

**VILLAGE BOARD OF TRUSTEES
APRIL 2, 2018 MINUTES**

Deputy Mayor Robert Cochran presiding

MEMBERS: Rob Cochran, Mike Catalano, Al Holbrook, Dennis Lutes

OTHERS: Vince Luce, Becki Paternosh, Kyle Sunday, Ed LeBarron, Marybelle Beigh, Tom Tarpley

6:30 p.m. Annual Fire Inspection at Fire Hall

7:00 p.m. Village Board Meeting begins

MAYOR/BOARD

PUBLIC HEARING/GENERAL FUND BUDGET

7:15 p.m. Public Hearing for 2018-2019 General Fund Budget

WELCOME TO NEWLY ELECTED OFFICIALS

The newly elected and re-elected board members were both welcomed and completed the signing of the Oath book.

MINUTES

The board made a motion to approve the March 5th, March 12th and March 19th Minutes by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

ACTION ON PUBLIC HEARING

The board made a motion to approve the 2018-2019 General Fund Budget by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

ANNUAL APPOINTMENTS FOR 2018

The board made a motion to approve the Annual Appointments as presented by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

RESOLUTIONS 8, 9, 10, 11-2018

The board made a motion to approve the following Resolutions by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

RESOLUTION #8-2018

DESIGNATION OF FINANCIAL DEPOSITORIES

Whereas, the board of trustees has determined that Village Law '4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees does hereby designate the following institutions as depositories of all monies received by the Village Treasurer, Clerk, and receiver of taxes.

Names of Institutions:

Community Bank
Key Bank of Western New York, N.A.
Chase Bank
JP Morgan Chase Bank
NYClass

**RESOLUTION #9-2018
ADVANCE APPROVAL OF CLAIMS**

Whereas, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and
Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

**RESOLUTION #10-2018
MILEAGE ALLOWANCE**

Whereas, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees shall approve reimbursement to such officers and employees at the rate of 54¢ per mile.

**RESOLUTION #11-2018
ATTENDANCE AT SCHOOLS AND CONFERENCES**

Whereas, there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the relevant schools, conferences, meetings for the purpose of improving Village operations and

Whereas, it is determined by the board of trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

That the following officers and employees are hereby authorized to attend the following schools: Mayor, Board Members, Administrator/Clerk, Deputy Clerk, Treasurer, Deputy Treasurer and Superintendents; SCHOOLS: Mayors Conference in May; Fall Training School; Annual Highway Schools and any others that may fall into this category.

BE IT FURTHER RESOLVED:

Any schools, conferences, meetings not described herein shall be reviewed and approved by the Village Administrator.

That these resolutions shall take effect immediately.

SPRING CLEANUP

The schedule for Spring Cleanup will be April 23-27, 2018.

EXECUTIVE SESSION TO DISCUSS PERSONNEL

PUBLIC WORKS

INVOICE APPROVAL FOR DAMAGES

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to pay for damages to Ed Besch's Garage Door in the amount of \$950.

TREASURER

FEBRUARY FINANCIALS

The board made a motion to approve the February Financials by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

CLERK

WARRANTS

The board made a motion to approve the following Warrants on a motion made by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

General	W#46	\$29,329.05
Electric	W#49	248,240.57
Water	W#49	14,986.97
Sewer	W#50	39,373.92
Cap.Proj.	W#27	2,976.00
"	W#28	12,564.73

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to enter into Executive Session to discuss Personnel.

Following Executive Session, the board made a motion to re-enter regular session by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

ACTION

Action taken as a result of the Executive Session is as follows:

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to approve Robert Burgess as Water Wastewater Treatment Plant Laborer effective when he gets out of college at the beginning of May 2018.

The board made a motion by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously to extend the retirement incentive period to April 30, 2018 for Forrest Hubert.

There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.