

TOWN BOARD MEETING
Town of Westfield
April 6, 2022

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, in the auditorium with the following members:

Supervisor:	Martha R. Bills	Guest:	William Bauer	Kate Mayer
Councilmen:	David Brown		Josh Larsen	Aryana Sworn
	David Spann		Steve Rudnicki	Jaculyn Ward
	Will Northrop		Robert Neratko	Ed Slate
	James Herbert		Steve Mayer	Rachel Willow
			David Stellhorn	Michelle Miller
			Dale Morse	Jen Morse
			Debra Puckhaber	Emily Ponti
			Marybelle Beigh	Don McCord

Highway Superintendent:	David Babcock
Code Officer/Assessor	Bonnie Rae Strickland

Pledge of Allegiance

Councilman Will Northrop made the motion to waive the reading of the March 2nd, 2022 minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilman David Spann seconded the motion. The motion was carried unanimously.

Reports:

Supervisor's March monthly report was distributed and accepted as submitted including up to date spending and revenues on all accounts. All board members have received a copy and the monthly report is always available in the Supervisor's office for anyone to view.

The Town Clerk's report together with a check in the amount of \$3339.35 representing fees for the month of March 2022 will be turned over to the Supervisor. A check for \$45.00 representing fees for the month of March to NYS Department of Health, Marriage Licenses and a check in the amount of \$43.00 will be turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$0.00 will be withdrawn on the 15th.

- The Town Clerk's office will be open April 25-27 from 8:00am-1:00pm with limited services. The Town Clerk will be attending New York State Town Clerk's Associations annual conference in Albany.

The Dog Warden's report for March 2022 was not received.

Town Historian Report for March has been received and placed on file.

- The Historian is working on signage for the Welch Trail.

Westfield Fire Department report for the month of February 2022 was received.

The Town Court report for March 2022 was received and placed on file.

The WPD report for March 2022 was received and placed on file.

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Highway:

Highway Superintendent's March report has been received and placed on file.

- The Village and the school have been getting fuel from the Town because their fuel tank was broken for the past few months. The fuel tank is now fixed.
- Need to have Anchor Marine reset the poles for the kayak launch including an estimate for the cost. All four poles are broken under water.
- Picnic tables are completed for the Trail and the Harbor.
- Working on setting the new square 4x4 on West side of Harbor parking lot.

Code Enforcement:

The Code Enforcement Officer submitted a written report for March 2022 has been received and accepted.

Barcelona Harbor:

- The Harbor is closed for the Season, potentially opening in May subject to change. The outer entrance is completely closed. Barcelona has been awarded funding for dredging the Federal Channel. At this point it will be a partial dredging on the north side of the pier. Councilman and harbor committee member, James Herbert provided a drawing of the soundings that were conducted. Friday, April 8th a contractor will be out to conduct sediment sampling and analysis. Hopefully by the beginning of May work will be started. The Town is looking to use a long reach excavator at the front east side of the pier to remove debris and allow boaters access in and out of the harbor.

Public Comment:

The Town Clerk was handed a written statement and was asked to distribute to board members. The written statement was presented and discussed. The statement is placed on file in the April 6, 2022 Town Board meeting folder.

Code Enforcement Officer, Strickland explained the application process when building applications are received. Discussed the Town Board setting a Public Hearing proposing a local law for a Three-Month moratorium on the processing of applications for and the issuance of any approvals or permits for commercial recreation and commercial recreation areas. Community members came forward discussing the process of permit processing, emphasizing the importance of the application process, communication and end results.

The sale of cannabis, dispensaries, and/or on-site consumption businesses was discussed. The Town Board has taken no action at this time. The town is waiting on state guidance.

Announcements:

- Town Spring Clean-up will be held May 7th 9:00am -1:00pm at the Transfer Station, Bourne St.
- Rabies Clinic will be held Saturday, June 4th from 10:00-NOON at 118 Chestnut St the Highway Shop.

Project Updates:

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- Engineers are still working on the plans for the Route 5 East Lake Road Water Project No.2 project.
- The Highway Department is waiting for dryer weather to work on the Welch Trail.
- GhostFish Brewery received final approval.

New Business:

Councilman David Brown offered the following resolution and moved for its adoption

Resolution No.23 of 2022

Town of Westfield

Town Clerk attends NYSTCA Conference in Albany, April 24-27

BE IT RESOLVED, The Town Board of the Town of Westfield hereby authorizes the Town Clerk to attend the NYSTCA Conference in Albany, April 24-27. Not to exceed \$1500.00.

This was seconded by Councilman James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye.

