

**TOWN BOARD MEETING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

**PUBLIC HEARING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

**A Local Law of the Town of Westfield, New York to change the residency requirements for the office of the Town Code Enforcement Officer**

Supervisor Bills called the public hearing to order at 7:25pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Don Eno	Marion Eno
Councilmen:	David Brown		William Bauer	Nancy Burkhart
	David Spann		Janet Nass	Marybelle Beigh, Historian
	James Herbert		Doug Breon	
	Will Northrop		Susan Breon	

Highway Superintendent: David Babcock

Code Officer: Bonnie Rae Strickland

Supervisor Bills made the motion to open the Public Hearing to hear all persons in regards to the adoption of Local Law No. 2 of 2018.

Proof of Publication was available, published in The Westfield Republican and Observer.

Supervisor Bills went over the Local Law with the public. The adoption of Local Law No. 2 is a Type II action for the purposes of the State Environmental Quality Review Act, so that no further review was required.

No comments were made from the public.

Supervisor Bills made the motion to close the public hearing at 7:28pm. Councilman David Brown seconded the motion. This was unanimously approved.

Respectfully submitted,

*//original signed//*

Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING  
Town of Westfield  
July 11<sup>th</sup>, 2018**

**TOWN BOARD MEETING  
Town of Westfield  
July 11<sup>th</sup>, 2018**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Don Eno	Marion Eno
Councilmen:	David Brown		William Bauer	Nancy Burkhart
	David Spann		Janet Nass	Marybelle Beigh, Historian
	James Herbert		Doug Breon	
	Will Northrop		Susan Breon	

Highway Superintendent: David Babcock  
Code Officer: Bonnie Rae Strickland

**Pledge of Allegiance**

*Councilman Will Northrop made a motion to waive the reading of the June 6<sup>th</sup>, 2018 minutes inasmuch as all members received a copy thereof and that the minutes be accepted. The motion was seconded by Councilman James Herbert and carried unanimously.*

**Reports:**

Supervisor Bills presented the monthly report on the Town's finances for the month of June. The report is always available in the Supervisors office. All Board members have received a copy of the Town's finances and is accepted as submitted.

*Supervisor Bills made the motion to amend March, April, May and June minutes, Supervisor's Monthly Report. \*The Supervisor's monthly report was given to the board and accepted as submitted which included the bank balances as stated for the months, March, April, May, June\*. Seconded by Councilman David Brown and unanimously carried.*

The Town Clerk's report together with a check in the amount of \$9262.16 representing fees for the month of June 2018 was turned over to Supervisor Bills. A check for \$135.00 representing fees for the month of June to NYS Department of Health, Marriage Licenses and a check in the amount of \$135.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$89.74 will be

**TOWN BOARD MEETING**  
**Town of Westfield**  
**July 11<sup>th</sup>, 2018**

withdrawn on the 14<sup>th</sup>. A check in the amount of \$920.00 representing fees for the month of June was turned over to the Village of Westfield for Registrar of Vital Statistics fees collected.

- The Town Clerk addressed the board about the public interest of accepting credit cards and debit cards. The credit card machine would be used for Town Clerk fees collected, such as building

The Dog Warden's report for June 2018 was received and placed on file.

The Fire Department Report for June 2018 was received and placed on file.

The Historian's report for June 2018 was received and placed on file.

The Town Court report for June 2018 was received and placed on file.

The WPD report for June 2018 was received and placed on file.

**Highway:**

- Town Highway Superintendent David Babcock submitted a written report on activities for June 2018 and highlighted fuel usage, road side mowing, black top patching and chip seal patching. The report has been received and placed on file.

**Code Enforcement:**

- The Code Enforcement Officer submitted a written report highlighting that 9 permits were issued in the Town for June 2018. The report has been received and placed on file.

**Barcelona Harbor:**

- Walleye Derby is scheduled for August 3,4,5 of 2018
- Busy activity at the harbor the last two weeks, the public have been enjoying the harbor.
- The lighthouse has been open to the public and the community and tourists are enjoying it.
- More Parking, trash bins and restrooms need to be looked at for the future with the amount of people visiting the Pier along with more signage for public waste disposal and dog waste disposal.
- Supervisor Bills made the motion to allow the Moose Fishing Tournament the weigh scale station at the Pier from 5am-5pm on September 1, 2018. Seconded by councilmen David Brown and carried unanimously.

