

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

**PUBLIC HEARING
(Sherman Fire Protection District)**

Supervisor Bills called the public hearing to order at 7:10pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest: Richard Brennan	Mary Beth Clifton
Councilmen:	David Brown	William Bauer	Mark Spelman
	David Spann	Don McCord	Patti Spelman
	Will Northrop	John Clifton	Steve Stiglmeier
		Denise Stiglmeier	Roseanne Chwal

Highway Superintendent: David Babcock
Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist

Public Hearing was held to hear all persons regarding the proposed Sherman Fire Protection District budget of \$11,019.99 for 2023. This is a 2% increase from the previous year.

Proof of Publication of the public hearing from the Town Clerk was available.

Councilman David Brown, spoke on behalf of the Sherman Fire Protection District. Sherman contracts with Chautauqua, Mina, and Westfield. Costs continue to increase for fire equipment. Supervisor Bills thanked the Sherman Fire Protection District for their service.

The agreement amount will be paid from the fire protection district which will be assessed and levied upon the property in the fire district and collected with the Town and County Taxes of the Sherman fire district properties.

No comments were made.

Councilman Will Northrop, made the motion to move that the public hearing be closed at 7:15pm. Seconded by Councilman David Brown. This was unanimously carried.

Respectfully submitted,
//original signed//
Andrea L Babcock, Town Clerk

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

**PUBLIC HEARING
(Westfield Fire Protection District)**

Supervisor Bills called the public hearing to order at 7:15pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest: Richard Brennan	Mary Beth Clifton
Councilmen:	David Brown	William Bauer	Mark Spelman
	David Spann	Don McCord	Patti Spelman
	Will Northrop	John Clifton	Steve Stiglmeier
		Denise Stiglmeier	Roseanne Chwal

Highway Superintendent: David Babcock
Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist

Supervisor Bills explained that the Public Hearing was being held to hear all persons regarding the proposed Westfield Fire Protection District budget contract. The total amount is \$56,080.32. Supervisor Bills provided a brief description of the budget highlighting that as always, this expense is split with the Village based on a ratio of land value and actual department costs.

Proof of Publication of the public hearing from the Town Clerk was available.

No comments were made.

Supervisor Bills made the motion to move that the public hearing be closed at 7:20pm. Seconded by Councilman David Brown This was unanimously carried.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk

TOWN BOARD MEETING

Town of Westfield

October 5, 2022

PUBLIC HEARING

Town of Westfield

Public Hearing, SUP-10x20 Storage Shed at 7251 E Main Rd-Matthew Swank

Supervisor Bills called the public hearing to order at 7:20pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest: Richard Brennan	Mary Beth Clifton
Councilmen:	David Brown	William Bauer	Mark Spelman
	David Spann	Don McCord	Patti Spelman
	Will Northrop	John Clifton	Steve Stiglmeier
		Denise Stiglmeier	Roseanne Chwal

Highway Superintendent: David Babcock

Code Officer: Bonnie Rae Strickland

Town Attorney: Joel Seachrist

Supervisor Bills opened the Public Hearing to hear all persons regarding the proposed Special Use Permit.

Proof of Publication of the public hearing from the Town Clerk was available.

Code Officer, Bonnie Rae Strickland spoke on behalf of the applicant. The shed will be used for storage use of the pool. The shed siding will match the house.

The Town Planning Board has reviewed the application and recommended to the Town Board members for their review and disposition on September 22, 2022.

No comments were made.

At 7:22pm Councilman David Spann made the motion to adjourn the public hearing. Councilman David Brown seconded the motion. This was unanimously carried.

Respectfully submitted,

//original signed//

Andrea L. Babcock, Town Clerk

TOWN BOARD MEETING

Town of Westfield

October 5, 2022

PUBLIC HEARING

Town of Westfield

Public Hearing, SUP-24x12 Storage Shed at 8971 Wilson Dr-Shorehaven-Richard Brennan

Supervisor Bills called the public hearing to order at 7:23pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest: Richard Brennan	Mary Beth Clifton
Councilmen:	David Brown	William Bauer	Mark Spelman
	David Spann	Don McCord	Patti Spelman
	Will Northrop	John Clifton	Steve Stiglmeier
		Denise Stiglmeier	Roseanne Chwal

Highway Superintendent: David Babcock

Code Officer: Bonnie Rae Strickland

Town Attorney: Joel Seachrist

Supervisor Bills opened the Public Hearing to hear all persons regarding the proposed Special Use Permit.