Councilman James Herbert offered the following resolution and moved for its adoption

Resolution No.24 of 2022

Town of Westfield

TOWN OF WESTFIELD

Accept Proposal for Test Sampling -Harbor

BE IT RESOLVED, The Town Board of the Town of Westfield hereby accepts the proposal and authorizes the Town Supervisor to sign any necessary documents with NW Contracting, Alden NY for work at the Barcelona Harbor. Services include bottom sediment sampling and analysis. Estimated cost of \$5,994.00.

This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye.

Councilman Will Northrop offered the following resolution and moved for its adoption

Resolution No.25 of 2022

Town of Westfield

Set a Public Hearing for Local Law No.1 of 2022

A LOCAL LAW IMPOSING A THREE- MONTH MORATORIUM ON THE PROCESSING OF APPLICATIONS FOR AND THE ISSUANCE OF ANY APPROVALS OR PERMITS FOR COMMERCIAL RECREATION USES

RESOLVED, The Town Board of the Town of Westfield hereby sets a public hearing on April 20th at 4:30pm. Location, 23 Elm Street, Westfield in the North Room. The purpose of the hearing is to hear all persons in regards to the proposed Local Law No. 1 of 2022, which would imposing

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a three-month moratorium on the processing of applications for, and the issuance of any approvals or permits for “commercial recreation” and “commercial recreation areas”.

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye.

Councilman Will Northrop offered the following resolution and moved for its adoption

Resolution No.26 of 2022

Town of Westfield

TOWN OF WESTFIELD

Authorize the Town Clerk to advertise for bids for the Transfer Station

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby authorizes the Town Clerk to advertise for bids for the Transfer Station.

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye.

Councilman Will Northrop offered the following resolution and moved for its adoption

Resolution No.27 of 2022

Town of Westfield

TOWN OF WESTFIELD

Move June, July, and September Town Board Meetings to the second Wednesday

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby approves the date change of the regular scheduled Town Board Meetings, Wednesday, 1, June, 6, July, and 7, September to the second Wednesday due to Memorial Day, 4th of July and Labor Day holidays

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye

Councilman David Brown offered the following budget revision for 2022 and moved

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Subject:	Budget Revision #4 for Budget Year 2022		
Revision Description		Decrease	Increase
To move \$16,813.30 from fund balance to pay Clark Patterson Lee Architecture & Engineering Planning Invoice 80890 for \$4,550.00. To pay Municipal Solutions, Inc Invoice 17199 for \$1,050.80 and to pay Clark Patterson Lee Architecture & Engineering Planning Invoice 81576 for \$11,187.50 to pay Seachrist Law Offices, P.C. Invoice 2900 for \$25.00. This Other Water, Contr Expense Account has been set up to record Route 5 Water District #2 expenses until the H Capital project fund is established and funded		Expenditures	Expenditures
Budget Journal			
A Fund (General Fund - Townwide)			
A 599	Appropriated Fund Balance DR	16,813.30	
A 8389.400	Other Water, Contr Expend-Route 5 Water District 2		16,813.30
Total A Fund		16,813.30	16,813.30
Revision Description		Decrease	Increase
To move \$4,420.48 from fund balance to cover the expenditures for the April 2022 Board Meeting. The expenditures have exceeded what was budgeted in the 2022 budget for building expenditures.		Expenditures	Expenditures
Budget Journal			
CM Fund (Welch Building)			
CM2 599	Appropriated Fund Balance DR	4,420.48	
CM2 1620.420	Building Expenditure Welch CR		4,420.48
Total CM2 Fund		4,420.48	4,420.48

This was seconded by Councilman James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye.

At 8:25pm Supervisor Bills moved and Councilman David Brown seconded a motion to audit the bills.

Warrants dated April 6, 2022 (voucher #'s 136-211) in the amount of \$75,316.38 were drawn on the following funds:

General	\$44,428.15
General (prepaid)	\$ 2026.80
General Part-Town	\$ 1414.22
General -Part Town (prepaid)	\$ 22.23
Highway	\$24,478.34
Highway Part-Town	\$ 2,885.93
Forest Park Sewer	\$ 45.29
North Town Water-Shorehaven	\$ 15.42

Warrants dated April 6,2022 (voucher #'s 10-16) in the amount of \$5,216.45 were drawn on the following funds:

Welch Building	\$5,216.45
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These were presented and audited by the board members. Supervisor Martha Bills moved and Councilman Will Northrop seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

Executive session not needed.

There being no further business at 8:45pm Supervisor Martha Bills moved and Councilman David Spann seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
 // original signed //
 Andrea L Babcock, Town Clerk