

TOWN BOARD MEETING
Town of Westfield
July 10, 2024

Town of Westfield

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members:

Supervisor:	Martha R. Bills	Guest:	Carol Ford	Ed Slate
Councilmember:	David Brown		Patti Meckes	
	David Spann		David Adrian	
	William Northrop		Tim Marzolf	
	James Herbert		Sandra Brown	

Code Officer: Kenneth Shearer
Highway Superintendent: David Babcock
Town Clerk: Andrea L. Babcock

Pledge of Allegiance

Councilmember David Brown made the motion to waive the reading of the June 5, 2024, minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilmember William Northrop seconded the motion. The motion was carried unanimously.

Reports:

The supervisor's June monthly report was distributed and accepted as submitted including up to date spending and revenues on all accounts. All board members have received a copy and the monthly report is always available in the Supervisor's office for anyone to view. The 2025 budget is being worked on.

The Town Clerk's report together with a check in the amount of \$12,295.37 totaling representing fees for the month of June 2024 is turned over to the Supervisor. A check for \$180.00 representing fees for the month of June to NYS Department of Health, Marriage Licenses and a check in the amount of \$78.00 will be turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$259.83 will be withdrawn on the 13th.

- The Dog Warden's report for the month of June 2024 was not received.
- The Town Historian report for the month of May and June 2024 was received and placed on file in the Town Clerks office.
- Westfield Fire Department report for the month of June 2024 was not received.
- The Town Court report for May and June 2024 was received and placed on file in the Town Clerk's Office.
- The WPD report for May and June 2024 was received and placed on file in the Town Clerks office.

Highway:

Highway Superintendent's June 2024 report was received and placed on file in the Town Clerks office.

- Supervisor Bills thanked the Highway Department for the appearance of the Welch Trail. Signs are up. Supervisor Bills and Highway Superintendent, David Babcock will continue to work together to finalize the use of the funds for the trail to be used by December.

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Code Enforcement:

The Code Enforcement Officer's June 2024 report was received and placed on file in the Town Clerk's Office.

- Assessor training is going well, scored high a recent test.
- ZBA will meet on July 18th at 4:00pm to discuss an application received for a NYPA Electric Charging Station project.

Barcelona Harbor:

- Supervisor Bills spoke with the Us Army Corps of Engineers. Engineering and design work will continue through 2024. Subsequent investigations will begin in 2024 with construction planned for 2025.

Public Comment:

- None

Announcements:

- Farmer's Market in Moore Park Saturday's July 13th, 20th and 27th from 9:00am-2:00pm.
- First Friday July 12th Alumnae Weekend 5:00pm-8:00pm.
- 75th Annual Ox Roast, Sunday July 14th Noon till 5:00pm at Ottaway Park.
- Spirit Bell Toll, Sunday July 14th in Moore Park at 10:00am.
- Westfield Arts & Crafts Friday July 26th and Saturday July 27th
- NCCR annual yard sale fundraiser will be held July 26-July 28th.

Project Updates:

- The project bid opening for the Route 5 East Lake Road Water Project No. 2 project will be held on Friday, July 12th at 10:00am in the North Room. USDA will review the bids and send the Town a letter. A new engineer has taken over the project.
- A steering committee kick off meeting for the new Comprehensive Plan for the Village and the Town was held in May. A community questionnaire survey is asked to be filled out by the community. The questionnaire is available on paper or online.
- Lakefront Water Revitalization Plan committee will meet to review maps and boundaries.

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New Business:

Councilmember William Northrop offered the following resolution and moved for its adoption

Resolution No.37 of 2024

Town of Westfield

Chautauqua County Multi-Jurisdictional Hazard Mitigation Plan Update

**A RESOLUTION OF THE TOWN OF WESTFIELD ADOPTING THE CHAUTAUQUA
COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN, DATED JUNE 7, 2024**

WHEREAS, the Town Board of the Town of Westfield recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, the Town Board of the Town of Westfield has prepared a multi-hazard mitigation plan, hereby known as the Chautauqua County Multi-Jurisdictional Hazard Mitigation Plan, dated June 7, 2024, in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Chautauqua County Multi-Jurisdictional Hazard Mitigation Plan, dated June 7, 2024, identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Westfield from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Town Board of the Town of Westfield demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Chautauqua County Multi-Jurisdictional Hazard Mitigation Plan, dated June 7, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF WESTFIELD, NEW YORK,
THAT:

Section 1. In accordance with (local rule for adopting resolutions), the Town Board of the Town of Westfield adopts the Chautauqua County Multi-Jurisdictional Hazard Mitigation Plan, dated June 7, 2024. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

This was seconded by Councilmember David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilmember David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

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Councilmember David Spann offered the following resolution and moved for its adoption

Resolution No.38 of 2024

Town of Westfield

Opposition to Lake Erie Wind Turbines

WHEREAS, in order to meet its green energy goals, the State of New York is exploring the feasibility of installing wind turbines in Lake Erie off the shores of Chautauqua County and our neighboring counties, and

WHEREAS, wind turbines in Lake Erie would be detrimental to the area in several ways, including (a) the release of pollutants into the waters of Lake Erie, which is a source of drinking water for many of our neighbors, (b) the potential negative impact on the commercial and recreational fishing industries based in Barcelona Harbor; and (c) the aesthetic impacts along our picturesque shoreline, which attracts significant tourism revenue,

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Westfield Town Board opposes the construction of offshore wind turbines in the waters of Lake Erie.

