

TOWN BOARD MEETING
Town of Westfield
May 4, 2022

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members:

Supervisor:	Martha R. Bills	Guest:	William Bauer
Councilmen:	David Spann		Don McCord, WDC
	Will Northrop		Marybelle Beigh, Historian
	James Herbert		Michael Cipolla, School Superintendent
	David Brown		Josh Melquist, School Business Official

Town Attorney:	Joel Seachrist
Highway Superintendent:	David Babcock
Code Officer:	Bonnie Rae Strickland

Pledge of Allegiance

Mike Cipolla and Josh Melquist gave a general overview of the proposed school budget. The School Board election is May 17th.

Don McCord talked to the Town Board regarding the WDC economic growth program. A brochure was provided to the Town board members. The program is to help promote small local business appearance. Don McCord asked for \$5,000.00 from the ARPA funds for the WDC economic growth program. Don McCord will be discussing this with the Village as well. Supervisor, Bills made the motion to release \$5,000.00 of the ARPA funds to WDC for the economic growth program. Seconded by Councilman David Brown and the motion carried unanimously.

Councilman Will Northrop made the motion to waive the reading of the April 6, 2022 minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilman David Spann seconded the motion. The motion was carried unanimously.

Reports:

Supervisor Bills presented the monthly report on the Town's finances for the month of April. The report is always available in the Supervisors office. Everyone is welcome to view. All Board members have received a copy of the report and is accepted as submitted. Completed and submitted the AUD for 2022. Received County Sales tax revenue, the money received was more than last year. County and Town tax collector report was received and given to the board for the 2022 calendar year.

The Town Clerk's report together with a check in the amount of \$3,738.05 representing fees for the month of April 2022 will be turned over to the Supervisor. A check for \$22.50 representing fees for the month of April to NYS Department of Health, Marriage Licenses and a check in the amount of \$40.00 will be turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$143.62 will be withdrawn on the 13th.

The Dog Warden's report was not received.

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The Town Historian report was received and placed on file.

Westfield Fire Department report for the month of April was received and placed on file.

The Town Court report for April 2022 was received and placed on file.

The WPD report for April 2022 was received and placed on file.

Highway:

Highway Superintendent's April report has been received and placed on file.

- Dug out north end of the harbor, about 3500 tons of material.
- Hauling sand for the next winter.
- Hauling stone for roads and parking lot to seal.
- Received a quote for sealing the Welch parking lot.
- An additional \$40,000.00 will be received for CHIPS funding.

Code Enforcement:

The Code Enforcement Officer submitted a written report for April 2022 has been received and accepted.

- Councilman Will Northrop made a motion to refer a Special Use Permit modification application to the Town Planning Board to add one 20'x 100' storage unit building to the existing self-storage property located at 7880 Person Rd, Jeff and Maureen Fortner and set a Public Hearing for June 8, 2022 at 7:25pm. Seconded by Councilman David Spann and carried unanimously.
- A few items discussed;
Cottage overlay districts need to be looked at. Current zoning definitions has affected the overall process for the property owners and the zoning office and it is making it very difficult. Zoning definitions needs to be reviewed by the planning and zoning boards.

Barcelona Harbor:

- The Supervisor and the board thanked the Highway Superintendent and the Highway Department for dredging the Harbor and allowing the harbor to function.
- Talked about the extra concrete blocks at the harbor.
- Opening Memorial Day weekend.
- Hiring a parttime harbor attendant and transfer station attendant
- Supervisor Bills and Councilman David Brown attended a meeting with Senator Schumer. Dredging funding will be available. The amount is unknown at this time.

Public Comment:

- NONE

Announcements:

- Drive thru Rabies Clinic will be held June 4 at 10:00am-NOON at the Town Shop at 118 Chestnut St.
- Assessor with the tentative assessment roll:
- Wednesday, May 4th 9:00am- 1:00pm, Monday May 9, 9:00am-1:00pm, Tuesday, May 10th, 4:00pm-8:00pm and Saturday, May 21, 9:00am-1:00pm
- The Board of Assessment Review will meet (Grievance Day) on May 24, 2022 (2:00pm - 4:00pm), (6:00pm-8:00pm)
- Farmers Market-Saturday May 28th
- Memorial Day Parade

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Project Updates:

- Engineers are still working on the plans for the Route 5 East Lake Road Water Project No.2 project.
 - The Highway Department is waiting for dryer weather to work on the Welch Trail.
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New Business:

Councilman David Brown offered the following resolution and moved for its adoption

**Town of Westfield
Resolution No. 29 of 2022
Casella Bid-Transfer Station**

The following sealed bids were received for the 2022 Transfer Station Bid:

Casella

1.	Price per month for equipment and facility	\$928.00
2.	Price per haul for garbage (to County Landfill)	\$300.00
3.	Price per haul for recycled items	\$300.00
4.	Labor Charges	\$692.00/MONTH
5.	Any additional fee(s)	\$53.00/TON
	NON-COLLUSIVE BIDDING CERTIFICATION	SIGNED

The sealed bid was received 4/22/2022 at 10:26am.

