

**TOWN BOARD MEETING  
Town of Westfield  
March 6, 2019**

At 7:08 pm Supervisor Bills welcomed everyone tonight and mentioned that tonight 3 hearings and all proceedings will be recorded and also allow the public a chance to speak and to keep them to a minimum of three minutes so that everyone can be heard.

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**PUBLIC HEARING  
Town of Westfield  
March 6, 2019  
Public Hearing**

**Special Use Permit, Crown Castle T-Mobile Northeast 8584 Vilardo Rd**

Supervisor Bills called the public hearing to order at 7:10pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Tom Tarpley	Pat Hill	Joan Kunow
Councilmen:	David Brown		Don Eno	Gail Fray	Peter Kunow
	David Spann		Marion Eno	Carl Vilardo III	Matt Kerwin
	Will Northrop		William Bauer	Robert Mazza	Ed Lebaron
	James Herbert		Frank Alexander	Anne Baressi	
			Gary Young	Steve Baressi	
			Carolyn Bills	Phil Baideme	

Highway Superintendent: David Babcock  
Code Officer: Bonnie Rae Strickland  
Town Attorney: Joel Seachrist

Supervisor Bills made the motion to open the Public Hearing to hear all persons in regards to the Special Use Permit.

Publication of the public hearing was posted by the Town Clerk.

A letter was received from the Town Planning Board recommending the application be approved. A letter from the County was received and the proposed action would have no significant county - wide or inter-community impact and that the proposal would be a matter of local concern.

The application is to upgrade the existing cell tower located at 8584 Vilardo Road. Matt Kerwin Barclay Attorney Law Firm for Crown Castle spoke on behalf of Crown Castle owns the tower T-Mobile. The proposed special use permit modification is to remove 3 existing antennas and install 3 new antennas and 3RRUS (radio receivers) on the existing tower at the same height. No changes on the ground level. The upgrade is for technology updates. Supervisor Bills asked to have the name of the road changed from Reid Road to Vilardo Road and include it in the official records.

Supervisor Bills made the motion to close the public hearing at 7:14pm. Councilman David Brown seconded the motion. This was unanimously approved.

Respectfully submitted,  
*//original signed//*  
Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING  
Town of Westfield  
March 6, 2019**

**PUBLIC HEARING  
Town of Westfield  
March 6, 2019  
Public Hearing**

**Route 20 Water extension from the Village line to the Grape Discovery Center**

Supervisor Bills called the public hearing to order at 7:15pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Tom Tarpley	Pat Hill	Carl Vilardo III
Councilmen:	David Brown		Don Eno	Gail Fray	Joan Kunow
	David Spann		Marion Eno	Ed Lebarron	Peter Kunow
	Will Northrop		William Bauer	Robert Mazza	
	James Herbert		Frank Alexander	Anne Barresi	
			Gary Young	Steve Barresi	
			Carolyn Bills	Phil Baideme	

Highway Superintendent: David Babcock  
Code Officer: Bonnie Rae Strickland  
Town Attorney: Joel Seachrist

Supervisor Bills made the motion to open the Public Hearing to hear all persons in regards to the Route 20 Water extension from the Village line to the Grape Discovery Center. Plans were available to view along with the Map Plan and Report for the project. Supervisor Bills gave a brief overview stating, “we have the first Agricultural Heritage District in New York State and the Town was the Lead Agency for the regional Plan”. The Grape Discovery Center is to promote agriculture and agricultural-tourism. The Town has received a State Aid to Municipalities (SAM) Grant to fund the water to the Grape Heritage Center. Carolyn Bills representing the Grape Discovery Center shared that the Center has seen an average of 10,000 visitors over the last 5 years. The water extension to the Grape Discovery will be a benefit and will give additional opportunities to the entire community and region and thanked the Town Board.

Anne Barresi asked how this will affect the residents who already have Village water? Ed Lebarron, Village Street Department Superintendent explained “the Main will be on the Southside of Route 20, pushing underneath the road and tie into existing lines. The project is scheduled to start April 1<sup>st</sup> weather dependent. The project will be a Town and Village project. Property owners will receive a letter from the Village of Westfield regarding when this will take place.

Publication of the public hearing was posted by the Town Clerk.

No further comments.

Supervisor Bills made the motion to close the public hearing at 7:24pm. Councilman David Spann seconded the motion. This was unanimously approved.