**Public Comment:**

- Janet Nass asked if the Town has been approached about wind turbines, the Town has not.
- The edge of the mouth of the Chautauqua Creek has wood and debris which is making it difficult for people to get through. Highway Superintendent David Babcock and Councilman David Spann discussed and the area will be looked at and addressed.

**Announcements:**

- Taste of Westfield (14 July)

**TOWN BOARD MEETING**  
**Town of Westfield**  
**July 11<sup>th</sup>, 2018**

- Westfield Arts & Crafts (27-28 July)
- ‘First Friday’ (3 August 2018) Sponsored by the Chamber of Commerce (5pm)

**Old Business:**

- Route 5 Water Benefit District #1 award letter obligating funds for the project was received from Rural Development.
- Shorehaven, everyone has been hookup that wanted to be hooked up. Property concerns were addressed on July 9<sup>th</sup> with the engineer on site at Shorehaven.
- The Following sealed bids were received for the Transfer Station on June 21<sup>st</sup> by 12:00 and opened at 12:05pm

Casella Waste Service:

- |  |                 |
|--|-----------------|
| 1. Price per month for equipment and facility      | \$875.00        |
| 2. Price per haul for garbage (to County Landfill) | \$283.00        |
| 3. Price per haul for recycled items               | \$283.00        |
| 4. Labor Charges                                   | \$652.00 Month  |
| 5. Any additional fee(s)-Recycling disposal        | \$50.00 per ton |

***Councilman Will Northrop made the motion to accept the Transfer Station bid for 2018-2019, seconded by Councilman David Brown and carried unanimously.***

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**New Business:**

Resolutions for 7/11/18:

***Councilman David Spann offered the following resolution and moved its adoption:***

**Resolution No. 55 of 2018**  
**Town of Westfield**  
**Adopt Local Law #2**

**A Local Law of the Town of Westfield, New York to change the residency requirements for the office of the Town Code Enforcement Officer**

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of Westfield for a public hearing to be held by said Board on July 11, 2018 at Eason Hall, 23 Elm Street, Westfield, to hear all interested parties on a proposed Local Law to allow the Town Board the option to appoint as Building Inspector and/or Code Enforcement Officer for the Town of Westfield a person who is not a resident of the Town of Westfield but a resident of Chautauqua County, and

**WHEREAS**, notice of said public hearing was duly published in the *Dunkirk Observer* and *Westfield Republican* and posted in the Town Clerk’s office, and

**TOWN BOARD MEETING  
Town of Westfield  
July 11<sup>th</sup>, 2018**

**WHEREAS**, said public hearing was duly held on July 11, 2018 at the said time and place and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof, and

**WHEREAS**, the Board has determined that the adoption of the local law is a Type II action for purposes of the State Environmental Quality Review Act, so that no further review is required; and

**WHEREAS**, the Town Board, after due deliberation, finds it in the best interests of the Town to adopt said Local Law,

**NOW, THEREFORE**, the Town Board of the Town of Westfield hereby adopts said Local Law as Local Law No. 2 of 2018, a copy of which is attached hereto and made a part hereof, and the Town Clerk hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Westfield, and to give due notice of the adoption of the Local Law to the Secretary of State.

**LOCAL LAW NO. 2 OF THE YEAR 2018**

**A LOCAL LAW OF THE TOWN OF WESTFIELD, NEW YORK TO CHANGE THE  
RESIDENCY REQUIREMENTS FOR THE OFFICE OF TOWN CODE ENFORCEMENT  
OFFICER**

**BE IT ENACTED** by the Town Board of the Town of Westfield as follows:

**Section 1. Title.**

This Local Law shall be known and cited as the Town of Westfield's "Local Law to change the residency requirements for the office of Town Code Enforcement Officer"

**Section 2. Legislative Intent.**

The intent of this law is to allow the Town Board the option to appoint as Building Inspector and/or Code Enforcement Officer for the Town of Westfield a person who is not a resident of the Town of Westfield.

**Section 3. Authority.**

This Local Law is enacted pursuant to § 10 of the Municipal Home Rule Law.

**Section 4. Eligibility of the Town of Westfield Code Enforcement Officer.**

Chapter 92 of the Town of Westfield Code entitled "Fire Prevention and Building Construction" shall be amended by adding a new Section 92-3(F), which shall provide as follows:

**TOWN BOARD MEETING**  
**Town of Westfield**  
**July 11<sup>th</sup>, 2018**

F. Notwithstanding the provisions of Subdivision One of Section 23 of the Town Law of the State of New York, Subdivision One of Section 3 of the Public Officers Law of the State of New York, and Section 138 of the Town Law, a person holding the office of Building Inspector and/or Code Enforcement Officer in the Town of Westfield need not be a resident or elector of the Town of Westfield, provided that such person resides within the County of Chautauqua.

