

**VILLAGE BOARD OF TRUSTEES  
JANUARY 22, 2019 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Al Holbrook, Rob Cochran

EXCUSED: Mike Catalano

OTHERS: Vince Luce, Becki Paternosh, Bonnie Rae Strickland, Ed LeBarron,  
Andrew Thompson, Andrew Webster, Rob Genthner, Jerry Ruch

**MAYOR/BOARD  
MINUTES**

**The board made a motion to approve the minutes of December 17, 2019 by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.**

**REQUEST EXECUTIVE SESSION**

To discuss collective bargaining negotiations for per Article 14 of the Civil Service Law.

**ZBA MEMBER APPROVAL**

**The board made a motion to approve new member Rick Mascaro for the Village Zoning Board of Appeals and Ron Catalano, Jr. as Chairman of the ZBA by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

**POLICE DEPARTMENT**

**MONTHLY OVERTIME REPORT**

**The board made a motion to approve the Monthly Report and the Overtime Report of 98 hours by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

**REQUEST EXECUTIVE SESSION**

To discuss the employment history of a particular person leading to employment in the Police Department.

**FIRE DEPARTMENT**

**MONTHLY REPORT**

**The Monthly Report was given by Chief Jerry Ruch and was approved on a motion made by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously.**

Chief Ruch noted they are down one EMT as Jon Belcher is off on medical leave for an indeterminate period of time. The County has approached him about being dispatched for all EMS calls. At least we can call them and if there is not an EMT available from here, they are on their way to assist if they are needed. He will talk to the officers at the meeting tomorrow night to get a better idea of their thoughts on this matter. Trustee

Holbrook felt the decision should come from the Fire Department members. Chief Ruch stated he is taking it to the officers for discussion at their meeting and then he will bring it back to the board before he takes it back to the County.

## **RECREATION DEPARTMENT**

### **MONTHLY REPORT**

**The board made a motion to approve the Program Report by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.**

### **RECREATION COMMISSION MEMBER**

**The board made a motion by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously to appoint new Recreation Commission member; Roger Miller to fill the vacancy left by Shannon Baum. His term end will be April 2021.**

### **CARRYOVER OF VACATION TIME REQUEST**

**The board made a motion to approve Recreation Director; Andrew Webster's request to carryover 6½ days of vacation by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

## **CODE ENFORCEMENT**

### **MONTHLY REPORT**

**The board made a motion to approve the Code Enforcement Monthly Report by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

## **PUBLIC WORKS**

### **MONTHLY/OVERTIME REPORT**

**The board made a motion to approve the Monthly Report and the Overtime Report of 47.90/18.55 hours by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

Ed noted that the total overtime for the year 2018 was 122.4 hours of scheduled overtime; 147.6 emergency overtime; for a total of 270 which is the lowest since 2008.

### **DECLARE 2005 CHEVY TRUCK AS SURPLUS**

**The board made a motion to approve to declare the 2005 Chevy 1500 Pickup Truck from the Waste Treatment Plant as surplus by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.**

### **SWEEPER BOX DISCUSSION**

Ed explained that the Sweeper Box is fairly worn out from being repaired so often. A new one would cost \$7,500 or a rebuilt one would cost \$5,500.

## **WATER & SEWER DEPARTMENT**

### **MONTHLY AND OVERTIME REPORT**

**The board made a motion to approve the Water Dept. Monthly Report and the Overtime Report of 29.5 hours by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.**

**The board made a motion to approve the WPCF Monthly Report and the Overtime Report of 4.7 hours by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously.**

**ELECTRIC DEPARTMENT  
MONTHLY OVERTIME REPORT**

**The board made a motion to approve the Monthly Report and the Overtime Report of 30.4 hours by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously.**

**LIGHTS FIXTURE**

Andrew Thompson noted that there are no “spares” available to replace the lights (bulbs) on the posts. There were none to match up with the previous ones installed and it was suggested purchasing a new one to evaluate.

**TREASURER  
MONTHLY AND OVERTIME REPORT  
No Overtime**

**APPROVAL OF NOVEMBER FINANCIALS  
The board made a motion to approve the November Financials by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.**

**APPROVAL OF REVENUE & EXPENSE REPORTS  
The board made a motion to approve the Revenue and Expense Reports by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.**

**REQUEST TO CARRYOVER VACATION  
The board made a motion to approve for the Treasurer to carry over ½ day of vacation by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

**CLERK  
MONTHLY/OVERTIME REPORT  
No Overtime.**

**WARRANTS  
The following warrants were approved on a motion made by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously:**

<b>General</b>	<b>W#34</b>	<b>\$50,698.61</b>
<b>Electric</b>	<b>W#38</b>	<b>153,196.27</b>
<b>Water</b>	<b>W#42</b>	<b>43,159.66</b>

Sewer	W#39	11,033.18
Electric Dist.	W#39	39,766.32
Water Proj.	W#43	52,840.96
WPCF Upgrade	W#32	92,535.84
Water	W#45	23,271.79
General	W#37	606.86
General	W#36	48,936.66
Electric	W#41	312,887.02
Cap. Proj.		
Parking Lot	W#33	10,899.20
Sewer	W#41	30,394.28

**The board made a motion by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously to enter into Executive Session to discuss collective bargaining negotiations and matters leading to employment of an individual in the Police Department.**

**EXECUTIVE SESSION**

**Following discussion, the Executive Session was ended on a motion made by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

**ACTION**

Action taken is as follows:

**The board made a motion to approve Jodi Burgess as Part Time Data Entry Clerk by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously.**

**There being no further business to come before the board, the motion was made to adjourn the meeting by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**