Respectfully submitted,  
*//original signed//*  
Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING  
Town of Westfield  
March 6, 2019**

**PUBLIC HEARING  
Town of Westfield  
March 6, 2019  
Public Hearing**

**Special Use Permit, Primax Properties, LLC Tractor Supply Retail Store, 21 Nichols Ave**

Supervisor Bills called the public hearing to order at 7:25pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Tom Tarpley	Pat Hill	Carl Vilardo III
Councilmen:	David Brown		Don Eno	Gail Fray	Joan Kunow
	David Spann		Marion Eno	Ed Lebarron	Peter Kunow
	Will Northrop		William Bauer	Robert Mazza	
	James Herbert		Frank Alexander	Anne Baressi	
			Gary Young	Steve Baressi	
			Carolyn Bills	Phil Baideme	

Highway Superintendent: David Babcock  
Code Officer: Bonnie Rae Strickland  
Town Attorney: Joel Seachrist

Supervisor Bills made the motion to open the Public Hearing to hear all persons in regards to the Special Use Permit. Pat Hill, Bergman and Associates engineer and Frank Alexander, Primax Properties, LLC the developer for the project were present. Tractor Supply Retail Store is an Agricultural oriented business. Representatives have been working with The Town and the Village Planning Boards along with Code Enforcement Officer Bonnie Rae Strickland. The number of employees were discussed, they plan to hire locally and average about 10-15 employees 6-8 people to a shift. Employee training is very important they take pride in customer service. Hours of operation were discussed, the sign for behind the building is one sided and one signage above the building. The Thruway Authority will be contacted about the necessary placement of the sign.

The wooded wet land area will not be touched. Councilman David Spann asked about the wetlands, the retention pond and culverts for drainage, drainage will go to the pond and it will be monitored.

The projected grand opening will be in October.

Publication of the public hearing was posted by the Town Clerk.

Supervisor Bills made the motion to close the public hearing at 7:39pm. Councilman David Spann seconded the motion. This was unanimously approved.

Respectfully submitted,  
*//original signed//*  
Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING  
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Supervisor Bills called the public hearing to order at 7:39pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Tom Tarpley	Pat Hill	Carl Vilardo III
Councilmen:	David Brown		Don Eno	Gail Fray	Joan Kunow
	David Spann		Marion Eno	Ed Lebarron	Peter Kunow
	Will Northrop		William Bauer	Robert Mazza	
	James Herbert		Frank Alexander	Anne Baressi	
			Gary Young	Steve Baressi	
			Carolyn Bills	Phil Baideme	

Highway Superintendent: David Babcock  
Code Officer: Bonnie Rae Strickland  
Town Attorney: Joel Seachrist

**Pledge of Allegiance**

*Councilman David Spann made the motion to waive the reading of the February 6<sup>th</sup> and February 11<sup>th</sup> 2019 minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilman James Herbert seconded the motion. The motion was carried unanimously.*

**Reports:**

Supervisor's February monthly report was distributed and accepted as submitted. All board members have received a copy and the monthly report is always available in the Supervisor's office for anyone to view.

The Town Clerk's report together with a check in the amount of \$3,370.38 representing fees for the month of February 2019 was turned over to Supervisor Bills. A check for \$45.00 representing fees for the month of February to NYS Department of Health, Marriage Licenses and a check in the amount of \$24.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$23.62 will be withdrawn on the 15<sup>th</sup>.

- Supervisor Martha Bills made the motion to hold the Town Spring Clean-up on May 4<sup>th</sup> 9:00am -1:00pm at the Transfer Station, Bourne St. Seconded by Will Northrop and carried unanimously.
- Councilman Will Northrop made the motion to hold the E-Waste collection on May 11<sup>th</sup> 9:00am-1:00pm at the Town Highway Shop located at 118 Chestnut street with a charge of \$10.00 per CRT. Seconded by David Spann and carried unanimously.

The Dog Warden's report for February 2019 was received and placed on file.  
The Fire Department Report for February 2019 has not been received.  
The Town Court report for February 2019 was received and placed on file.  
The WPD report for February 2019 was received and placed on file.

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**March 6, 2019**

**Highway:**

The Highway Superintendent's February 2019 report has been received and placed on file.

- Councilman James Herbert made the motion to allow the posting of the roads. Seconded by Councilman David Brown. The motion was carried unanimously.
- Councilman David Brown made the motion to go out to bid for products that are used for our roads and to accept the State D.O.T and Chautauqua County annual contract bids for the 2019 year. Seconded by Councilman Will Northrop. The motion was carried unanimously.