**Section 5. Supersession**

This Local Law shall supersede in its application in the Town of Westfield, Section 3 of the Public Officers Law of the State of New York, Section 138 of the Town Law, and Section 23 of the Town Law of the State of New York with respect to the residency requirement stated therein for the appointed office of Building Inspector and Code Enforcement Officer in the Town of Westfield, Chautauqua County, New York.

**Section 6. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 7. Effective Date.**

This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

*The motion was seconded by Councilman David Brown. Voting was as follows: Supervisor, Martha Bills, aye; Councilman, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman, Will Northrop, aye.*

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*Councilman Will Northrop offered the following resolution and moved its adoption:*

**Resolution No. 56 of 2018**  
**Town of Westfield**  
**County Harbors Economic Impact Grant**

**WHEREAS**, the five Great Lakes, their connecting channels, and the St. Lawrence River form one of the longest deep draft navigation systems in the world, which includes Chautauqua County's three Federal Harbors of Refuge on Lake Erie; and

**TOWN BOARD MEETING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

**WHEREAS**, Barcelona Harbor, Dunkirk Harbor and Cattaraugus Creek Harbors are invaluable cultural and economic assets to Chautauqua County and to the Waterfronts of the Town of Westfield, City of Dunkirk and the Town of Hanover, and

**WHEREAS**, the United States Army Corps of Engineers (USACE) has the primary responsibility for the operation and maintenance of these harbors and has deferred authorized maintenance activities, including dredging and breakwater repairs due to limited Federal funding for harbors with limited commercial navigation; and

**WHEREAS**, an economic impact analysis of the three harbors and Lake Erie Waterfronts would support Chautauqua County's continuing effort to advocate for Federal funding for the authorized operation and maintenance of the harbors, support future applications for State and local funding opportunities for economic development and encourage new private investment in our harbors and waterfronts; and

**WHEREAS**, this analysis of current and future economic impacts would also support and encourage future private investment and further economic development near the harbors and along the Lake Erie Waterfront; and

**WHEREAS**, the Chautauqua County Division of Planning and Community Development desires to partner with the Town of Westfield, City of Dunkirk and the Town of Hanover and the Northern Chautauqua County Community Foundation's Local Economic Development (LED) Initiative to apply for \$35,000 in grant funding from the New York State Department of State (NYSDOS) Division of Planning Local Waterfront Revitalization Program (LWRP) to retain a consultant to determine the true economic impact of the three harbors and entire waterfront by advancing a Development and Investment Prospectus; and

**WHEREAS**, the Chautauqua County Division of Planning and Economic Development will coordinate the collaborative grant application effort and, if successful, commit up to \$3,500 in in-kind services for administration of the grant and project management activities as a portion of the required matching funds; and

**WHEREAS**, the Town of Westfield, City of Dunkirk, Town of Hanover and the LED Initiative will also each commit up to \$2,500 of in-kind services for data collection and public outreach activities as matching funds in support of the effort; and

**RESOLVED**, that the Town of Westfield hereby supports the proposed collaborative effort to prepare and submit a grant application to the NYSDOS in connection with the New York State Consolidated Funding Application process; and be it

**TOWN BOARD MEETING  
Town of Westfield  
July 11<sup>th</sup>, 2018**

**FURTHER RESOLVED**, that if awarded, the Town of Westfield will commit up to \$2,500 of in-kind services for data collection and public outreach activities as matching funds.

*The motion was seconded by Councilman David Spann. Voting was as follows: Supervisor, Martha Bills, aye; Councilman, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman, Will Northrop, aye.*

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*Supervisor Martha Bills offered the following resolution and moved its adoption:*

**Resolution No. 57 of 2018  
Town of Westfield  
Standard Work Day and Reporting**

**BE IT RESOLVED**, that the Town of Westfield hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Days/Month (based on Record of Activities)
<b>Appointed Officials</b>				
Court Clerk	Julie Devlin	6	2/3/2018 – 12/31/2018	24.32

*The motion was seconded by Councilman David Spann. Voting was as follows: Supervisor, Martha Bills, aye; Councilman, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman, Will Northrop, aye.*

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*Councilman David Brown offered the following resolution and moved its adoption:*

