all municipalities to save the ratepayers from the damage caused by these companies. There is no job commitment and they have a huge powerload that destroys the PPA, it forces all the ratepayers to pay a higher rate. Our allotment at this time is approximately 12½ megawatts.

It was noted that this could be potentially a good customer as long as they don't kick up over the hydro allotment. The MEUA regulations would require these companies to register and pay for all of the increase so that other users would not be affected.

BUDGET DETAILS

The Treasurer agreed with all of the recommendations of the Mayor but she suggested that we reduce the amount of the fund balance by \$10,000 instead of \$25,000 so the hit to the fund balance will not be so much in one Fiscal Year.

The Board scheduled a Public Hearing on the proposed General Fund budget FY 6/1/18-5/31/19 for April 2nd at 7:15 p.m. by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

POLICIES

Trustee Holbrook thanked everyone for the efforts put forth with the completion of the Policy Manual.

The board made a motion to enter into Executive Session on a motion made by Trustee Holbrook seconded by Trustee Santi and was carried unanimously.

EXECUTIVE SESSION

Following Executive Session, the board made a motion to re-enter regular session on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

ACTION

Action taken as a result of the Executive Session is as follows:

The board made a motion by Trustee Holbrook, seconded by Trustee Santi and was carried unanimously to direct the Mayor to send a letter to the Town in regard to a letter which was received by the Village in regard to the use of the Dog Control vehicle.

The motion was made by Trustee Santi, seconded by Trustee Holbrook to allow the Mayor to contact Village Counsel to discuss issues with the Refuse Collection Contractor not complying with the Contract relative to pick up times.

The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to approve Ray Mortimer as a permanent employee.

The board made a motion by Trustee Catalano, seconded by Trustee Santi and was carried unanimously to approve Ray Mortimer's bid into the Water and Sewer Laborer position.

The board made a motion to hire Anthony Leone as Laborer in the Street Department at a probationary rate of \$11.66/hr.

There being no further action to come before the board the meeting was adjourned on a motion made by Trustee Santi, seconded by Trustee Cochran and was carried unanimously.