**Code Enforcement:**

The Code Enforcement Officer submitted a written report for February 2019 permits issued in the Town. Inspections of projects and building projects as required have been performed. The report has been accepted and placed on file.

**Barcelona Harbor:**

Closed for the Season

**Public Comment:**

- Don Eno asked about the status of Route 5 East Lake road. The Engineer has received comments from reviewing agencies, permit from the DEC, soil boring and where easements are needed.
- Will the Town have a tire amnesty drop off, the Town has not collected tires for years the cost is too much for the Town.

**Announcements:**

- Village Election March 19<sup>th</sup>, 2019 (12:00pm-9:00pm) at Eason Hall
- Southern Tier West Houghton College training conference will be held on May 9<sup>th</sup>
- Rabies clinic will be held May 18<sup>th</sup> from 10:00am-12:00pm at the Town Shop, 118 Chestnut St.
- I love NY Chautauqua County Travel Guide is available for locals and tourists and Westfield is highlighted in it.

**Project Updates:**

- Consultants Erdmann Anthony has been chosen by basis of their experience for the Welch Trail project. Five proposals were received. This project is a collaborated project with the Village, County and Town. The grant is a federal and State grant. The trail will connect the two lakes which include a mile and a quarter segment along Chautauqua Creek and on some of the Welch property that the Town owns.
- Shorehaven water project last of the wish list items have been sent in and by next month the Town should receive the final bills to close the project out.
- We are waiting for the State for the next phase of details for the grant for the Welch building.

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**TOWN BOARD MEETING  
Town of Westfield  
March 6, 2019**

**New Business:**

**Resolution No.19 of 2019  
Town of Westfield  
Neg. Declaration ,SEQRA, Crown Castle/T-Mobile Northeast Cell Tower/8584 Vilardo  
Road**

Moved by     Councilman David Spann    , seconded by     Councilman James Herbert      
:

**WHEREAS**, the Town Board of the Town of Westfield is considering the application of Crown Castle / T-Mobile Northeast for a modification of an existing Special Use Permit to allow the replacement of three (3) existing antennas and placement of three (3) new remote radio units on the existing tower and within the existing wireless communications compound at 8584 Vilardo Road, on a parcel designated as tax map Section 208.00, Block 2, Lot 19, and, and

**WHEREAS**, the use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

**WHEREAS**, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the use, and

**WHEREAS**, the Board has determined that the facility changes proposed in the application will not have a significant environmental impact

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the application of Crown Castle, as agent for Sprint.

*Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye;  
Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop,  
aye;*

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**Resolution No.20 of 2019  
Town of Westfield  
Special Use Permit  
Crown Castle/T-Mobile Northeast Cell Tower/8584 Vilardo Road**

**Action of the Board:**

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To consider the application of Crown Castle / T-Mobile Northeast for modification of an existing Special Use Permit to allow the replacement of three (3) existing antennas and placement of three (3) new remote radio units on the existing tower and within the existing wireless communications compound at 8584 Vilardo Road, on a parcel designated as tax map Section 208.00, Block 2, Lot 19, and

**Resolution moved by: Councilman James Herbert**

**Seconded by: Councilman David Brown**

**WHEREAS**, Crown Castle / T-Mobile Northeast (hereinafter, the “Applicant”) submitted an application on February 6, 2019, for modification of an existing Special Permit to allow the replacement of three (3) existing antennas and placement of three (3) new remote radio units on the existing tower, with accompanying cabling, within the existing compound at 8584 Vilardo Road, on a parcel designated as tax map Section 208.00, Block 2, Lot 19, and

**WHEREAS**, the issue of compliance with the State Environmental Quality Review Act has been addressed, and a negative declaration was issued after examination of the record and public hearing, and

**WHEREAS**, the Town of Westfield Planning Board reviewed the application during a meeting held February 13, 2019 and recommended approval of the application, and

**WHEREAS**, the Town Board has considered all the facts and papers before it, and has heard those wishing to be heard at a public hearing held March 6, 2019 on the application, and finds ample justification to approve the application subject to the qualifications hereinafter set forth

**NOW, THEREFORE, BE IT RESOLVED**, that the application be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. All changes to and construction on the site shall comply with the site plans submitted with the application, unless hereinafter modified.
2. The Applicants shall comply at all times with the current applicable standards and regulations of the FCC and of all other agencies of the federal government with authority to regulate such facilities, if any.
3. The Applicants shall not unreasonably interfere with the future shared use of the facility by other parties.
4. The terms, conditions, and requirements of this special use permit are cumulative with those emplaced by any prior special permits for the project site, and bind and obligate the Applicants, their successors and assigns.

