

**VILLAGE BOARD OF TRUSTEES
MAY 21, 2018 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Al Holbrook, Mike Catalano, Rob Cochran

OTHERS: Vince Luce, Kyle Sunday, Ed LeBarron, Andrew Thompson, Andrew Webster, Erin Schuster, Rob Genthner, Bonnie Rae Strickland, Jerry Ruch, Chris Reese, Marybelle Beigh, Ed Slate, Cliff Brown, Bill Christ, Anne Kneer, Dawn Zachary

MAYOR/BOARD

MEDEX BILLING DISCUSSION

An overview was given by MedEx Representative Dawn Zachary in explanation of their billing system. She explained some of the basic information stated their company has been in business for over 25 years. They have assisted over 150 ambulance companies through the process of getting their own Certificate of Needs all the way to the billing portion. She noted that in this area there is a high deductible for insurance rates. Noting this is a high Medicare/Medicaid area; and there are 5 major business here from their estimation, there would be between \$135,000 and \$150,000 brought in a year if we billed. With the tax money that is received, that can be used for the co-pays and co-insurance of the residents, which would mean a resident would not be billed for the ambulance. Whatever the co-pay insurance doesn't pay, the tax money could cover it.

She explained further that when you would start billing that does not mean you would not be a Volunteer company any longer. You are also still being Volunteers. What you are billing for is the ambulance service. This would go for the gas, the supplies, to go to a new ambulance, etc. any of that is what that money could be used for. Once you start getting more money in you can bring in a paid trained medic and begin billing for the ALS if desired.

It was noted that everyone is paying already for the ambulance service which is on their insurance policies which basically means we are paying the insurance companies for this service!

The first thing required would be for the Ambulance to separate from the Fire Department in order to bill. Then a Certificate of Need from the Health Department would be required. Their own billing would not have to be done, but there would have to be an area designated in the Fire Department for the ambulance. It was advised to inquire with an Attorney for more details to proceed.

There are two different types of ambulance services that you can become. One is a Municipality; which is Village run and would have all control over the money and the department. Or they become a not for profit; meaning the ambulance would have to have their own board of directors, their own secretary, and they would control that

money and it would be just for the ambulance. Either way you can still get tax money for that but that is up to the Fire Department and the Village how they want to handle that.

The Mayor stated that if it was up to the Village the money would go into the Capital Reserve Fund. Within two years you would be able to buy a new ambulance. An Attorney would have to be consulted for the specifics. If the Fire Department does not want to go forward with this we won't do it. If a decision is made to move forward, a meeting with the Fire Department will be scheduled to discuss all the details beforehand. It was recommended to begin collecting all the necessary information and preparation for proceeding with this.

The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to form a committee to include the Village, Town, Fire Department and others to investigate further and report back at a future meeting.

MINUTES

The board made a motion to approve the minutes of 4/16 and 5/10/18 by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

SCHEDULE PUBLIC HEARING

The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to schedule a Public Hearing for June 18th at 7:00 p.m. for Local Law #1-2018 for Zoning changes recommended by the Planning Board.

HEALTH INSURANCE DEDUCTIBLE INCREASE

The board made a motion to approve coverage in the form of a one-time FSA contribution for the amount of the health insurance deductible increase for all eligible Non-Union personnel on Village of Westfield health insurance by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

DISCUSS VILLAGE DUMPSTER POLICY

It was noted that this law has been on the books for quite some time; although never really enforced.

The board made a motion to approve the Village Dumpster Policy as presented by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.

UTILITY AUDIT

A utility audit would do a review of all bills from National Fuel, Verizon and Consolidated Communications (Fairpoint) to investigate if there has been any mis-billing.

The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to approve the use of Troy & Banks to do a Village wide utility audit for the non-village utilities.

FIRST FRIDAY ACTIVITIES

The board approved the First Friday Activities as presented on a motion made by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

AWARD BID FOR WELCH FIELD LOCKER ROOM DOOR

The board made a motion to award the bid in the amount of \$3,199 for the boy's locker room door at the Welch Field to Add Lumber by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

The other bid received was from B&L Wholesale bid was \$3,645.