**Resolution No. 58 of 2018  
Town of Westfield  
RUS Bulletin 1780-27 East Lake Road, Loan Resolution**

A RESOLUTION OF THE Town Board of Councilmen of the Town of Westfield



**TOWN BOARD MEETING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

*AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS*

*Public Water system improvements*

*FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.*

**WHEREAS**, *it is necessary for the Town of Westfield*

*(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of*

*Two Hundred Twelve Thousand & 00/100*

*pursuant to the provisions of New York State Local Finance Law ; and*

**WHEREAS**, *the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:*

**NOW THEREFORE**, *in consideration of the premises the Association hereby resolves:*

1. *To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.*

2. *To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time*

*it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).*

3. *To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.*

4. *To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly per- missible source.*

5. *That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association*

**TOWN BOARD MEETING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

*(payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.*

6. *Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.*

7. *Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities*

*for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.*

8. *To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.*

9. *To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.*

10. *To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

11. *To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.*

12. *To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the*

**TOWN BOARD MEETING**  
**Town of Westfield**  
**July 11<sup>th</sup>, 2018**

*Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.*

13. *To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.*

14. *That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.*

15. *To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.*

16. *To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.*

17. *To accept a grant in an amount not to exceed \$ 445,000.00 under the terms offered by the Government; that the Town Supervisor*

*And Town Clerk of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).*

*The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.*

***The motion was seconded by Councilman James Herbert. Voting was as follows: Supervisor, Martha Bills, aye; Councilman, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman, Will Northrop, aye.***

**TOWN BOARD MEETING  
Town of Westfield  
July 11<sup>th</sup>, 2018**

*Councilman David Spann offered the following resolution and moved its adoption:*

**Resolution No. 59 of 2018  
Town of Westfield**

**Approving an Application for a Capital Grant through Empire State Development**

**WHEREAS**, the Town of Westfield (Town) is working with private interests to redevelop the Historic Welch's Building located at 2 South Portage Street in downtown Westfield; and

**WHEREAS**, the Town desires to apply for financial assistance through the 2018 Consolidated Funding Application (CFA) under the Empire State Development (ESD) Capital Grant Program; and

**WHEREAS**, the application proposes funding to assist a private developer to complete building renovations to convert the Welch's Building into a mixed-use development, including commercial, retail and residential space; and

**WHEREAS**, the proposed funding will contribute to ongoing community revitalization efforts and will advance the redevelopment of an important community asset; and

**WHEREAS**, the Town wishes to approve and endorse the application.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the application to be submitted by the Town for funding under the 2018 ESD Capital Grant Program to assist in the renovation and redevelopment of the Welch's Building is hereby endorsed and approved, and be it further

**RESOLVED**, that the Supervisor is hereby authorized to submit the application and to sign all documents in connection therewith.

*The motion was seconded by Councilman Will Northrop. Voting was as follows: Supervisor, Martha Bills, aye; Councilman, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman, Will Northrop, aye.*

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*Councilman David Brown offered the following resolution and moved its adoption:*

**Resolution No. 60 of 2018  
Town of Westfield**

**Approval of Court Clerk to attend training in September**

**RESOLVED**, that the Town Board of the Town of Westfield approves the Town Court Clerk to attend the Annual NYS Association of Magistrate Court Clerk Conference in Lake Placid NY September 16<sup>th</sup> through September 19<sup>th</sup> 2018 costs not to exceed \$1,000.00 minus any scholarships awarded.

**TOWN BOARD MEETING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

*The motion was seconded by Councilman Will Northrop. Voting was as follows: Supervisor, Martha Bills, aye; Councilman, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman, Will Northrop, aye.*

*Councilman David Brown made the motion to approve budget #4 for budget year 2018. Seconded by Councilman David Spann and carried unanimously.*

**Budget Revision #4 for Budget Year 2018**

**Revision Description**

To move money from the fund balance to pay for the replacement of Hydrant #N 134 Route 5 Edgewater

	Increase	Decrease
	Expenditures	Expenditures
<b>Budget Journal</b>		
SW2- (Route 5 Water District Edge Water)		
SW2 599                                      Appropriated Fund Balance DR		2,627.12
SW2 8389.400                              Other Water Contractual Expenditures CR	2,627.12	
<b>Total SW2 Fund</b>	2,627.12	2,627.12

**Revision Description**

To move money from the contingent account to pay for the increase in the Association of Towns membership dues went from \$800.00 in 2017 to \$899.00 in 2018