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5. The permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Town of Westfield Town Board.

6. This permit shall become effective after the Applicant approves each and every provision hereof and agree to be bound by all of the terms herein contained in consideration of the granting of this special permit.

Dated: March 6, 2019

*Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye Councilman Will Northrop, aye;*

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**Resolution No.21 of 2019  
Town of Westfield  
Negative Declaration, Primax Properties LLC, Tractor Supply retail Store, 21 Nichols Ave**

Moved by Councilman Will Northrop, seconded by Councilman David Spann :

**WHEREAS**, Primax Properties LLC (hereinafter, the “Applicant”) submitted a special use permit application on January 3, 2019 requesting permission to construct and operate a Tractor Supply retail store at 21 Nichols Avenue on a parcel designated on the official tax map of Chautauqua County as Section 192.00, Block 2, Lot 38.2 in the Town of Westfield and Section 192.12, Block 1, Lot 1.2 in the Village of Westfield, and

**WHEREAS**, the proposed use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

**WHEREAS**, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the proposed use, and

**WHEREAS**, the Board has determined that the proposed use will not have a significant environmental impact,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby approves Parts I and II of the Environmental Assessment Form, issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the proposed use, and authorizes the Supervisor to complete and sign the Environmental Assessment Form accordingly.



**TOWN BOARD MEETING  
Town of Westfield  
March 6, 2019**

*Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye;  
Councilman David Spann, aye; Councilman James Herbert, aye Councilman Will Northrop,  
aye;*

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**Resolution No.22 of 2019  
Town of Westfield  
Special Use Permit  
Primax Properties LLC, Tractor Supply retail Store, 21 Nichols Ave**

**Action of the Board:**

To consider the application of Primax Properties LLC for a Special Use Permit allowing it to construct and operate a Tractor Supply retail store to be located at 21 Nichols Avenue on a parcel of land known as tax map parcel Section 192.00, Block 2, Lot 38.2.

**Resolution moved by:** Councilman David Spann  
**Seconded by:** Councilman David Brown

**WHEREAS**, Primax Properties LLC (hereinafter, the “Applicant”) submitted a special use permit application on January 3, 2019 requesting permission to construct and operate a Tractor Supply retail store at 21 Nichols Avenue on a parcel designated on the official tax map of Chautauqua County as Section 192.00, Block 2, Lot 38.2 in the Town of Westfield and Section 192.12, Block 1, Lot 1.2 in the Village of Westfield (the “Project”), and

**WHEREAS**, the structure, outdoor storage area, and most of the parking lot and landscaping proposed for the Project are located in the Town of Westfield, and the Village Planning Board and Board of Trustees have conducted separate use and site plan approvals for that portion within the Village, and

**WHEREAS**, the issue of compliance with the State Environmental Quality Review Act (SEQRA) has been addressed and a negative declaration was issued after careful consideration of all potential adverse environmental impacts, an examination of the record, and a public hearing, and

**WHEREAS**, the proposed use was the subject of a public hearing held by the Town Planning Board in regards to its zoning impact, held February 13, 2019, after publication of legal notice, at which time all persons having an interest in the application were heard, and the Planning Board has recommended that we approve the project subject to certain terms and conditions, and

**WHEREAS**, the Town Board has considered all the facts and papers before it, including all SEQRA issues, and has heard those wishing to be heard at a public hearing held March 6, 2019 after publication of legal notice, and finds ample justification to approve the application subject to the qualifications hereinafter set forth,

