

**VILLAGE BOARD OF TRUSTEES
JULY 16, 2018 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Mike Catalano

EXCUSED: Al Holbrook

ABSENT: Rob Cochran

OTHERS: Becky Jackson, Becki Paternosh, Ed LeBarron, Rob Genthner, Andrew Webster, Andrew Thompson, Erin Schuster, Marybelle Beigh, Ann Kneer, Barbara Brooker, Ed Slate, Tom Tarpley

**MAYOR/BOARD
MINUTES**

The board made a motion to approve the minutes of 6/18/18 by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

RESOLUTION #15-2018 SUPPORTING PORTAGE INN SITE REDEVELOPMENT PROJECT

The board made a motion to approve the following resolution by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

WHEREAS, the Village of Westfield intends to apply for a grant from the Department of State through the New York State Consolidated Funding Application (CFA) under Title 11 of the Environmental Protection Fund Local Waterfront Revitalization Program (EPF LWRP) for the Portage Inn Site Redevelopment project (the "Project"); and

WHEREAS, the EPF LWRP provides grants to villages located along inland waterways to revitalize communities and waterfronts through construction projects tied to prior planning of which the Village is finalizing a Local Waterfront Revitalization plan; and

WHEREAS, the Project would benefit residents of the Village of Westfield by creating new recreational opportunities on the site of the former Portage Inn by providing public access to the Welch Trail and Chautauqua Creek, an outdoor amphitheater, accessible parking, drainage improvements, patio seating, a first responder's memorial and green scaping; and

WHEREAS, the Village of Westfield will serve as the lead agency for the Project; and

WHEREAS, the Village desires to express its full support for the Project

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees:

1. Adopts and pledges its support for the Portage Inn Site Redevelopment project as proposed;
2. Authorizes Mayor VandeVelde to execute necessary documents as may be required to complete the CFA;
3. Authorizes Mayor VandeVelde to submit a CFA for the Project;
4. Authorizes the expenditure of not exceeding \$125,000.00 in cash or in-kind services as the required match for any grant funds that are awarded for the Project; and
5. Determines that the Project constitutes an Unlisted Action for purposes of the State Environmental Quality Review Act (SEQRA), with the Board of Trustees acting as lead agency for non-coordinated environmental review.

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report of 37.5 hrs. by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

FIRE DEPARTMENT

MONTHLY REPORT

The board made a motion to approve the Fire Department Monthly Report by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

RECREATION DEPARTMENT

MONTHLY REPORT

The board made a motion to approve the Program Report by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

CODE ENFORCEMENT

MONTHLY REPORT

The board made a motion to approve the Monthly Report by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

PUBLIC WORKS

MONTHLY/OVERTIME REPORT

The board made a motion to approve the Monthly Report and the Overtime Report for May of 12.95 hrs. and the Monthly Report and Overtime Report of 4.1 hrs. for June by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

WATER & SEWER DEPARTMENT

MONTHLY AND OVERTIME REPORT

The board made a motion to approve the Water Dept. Monthly Report and the Overtime Report of 29.3 hrs. by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

The board made a motion to approve the Sewer Dept. Monthly Report and the Overtime Report of 3.4 hrs. by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

AWARD CONTRACT #3 WATER SYSTEM IMPROVEMENT PROJECT

The board made a motion to approve the Water System Improvement Project Contract #3 to H&K Services in the amount of \$853,200 by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

PERMISSION TO HIRE PENN POWER

The board made a motion to approve the hiring of Penn Power for emergency repairs to raw sewage pump station generator in the amount of \$6,245.01 by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

**ELECTRIC DEPARTMENT
MONTHLY OVERTIME REPORT**

The board made a motion to approve the Monthly Report and Overtime Report of 36.8 hrs. by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

APPROVE TRANSFORMER BID

The board made a motion to approve the Transformer Bid to Irby Company in the amount of \$42,726 by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

PERMISSION TO GO TO BID FOR UNDERGROUND CABLE PURCHASE-PORTAGE SUBSTATION WPCF

The board made a motion to approve going to bid for underground cable purchase for the Portage Street Substation/WPCF by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

CARRY OVER OF VACATION REQUEST

The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to approve the carryover of 6 vacation days for Andrew Thompson whose anniversary date is July 25th.

**TREASURER
OVERTIME REPORT**

The motion was made to approve the Overtime Report of ½ hour by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

APPROVAL OF 2017-2018 BUDGET TRANSFERS

The motion was made to approve the 2017-2018 Budget Transfers by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

APPROVAL OF BUDGET DETAIL

The board made a motion to approve the Budget Detail by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

**CLERK
WARRANTS**

The following warrants, excluding the invoice from Jack's Welding, were approved on a motion made by Trustee Catalano, seconded by Trustee Lutes and was carried.

General	#6	\$29,607.62
Electric	#8	52,069.89

Water	#8	17,210.97
Sewer	#8	16,891.70
General	#7	10,644.61
Parking Lot	#5	3,720.00
Water	#6	470,289.33
WPCF	#7	1,904,443.11
General	#9	40,494.90
Electric	#10	119,081.53
Water	#10	32,779.23
Sewer	#10	29,137.21
Parking Lot	#8	2,644.00
WPCF	#9	54,685.78

The invoice from Jack's Welding was approved on a motion made by Mayor VandeVelde, seconded by Trustee Lutes and was carried with Trustee Catalano abstaining from the vote.

EXECUTIVE SESSION

The board made a motion by Mayor VandeVelde, seconded by Trustee Catalano and was carried to enter into Executive Session to discuss Electric Personnel.

Following Executive Session, the board made a motion to re-enter regular session by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

There was no action taken as a result of the Executive Session.

There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.