

**VILLAGE BOARD OF TRUSTEES
DECEMBER 17, 2018 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Al Holbrook, Mike Catalano, Rob Cochran

OTHERS: Vince Luce, Rebecca Betts-Paternosh, Andrew Thompson, Andrew Webster, Chris Reese, Rob Genthner, William Christ, Stephen Zanghi, Jill Santi

MAYOR/BOARD

RETIREMENT OF STEVE ZANGHI

The Mayor and board presented a farewell plaque and **accepted the retirement with regret and best wishes to Steve Zanghi as Chairman of the Zoning Board of Appeals on a motion made by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.**

A message was given and read by William Christ thanking Steve for all his many services to the community

MINUTES

The board made a motion to approve the minute of November 19th by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.

LITTLE LEAGUE PARADE

The board made a motion to approve the Little League Parade and Opening Day for May 4, 2019 by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.

PROPERTY TRANSFER

Attorney Steve Zanghi communicated to the board concerning a potential property transfer from the Village to NYSDOT in which we would have 3 years to make a claim to the State if necessary.

The board made a motion to approve for the Mayor to sign for the property transfer from the Village to NYSDOT by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

REQUEST EXECUTIVE SESSION TO DISCUSS UNION CONTRACT

POLICE DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly and Overtime Report of 19 hours by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

**FIRE DEPARTMENT
MONTHLY REPORT**

The board made a motion to approve the Fire Department Report by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

CAMERA DISCUSSION

This will be discussed during the Budget discussions.

**RECREATION DEPARTMENT
MONTHLY REPORT**

The board made a motion to approve the Recreation Department Program Report by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.

**CODE ENFORCEMENT
MONTHLY REPORT**

The board approved the Monthly Report by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

**PUBLIC WORKS
MONTHLY/OVERTIME REPORT**

The board made a motion to approve the Monthly and Overtime Report of 34.10 hours by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.

DECLARE SURPLUS

The board made a motion to declare items as surplus (see attached list), to be sent to Auction by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

**WATER & SEWER DEPARTMENT
MONTHLY AND OVERTIME REPORT**

The board approved the Water Dept. Monthly and Overtime Report of 51.7 hours on a motion made by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.

The board made a motion to approve the WPCF Monthly and Overtime Report of 9.2 hours by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.

WPCF BID AWARD

The board made a motion to approve the WPCF Upgrades/Phase 2 bid to STC Construction, Inc. in the amount of \$1,590,000 and the electrical contract to Gerwitz & McNeil Electric, Inc. in the amount of \$294,372 by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.

Other bids received were as follows:

BECC Electric	\$ 303,075
Chivers Construction	\$1,674,335
Hohl Industrial services, Inc.	1,668,900
H&K Services, Inc.	1,635,700

APPROVAL OF CHANGE ORDER-CONTRACT 1 (WATER MAIN WORK)

The board made a motion by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously to approve the Change Order/Contract 1 in the amount of \$1,533,815.59 submitted by Clark Patterson Lee, contingent upon EFC approval.

ELECTRIC DEPARTMENT

MONTHLY OVERTIME REPORT

The board made a motion to approve the Monthly and Overtime Report of 40 hours by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously.

TREE PLANTING

The board made a motion by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously to approve Bruce Robinson, Inc. for the Fall 2018 Tree Planting at an estimated price of \$3,587.60.

DISCUSSION ON ELECTRIC VEHICLE CHARGING STATION FROM NY POWER

The board made a motion to accept the donation from NYMPA by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously. Location will be either Barcelona, TOPS, Clinton/Market St., or Eason Hall.

REQUEST EXECUTIVE SESSION

TREASURER

ACCOUNTING SOFTWARE

The Treasurer reported that three different companies had been looked at for Accounting Software including; Logics, Tyler Technologies and Edmonds & Associates. She recommended choosing Logics at \$39,360 with a yearly maintenance of \$16,812.

The board made a motion to approve updating the Accounting Software by Logics by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.

OCTOBER FINANCIALS APPROVAL OF REVENUE & EXPENSE REPORTS

The board made a motion to approve the October Financials and the Revenue & Expense Reports by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.

CLERK

MONTHLY/OVERTIME REPORT

Table Overtime Report for January on Custodian, Dave Horton.

WARRANTS

The following warrants were approved on a motion made by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously.

	General	W#29	\$192,740.90
	Electric	W#32	247,191.65
	Water	W#34	66,241.59
	Sewer	W#33	80,359.30
	Electric	W#33	72,300.00
Capt'l. Proj			
	WPCF Upgrade	W#30	89,354.79
	Parking Lot	W#31	342,200.00
Water Project		W#35	366,410.86
	General	W#30	43,740.51
	Electric	W#34	21,149.08
	Water	W#36	15,144.02
	Sewer	W#34	13,235.59
	Water	W#37	15,916.26
	Sewer	W#35	318,32.49
	General	W#31	71,244.85
	Electric	W#35	130,083.15
	Water	W#38	44,323.87
	Sewer	W#36	44,045.21
Water Project		W#39	649.20
	General	W#32	40,150.81
	Electric	W#36	22,159.61
	Water	W#40	15,243.54
	Sewer	W#37	13,350.37

The board made a motion by Trustee Cochran seconded by Trustee Lutes and was carried unanimously to enter into Executive Session to discuss Personnel in the Electric Department

EXECUTIVE SESSION

Following discussion, the board made a motion to end the Executive Session back into regular session by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.

ACTION

Action taken as a result of the Executive Session is as follows:

The board made a motion by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously to hire Cameron Wright into the Electric Department.

The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to increase wages by .40/hr. to non-contract employees January 1, 2019.

There being no further action to come before the board the meeting was adjourned on a motion made by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.