**TOWN BOARD MEETING**  
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**NOW, THEREFORE, BE IT RESOLVED**, that the application of Primax Properties LLC for a Special Use Permit to construct and operate a Tractor Supply retail store at 21 Nichols Avenue be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. The Applicant shall undertake the project in accordance with the application, site plans, drawings, and other supplemental information submitted with or pursuant to its application submitted on January 3, 2019, and additional materials provided for the February 13, 2019 Planning Board hearing, to be bound by the terms of the application and conditions of this permit, which are as follows:
  - a. Any lighting for the parking lot shall be Dark Sky Friendly, and shall be used only during daily business hours and one hour before and afterwards.
  - b. All structure design, landscaping, and stormwater retention plans shall match the updated plans presented to the Town Planning Board on February 13, 2019, except to the extent modified herein or by the Village, for that portion of the Project located within the Village.
  - d. All signage located within the Town shall comply with Section 185-43(K) of the Town of Westfield Zoning Code.
  - e. Applicant shall abide by all representations made during the application process and Planning Board hearing held February 13, 2019.
2. This permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Village.
3. This permit does not authorize the erection of structures for which building permits would otherwise be required by state or local law.
4. The Applicant shall commence construction within one year of the issuance of this Permit, and satisfaction of all other governmental requirements. If construction is not begun within the prescribed time, this Special Use Permit shall be void and the Applicant shall be required to apply for a new Permit should it intend to continue the project.
5. Any failure or omission on the part of the Applicant to carry out the conditions or requirement herein or accordance with the terms or requirements of any statute, local law, ordinance or regulation, may be deemed a violation of the Town of Westfield Zoning Law and unless corrected in not more than 10 days following the service of written notice of such violation upon the Applicant, may subject the Applicant to the penalties therein. Continued violations after written notice may result in revocation of this Special Use Permit.
6. This Special Use Permit shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all of the terms of herein contained in consideration of the granting of this Special Use Permit.

**TOWN BOARD MEETING  
Town of Westfield  
March 6, 2019**

*Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye Councilman Will Northrop, aye;*

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**Resolution 23 of 2019  
Town of Westfield  
EXTRACT OF MINUTES**

Meeting of the Town Board of the  
Town of Westfield, in the  
County of Chautauqua, New York  
March 6, 2019

\* \* \*

A meeting of the Town Board of the Town of Westfield, in the County of Chautauqua, New York, was held at the Town Hall, Westfield, New York, on March 6, 2019.

There were present: Martha R. Bills, Supervisor

Boardmembers: David Brown, David Spann,

James Herbert, Will Northrop

There were absent: NONE

Also present: Andrea L. Babcock, Town Clerk

\* \* \*

The following resolution was offered by Councilman Will Northrop and seconded by Councilman David Spann, to wit;

A meeting of the Town Board of the Town of Westfield, in the County of Chautauqua, New York, was held Eason Hall, in said Town, on March 6, 2019.

**PRESENT:**

Hon. Martha R. Bills, Supervisor  
David Brown , Boardmember  
David Spann , Boardmember  
James Herbert, Boardmember  
Will Northrop, Boardmember

-----X  
In the Matter

**TOWN BOARD MEETING  
Town of Westfield  
March 6, 2019**

of the

Increase and Improvement of Facilities of the North Town Water District, in the Town of Westfield, in the County of Chautauqua, New York, pursuant to Section 202-b of the Town Law.

-----X

**RESOLUTION AND ORDER  
AFTER PUBLIC HEARING APPROVING  
THE INCREASE AND IMPROVEMENT OF  
FACILITIES OF THE NORTH TOWN WATER DISTRICT**

**WHEREAS**, the Town Board of the Town of Westfield (herein called “Town Board” and “Town”, respectively), in the County of Chautauqua, New York, has, pursuant to Town Law, created the Town of Westfield North Town Water District (the “District”); and

**WHEREAS**, the Town Board has directed Clark Patterson Lee, competent engineers licensed in New York, to prepare a map, plan and report for a water system capital improvements project (commonly known as the “NYS Route 20 Water Benefit District No. 1”) within the District; and

**WHEREAS**, such water system capital improvements project will generally consist of (but not be limited to), the installation of approximately 2,000 linear feet of 12-inch water main along West Route 20 in the Town, installation of water services, meters, and fire hydrants, as well as other such improvements as more fully identified in (or contemplated by) such map, plan and report referred to above, all of the forgoing to include all necessary site work, equipment, apparatus and other improvements and costs incidental thereto and in connection with the financing thereof (collectively, the “District Improvement”); and

**WHEREAS**, pursuant to the direction of the Town, the Engineer has completed and filed with the Town Board such preliminary map, plan and report for such increase and improvement of facilities of the District and has estimated the total cost thereof to be an estimated maximum amount of \$188,200; said cost to be financed by an expected \$100,000 grant from the Dormitory Authority of the State of New York, with installation and the remaining balance to be covered by in-kind contributions from the Town of Westfield and Village of Westfield; and