The Concord Grape Belt Heritage Membership went from \$25.00 in 2017 to \$50.00 in 2018

	Increase	Decrease
	Expenditures	Expenditures
<b>Budget Journal</b>		
A Funds (General Fund Townwide)		
A 1990.400                                      Contingent Account DR		119.00
A 1920.400                                      Municipal Assoc. Dues CR	119.00	
<b>Total A Fund</b>	119.00	119.00

**Revision Description**

To move money from the Justices Personal Services Assistant account to cover the Justices Court Clerk Per Serv Line for Julie Devlin being full time as of 2/3/18

	Increase	Decrease
	Expenditures	Expenditures
<b>Budget Journal</b>		
A Funds (General Fund Townwide)		

**TOWN BOARD MEETING**  
**Town of Westfield**  
**July 11<sup>th</sup>, 2018**

A 1110.130	Justices-Personal Services Assistant DR		8555.25
A 1920.400	Municipal Assoc. Dues CR	8555.25	
<b>Total A Fund</b>		8555.25	8555.25

**Revision Description**

To move money from the Tax Collector-Contractual to Tax Collector-Dep Personnel Services to cover the payrolls that were paid to Kate Issler for helping with the tax roll book And to cover paying Andrea Babcock until the end of the year

		Increase Expenditures	Decrease Expenditures
<b>Budget Journal</b>			
A Funds (General Fund Townwide)			
A 1330.400	Tax Collector- Contractual DR		999.91
A 1920.400	Tax Collector-Dep Personnel Services CR	999.91	
<b>Total A Fund</b>		999.91	999.91

**Revision Description**

To move money from the fund balance to pay for the electric bills until the end of the year

		Increase Expenditures	Decrease Expenditures
<b>Budget Journal</b>			
SW3- (Shorehaven Water District)			
SW3 599	Appropriated Fund Balance DR		45.00
SW3 8389.400	Other Water Contractual Expenditures CR	45.00	
<b>Total SW3 Fund</b>		45.00	45.00

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***At 8:31pm Supervisor Bills moved and Councilman David Brown seconded a motion to audit the bills.***

Warrants dated July 11, 2018 (voucher #'s 324-391) in the amount of \$100,987.11 were drawn on the following funds:

General	\$33,361.46	Shorehaven Water Project	\$4.12
General Part-Town	\$680.58	Forest Park Sewer	\$24.80
Highway	\$2,284.89	Route 5-Edgewater	\$2,627.12
Highway Part-Town	\$62,004.14		

**TOWN BOARD MEETING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

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Warrants dated July 11, 2018 (voucher #'s 9) in the amount of \$7,739.00 were drawn on the following funds:

Shorehaven Water District Capital Project  
H6-8310.200                 \$7,739.00

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Warrants dated July 11, 2018(voucher #'s 58-69) in the amount of \$8,288.48 (were drawn on the following funds:

Welch Building                         \$8,288.48

***These warrants were presented and audited by the Board members. Supervisor Bills made a motion to be directed to draw the necessary checks to cover the warrants as audited. The motion was seconded by Councilman David Brown. Voting was as follows: Supervisor Bills, aye, Councilman Brown, aye; Councilman Herbert, aye; Councilman Spann, aye.***

There being no further business, at 8:45pm Supervisor Martha Bills moved and Councilman David Spann seconded a motion to move to executive session to discuss pending litigations. Unanimously carried.

At 9:10pm Supervisor Bills moved and Councilman David Brown seconded a motion to return to regular session. Unanimously carried.

***Councilman David Brown offered the following resolution and moved its adoption:***

**Resolution No. 61 of 2018**  
**Town of Westfield**

**RESOLVED**, that the Town Board of the Town of Westfield authorizes the Attorney for the Town to take such legal action against Bentley Tree Care LLC as may be deemed advisable to prevent continuing violations of the Town of Westfield Zoning Code and Building Code at 7631 North Gale Street, including an action in the Supreme Court of Chautauqua County if necessary.

**TOWN BOARD MEETING**

**Town of Westfield**

**July 11<sup>th</sup>, 2018**

*The motion was seconded by Councilman David Spann. Voting was as follows: Supervisor, Martha Bills, aye; Councilman, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman, Will Northrop, aye.*

There being no further business at 9:15pm Supervisor Martha Bills moved and Councilman James Herbert seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,  
*//original signed//*  
Andrea L Babcock, Town Clerk