This was seconded by Councilmember James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilmember David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

Councilmember James Herbert offered the following resolution and moved for its adoption

Resolution No.39 of 2024

Town of Westfield

Bid Notice for Dock Project at Barcelona Harbor

RESOLVED, The Town board of the Town of Westfield hereby authorizes the Town Clerk to advertise for bids for the dock project at Barcelona Harbor.

The Town of Westfield, County of Chautauqua, State of New York, hereby requests sealed bid proposals for a Project consisting of the fabrication and installation of three (3) new boat launch docks atop the existing concrete launch slabs owned by the Town of Westfield in Barcelona Harbor. The boat launch docks shall be pinned to the existing slabs, constructed of steel sheets, filled with gravel, and capped with concrete slabs.

This was seconded by Councilmember David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilmember David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

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Councilmember David Brown offered the following budget revision and moved for its adoption

Subject:	Budget Revision #5 for Budget Year 2024		
Revision Description		Decrease	Increase
To move \$305.00 from fund balance to pay Southpaw Signs & Etcetera Invoice 2024-172 for \$305.00 for a sign for The Welch Trail That States Public Access to Chautauqua Creek		Expenditures	Expenditures
Budget Journal			
A Fund (General Fund - Townwide)			
A 599	Appropriated Fund Balance DR	305.00	
A 7180.410	Parks & Recreation Contractual Welch Trail CR		305.00
Total A Fund		305.00	305.00
Revision Description		Decrease	Increase
To move \$500.00 from A Contingent Budget Line to pay the amount that was short in the Celebrations budget line. The Town is paying to sponsor the 2024 Grape & Wine Festival of \$2,500.00		Expenditures	Expenditures
Budget Journal			
A Fund (General Fund - Townwide)			
A 1990.400	Contingent Account DR	500.00	
A 7550.400	Celebrations - Contractual		500.00
Total A Fund		500.00	500.00
Revision Description		Decrease	Increase
To move \$285.58 from A fund balance A 599 to pay Column Software invoice 8951DC1E-0158 for \$150.41 and Column Software invoice 8951DC1E-0159 for \$135.17. This Other Water, Contr Expense Account A8389.400 Other Water, Contr Expend-Route 5 Water District has been set up to record Rotue 5 Water District #2 expenses until the H capital project fund is established and funded		Expenditures	Expenditures
Budget Journal			
A Fund (General Fund - Townwide)			
A 599	Appropriated Fund Balance DR	285.58	
A 8389.400	Other Water, Contr-Expend-Route 5 Water District #2 CR		285.58
Total A Fund		285.58	285.58
Revision Description		Decrease	Increase
To move \$834.32 from A Supt of Highways - Equip Line to pay the amount that was short in the Supt of Highways-Contractual budget line.		Expenditures	Expenditures
Budget Journal			
A Fund (General Fund - Townwide)			
A 5010.200	Supt of Highways - Equipment DR	834.32	
A 5010.400	Supt of Highways - Contractual CR		834.32
Total A Fund		834.32	834.32

This was seconded by Councilmember David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilmember David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

At 7:48pm Supervisor Bills moved and Councilmember David Brown seconded a motion to audit the bills.

Warrants dated July 10, 2024 (voucher #'s 347-350- pre-paid) in the amount of \$395.43 were drawn on the following funds:

General	\$ 362.42
Forest Park Sewer	\$ 29.88
North Town Water-Shorehaven	\$ 3.13

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Warrants dated July 10, 2024 (voucher #'s 351-418) in the amount of \$48,040.06 (less voided checks) \$47,663.74 drawn on the following funds:

General	\$ 20,678.16
General Part-Town	\$ 328.75
Highway	\$ 3,504.03
Highway Part-Town	\$ 23,152.80

NYS Unemployment Insurance Voided Check #30854 -\$188.16

NYS Unemployment Insurance Voided Check #30855 -\$188.16

These were presented and audited by the board members. Supervisor Martha Bills moved and Councilmember David Brown seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilmember, David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

There being no further business at 8:05pm Supervisor Martha Bills moved, and Councilmember David Spann seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
// original signed //
Andrea L Babcock, Town Clerk