**WHEREAS**, the Town has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State

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Environmental Quality Review Act (“SEQRA”), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary; and

**WHEREAS**, the Town Board issued an Order at its February 6, 2019 meeting calling for a public hearing to be held at the Town Hall, Westfield, New York, on March 6, 2019 at 7:15 o’clock p.m. (prevailing time) or shortly thereafter to consider said increase and improvement of facilities of the District and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law, and further ordered the Town Clerk to publish at least once in a newspaper designated as an official newspaper of the Town for such publication, and post on the sign board of the Town maintained pursuant to subdivision 6 of Section 30 of the Town Law, a copy of this Order, certified by said Town Clerk, the first publication thereof and said posting to be not less than ten nor more than 20 days before the date of such public hearing; and

**WHEREAS**, said notices of the public hearing were properly published and posted and the public hearing duly held at the time and place stated in the notices.

**WHEREAS**, a description of the proposed District Improvement can be found in the Resolution adopted at the February 6, 2019 meeting; and

**WHEREAS**, the expected average annual cost to the Typical Property (as defined by Town Law) in the benefitted area of the District (which is a typical one or two-family home) during the first year will be approximately \$651.00;

**NOW, THEREFORE, BE IT RESOLVED AND DETERMINED BY THE TOWN BOARD OF THE TOWN OF WESTFIELD**, based on the information provided at the public hearing, as follows:

**DETERMINED**, that it is in the public interest to increase and improve the facilities of the District as hereinabove described and referred to at the estimated maximum cost of \$188,200; and it is hereby

**DETERMINED**, that the parcels and lots of the District shall be benefitted by said increase and improvement of the facilities of the District; and it is hereby

**DETERMINED**, that all parcels and lots benefitted by said increase and improvement of the facilities are included in the District; and it is hereby

**ORDERED**, that the facilities of the District shall be so increased and improved and that the Engineer shall prepare plans and specifications and make a careful estimate of the expense for said increase and improvement of the facilities, and with the assistance of the Town Attorney, prepare a proposed contract for the execution of the work, which plans and specifications, estimate and proposed contract shall be presented to the Town Board as soon as possible; and it is hereby

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**FURTHER ORDERED**, that within ten days after adoption of this Resolution and Order, the Town Clerk will record with the Clerk of the County of Chautauqua a copy of this Resolution and Order, certified by said Town Clerk.

DATED: March 6, 2019

TOWN BOARD OF THE  
TOWN OF WESTFIELD

*Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye;  
Councilman David Spann, aye; Councilman James Herbert, aye Councilman Will Northrop,  
aye;*

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*Supervisor Martha Bills offered the following resolution and moved for its adoption*

**Resolution 24 of 2019  
Town of Westfield  
Board of Assessment Review**

**RESOLVED**, the Town Board of the Town of Westfield hereby accepts with regret the resignation of Julie Fisher and appoints Brandi Russo for the remaining 5 year term ending 9/30/2021.

*This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha  
Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James  
Herbert, aye Councilman Will Northrop, aye;*

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*Councilman David Spann offered the following resolution and moved for its adoption*

**Resolution 25 of 2018  
Town of Westfield  
Standard Work Day Resolution for all Employees job titles**

**BE IT RESOLVED**, that the Town of Westfield, Location Code 30215 hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
<b>Elected Officials</b>	
Town Clerk	6.5

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Town Supervisor	6.5
Town Councilmen	6.5
Highway Superintendent	8.0

**Appointed Officials**

Tax Collector	6.5
Deputy Tax Collector	6.5
Deputy Tax Collector I	6.0
Deputy Tax Collector II	6.0
Bookkeeper	6.5
Deputy Town Clerk	6.5
Registrar of Vital Statistics	6.5
Deputy Registrar of Vital Statistics	6.5
Records Management Officer	6.5
Deputy Hwy Superintendent	8
Laborers	8
Machine Equip. Operators(MEO)	8
Assessor	8
Court Clerk	6
Deputy Court Clerk	6
Code Enforcement-inspection officer	6.5
Safety Insp. Clerk-clerk II	6
Dog Control Officer	6
Historian	6
Utility Worker	6

*This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye Councilman Will Northrop, aye;*

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*Councilman Will Northrop offered the following resolution and moved for its adoption*

**Resolution 26 of 2019  
Town of Westfield  
Approval for the Town Clerk to attend Southern Tier West Conference, May 9<sup>th</sup>**

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March 6, 2019**

Approve the Town Clerk to attend Southern Tier West Conference on May 9<sup>th</sup> at Houghton College with an amount not to exceed \$150.00.