MEMORIAL DAY PARADE

The board approved the Memorial Day Parade and Schedule as presented on a motion made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime report of 42 hours by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.

CARRYOVER OF VACATION

The board made a motion to approve for the Police Chief to carryover 10 vacation days by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.

FIRE DEPARTMENT

NEW MEMBERS

Chief Jerry Ruch noted there were two new members, George Kurtz and returning Mike Pushbach. Also, Heather Fleck moved up from Explorer to Junior Firefighter.

The board approved the two new members to the Fire Department; George Kurtz & Mike Pusbach, on a motion by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously. Arson checks were completed.

RECREATION DEPARTMENT

MONTHLY REPORT

The board made a motion by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously to approve the Recreation Department Monthly Report.

SEASONAL EMPLOYEES

The board approved the hiring of Seasonal Employees as presented on a motion made by Trustee Catalano, seconded by Trustee Lutes and carried unanimously

CODE ENFORCEMENT

MONTHLY REPORT

The board made a motion to approve the Code Officer's Monthly Report by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

HISTORIAN

MONTHLY REPORT

The Historian made mention of the fact that she is in need of assistance (volunteer) to help organize her files for potential preparation of future need with her position to be taken over.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously to approve the Monthly Report and the Overtime Report of scheduled overtime 4 hours; and callout hours 6.

SIDEWALK PLOW

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to approve subject to permissive referendum, the quote for the 2006 SW-HY Camoplast for \$19,900; and the Used V-Plow and snowblower for 2006 Camoplast HY in the amount of \$5,100; for a total of \$25,000.

They will warrant it through 12/31/18.

WATER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 19.6 by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 1 hour by Trustee Cochran seconded by Trustee Lutes and was carried unanimously.

PRV SYSTEM

The board made a motion for permission to hire AquaLogics for replacement/repair of the PRV System in the amount of \$36,900 by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

ASSET MANAGEMENT SOFTWARE FOR THE DPW

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to purchase the Asset Management software for the DPW from Meridio solutions in the amount of \$14,400.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report of 45.8 hours (due to windstorm 4/4/18), by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously.

ROUTE 5 RECONDUCTOR BID

Per recommendation from the Advisory Board, a motion was made to approve the Rte. 5 Reconductor Bid to Ferguson in the amount of \$282,000 by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously. The other bid received from Thayer Power in the amount \$585,045.

PAD MOUNT SWITCHGEAR

The board made a motion by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously to purchase pad mount switchgear from Federal Pacific for \$12,979. Other quotes received were from Irby at \$16,181.24 for Hubbell, and \$26,671.11 for S&C switchgear. Wesco quoted \$16,881 for the Hubbell unit.

GENERAL LINE CONSTRUCTION BID

The board made a motion to approve Irby, Scott and McFarland Cascade (see attached tally sheet) on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

TREASURER

MARCH FINANCIALS & BUDGET DETAILS

The board made a motion to approve the March Financials by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

CLERK

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and Overtime Report for Eason Hall of 2.2 hours on a motion made by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

WARRANTS

The following warrants were approved on a motion made by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously.

General	#51	\$1,147.32
Electric	#53	89,371.77
Water	#53	100.68
Sewer	#54	79.31
General	#52	53,412.90
Electric	#54	93,674.74
Water	#54	32,049.17
Sewer	#55	5,371.81
Capital Proj.		
WPCF upgr.	#29	31,081.66
Parking Lot	#30	46,156.00

General	#54	53,789.70
Electric	#56	296,086.53
Water	#56	14,686.82
Sewer	#57	49,933.58
Capital-Water Proj.	#31	1,011,975.53

The board made a motion to enter into Executive Session to discuss Personnel by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.

EXECUTIVE SESSION

Following discussion, the Executive Session was adjourned on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

The board re-entered regular session.

ACTION

The following action was taken as a result of the Executive Session:

The board made a motion to approve the upgrade of Derrick Nickerson to Lineman B effective today, 5/21/18, by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.

There being no further business to come before the board the meeting was ended on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.