This was seconded by Councilman James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilman, David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye.

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Councilman James Herbert offered the following resolution and moved for its adoption

Town of Westfield

Resolution No. 30 of 2022

Approval of summer employment for the Pier employees

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby approves summer employment for the Pier employees. Pier Attendants, Herbert Johnson, Timothy Smith, Donald Thomas and at a rate of \$14.00 an hour.

This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman, David Brown, aye; Councilman David Spann, aye; Councilman James Herbert aye; Councilman Will Northrop, aye.

Councilman David Brown offered the following resolution and moved for its adoption

Subject:	Budget Revision #5 for Budget Year 2022		
Revision Description		Decrease	Increase
To move \$13,687.50 from fund balance to pay Clark Patterson Lee Architecture & Engineering Planning Invoice 81835 for \$13,687.50. This Other Water, Contr Expense Account has been set up to record Route 5 Water District #2 expenses until the H Capital project fund is established and funded		Expenditures	Expenditures
Budget Journal			
A Fund (General Fund - Townwide)			
A 599	Appropriated Fund Balance DR	13,687.50	
A 8389.400	Other Water, Contr Expend-Route 5 Water District 2		13,687.50
Total A Fund		13,687.50	13,687.50
Revision Description		Decrease	Increase
To move \$1,490.28 from fund balance to cover the expenditures for the May 2022 Board Meeting. The expenditures have exceeded what was budgeted in the 2022 budget for building expenditures.		Expenditures	Expenditures
Budget Journal			
CM2 Fund (Welch Building)			
CM2 599	Appropriated Fund Balance DR	1,490.28	
CM2 1620.420	Building Expenditure Welch CR		1,490.28
Total CM2 Fund		1,490.28	1,490.28
Revision Description		Decrease	Increase
To move \$1,939.71 from the revenue account Misc Revenue From Other Gov'ts to the expense account Machinery - Fuel Slips. We have spent more money in the Machinery - Fuel Slips due to the Town supplying Westfield Central School & The Village of Westfield with fuel due to Westfield Central School's gas tank not being in working condition.		Expenditures	Expenditures
Budget Journal			
DA Fund (Highway - Townwide Fund)			
DA 2389	Misc Revenue From Other Govt	1,939.71	
DA 5130.420	Machinery - Fuel Slips		1,939.71
Total DA Fund		1,939.71	1,939.71
Revision Description		Decrease	Increase
To move \$6,595.00 from fund balance to cover the expenditures for the May 2022 Board Meeting. For Dredging Barcelona Harbor. NW Contracting 22-099 for \$3,795.00 for testing the sediment. Jamestown Macadem, Inc Invoice 57280 for \$1,400.00 for 20 concrete blocks. Jamestown Macadem, Inc Invoice 57281 for \$1,400.00 for 20 concrete blocks. The CM1 didn't have an expense account set up.		Expenditures	Expenditures
Budget Journal			
CM1 Fund (Harbor Fund)			
CM1 599	Appropriated Fund Balance DR	6,595.00	
CM1 7989.400	Other Culture and Recreation-Contra Expense CR		6,595.00
Total CM1 Fund		6,595.00	6,595.00

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This was seconded by Councilman James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

At 8:45pm Supervisor Bills moved and Councilman David Brown seconded a motion to audit the bills.

Warrants dated May 4, 2022 (voucher #'s 212-264) in the amount of \$86,418.48 were drawn on the following funds:

General	\$44,799.28
General Part-Town	\$11,917.22
Harbor Fund	\$ 6,595.00
Highway	\$20,671.10
Highway Part-Town	\$ 2,402.64
Forest Park Sewer	\$ 30.06
North Town Water-Shorehaven	\$ 3.18

Warrants dated May 4, 2022 (voucher #'s 17-19) in the amount of \$1,490.28 were drawn on the following funds:

Welch Building	\$1,490.28
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These were presented and audited by the board members. Supervisor Martha Bills moved and Councilman Will Northrop seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilman, David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

There being no further business at 9:10pm Supervisor Martha Bills moved and Councilman James Herbert seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
// original signed //
Andrea L Babcock, Town Clerk