*This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye Councilman Will Northrop, aye;*

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*Councilman Will Northrop offered the following resolution and moved for its adoption*

**Budget Revision #11 for Budget Year  
2018**

**Revision Description**

To move \$451.38 From A1990.400 Contingent account to cover the shortage  
in A1110.400 Justices-Contractual

**Budget Journal**

A Funds (General Fund - Townwide)

A 1990.400	Contingent Account	451.38	
A 1110.400	Justices - Contractual		451.38

**Total A Fund**

Debit	Credit
451.38	
	451.38
451.38	451.38
451.38	451.38

**Revision Description**

To move \$17.76 From A7180.200 Parks & Recreation - Equip account  
to cover the shortage  
in A7180.400 Parks & Recreation - Contractual

**Budget Journal**

A Funds (General Fund - Townwide)

A 7180.200	Parks & Recreation - Equipment	17.76	
A 7180.400	Parks & Recreation - Contractual		17.76

**Total A Fund**

17.76	
	17.76
17.76	17.76
17.76	17.76

**Revision Description**

To move \$11.91 From A9050.800 Unemployment Insurance account  
to cover the shortage  
in A9030.800 Social Security

**Budget Journal**

A Funds (General Fund - Townwide)

A 9050.800	Unemployment Insurance	11.91	
A 9030.800	Social Security		11.91

**Total A Fund**

11.91	
	11.91
11.91	11.91
11.91	11.91



**TOWN BOARD MEETING**  
**Town of Westfield**  
**March 6, 2019**

**Revision Description**

To move \$9.11 From B9050.800 Unemployment Insurance account to cover the shortage in B9030.800 Social Security

**Budget Journal**

B Funds (General-Part Town Fund)

B 9050.800	Unemployment Insurance	9.11	
B 9030.800	Social Security		9.11
<b>Total B Fund</b>		9.11	9.11

**Revision Description**

To move \$2.13 From B9050.800 Unemployment Insurance account to cover the shortage in B9035.800 Medicare

**Budget Journal**

B Funds (General-Part Town Fund)

B 9050.800	Unemployment Insurance	2.13	
B 9035.800	Medicare		2.13
<b>Total B Fund</b>		2.13	2.13

**Revision Description**

To move \$616.49 From DA9050.800 Unemployment Insurance account to cover the shortage in DA9030.800 Social Security

**Budget Journal**

DA Funds (Highway - Townwide Fund)

DA 9050.800	Unemployment Insurance	616.49	
DA 9030.800	Social Security		616.49
<b>Total DA Fund</b>		616.49	616.49

**Revision Description**

To move \$154.50 From DA9050.800 Unemployment Insurance account to cover the shortage in DA9035.800 Medicare

**Budget Journal**

DA Funds (Highway - Townwide Fund)

DA 9050.800	Unemployment Insurance	154.50	
DA 9035.800	Medicare		154.50
<b>Total DA Fund</b>		154.50	154.50

**TOWN BOARD MEETING**

**Town of Westfield**

**March 6, 2019**

*This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye Councilman Will Northrop, aye;*

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At 8:05pm Supervisor Bills moved and David Brown seconded a motion to audit the bills.

Warrants dated March 6, 2019 (voucher #'s 99-149) in the amount of \$81,427.72 were drawn on the following funds:

General	\$29,918.34	Shorehaven Water Project	\$7.71
General Part-Town	\$ 55.72	Forest Park Sewer	\$64.67
Highway	\$49,366.35		
Highway Part-Town	\$2,014.93		

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Warrants dated March 6, 2019 (voucher #'s 22-28) in the amount of \$9,875.98 (were drawn on the following funds:

Welch Building	\$9,875.98
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*These were presented and audited by the board members. Supervisor Martha Bills moved and Councilman David Spann seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;*

There being no further business, at 8:35pm Supervisor Martha Bills moved and Councilman David Brown seconded a motion to move to executive session to discuss the acquisition of real property. Unanimously carried.

At 9:05pm Supervisor Martha Bills moved and Councilman David Spann seconded a motion to return to regular session. Unanimously carried.

No action was taken.

There being no further business at 9:05pm Supervisor Martha Bills moved and Councilman James Herbert seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,  
// original signed //  
Andrea L Babcock, Town Clerk