Proof of Publication of the public hearing from the Town Clerk was available.

The applicant was present along with supportive neighbors. A letter was received in support of the application. The shed will be used for storage only.

The Town Planning Board has reviewed the application and recommended to the Town Board members for their review and disposition on September 22, 2022.

No comments were made.

At 7:24pm Councilman David Brown made the motion to adjourn the public hearing. Councilman Will Northrop seconded the motion. This was unanimously carried.

Respectfully submitted,

//original signed//

Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

**PUBLIC HEARING
Town of Westfield**

Public Hearing, SUP-12x20 Storage Shed at 7151 Eighth Ave-Shorehaven-Mark Spelman

Supervisor Bills called the public hearing to order at 7:26pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest: Richard Brennan	Mary Beth Clifton
Councilmen:	David Brown	William Bauer	Mark Spelman
	David Spann	Don McCord	Patti Spelman
	Will Northrop	John Clifton	Steve Stiglmeier
		Denise Stiglmeier	Roseanne Chwal

Highway Superintendent: David Babcock
Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist

Supervisor Bills opened the Public Hearing to hear all persons regarding the proposed Special Use Permit.

Proof of Publication of the public hearing from the Town Clerk was available.

Applicant Mark Spellman and wife Patti Spelman was present along with supportive neighbors. The shed will be used for storage only. Loss of attic space due to adding air conditioning to the residence in which storage was used.

The Town Planning Board has reviewed the application and recommended to the Town Board members for their review and disposition on September 22, 2022.

At 7:26pm Councilman David Brown made the motion to adjourn the public hearing. Councilman Will Northrop seconded the motion. This was unanimously carried.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:31pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest: Richard Brennan	Mary Beth Clifton
Councilmen:	David Brown	William Bauer	Mark Spelman
	David Spann	Don McCord	Patti Spelman
	Will Northrop	John Clifton	Steve Stiglmeier
		Denise Stiglmeier	Roseanne Chwal

Highway Superintendent: David Babcock
Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist

Pledge of Allegiance

Councilman David Brown made a motion to waive the reading of the September 14, 2022 and September 21, 2022 minutes inasmuch as all members received a copy thereof and that the minutes be accepted. The motion was seconded by Councilman David Spann and carried unanimously.

Reports:

Supervisor Bills presented the monthly report on the Town's finances for the month of September 2022. All Board members have received a copy of the report for September 2022 and is accepted as submitted.

The Town Clerk's report together with a check in the amount of \$5,169.93 representing fees for the month of September 2022 was turned over to Supervisor Bills. A check for \$135.00 representing fees for the month of September to NYS Department of Health, Marriage Licenses and a check in the amount of \$97.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$3,101.07 will be withdrawn on the 13th.

The Fire Department Report for September 2022 was received and placed on file.

The Historian's Report for September 2022 was received and placed on file.

The Town Court report for September 2022 was received and placed on file.

The WPD report for September 2022 was received and placed on file.

Highway:

The Town Highway Superintendent submitted a written report on activities for September 2022.

Code Enforcement/Assessor

The Code Enforcement Officer submitted a report for the month of September 2021. The report has been received and placed on file. Received a Special Use Permit for a cell tower modification at location 7872 Persons Street has been received and referred to the Planning Board.

Agricultural buildings are being built by non-farming operations that do not meet the language of the Ag and Markets Law or the NYS Department of State's Building Codes. Letter discussed to include in agricultural exemption renewal applications. The board unanimously agreed to include the letter with the agricultural exemption renewal application.

TOWN BOARD MEETING
Town of Westfield
October 5, 2022

Barcelona Harbor:

The Pier is closed for the season. Boats are still coming in and out of the harbor. The Supervisor spoke with the Army Corp. of Engineers and the County Executive regarding fixing the breakwall and funding.

Public Comment: No comments were made.

Announcements:

- First Last Friday-October 7th- Halloween theme.
- Letter received from the Chautauqua County Office of Emergency Services. Chautauqua County is updating its Hazardous Mitigation Plan. Public informational meeting will be held on October 17, 2022, at 6:00pm.
- Don McCord gave an overview of the recent development in the Village with recent fences, plantings in the park and benches along main street.

Project Updates:

- The Welch Trail is open to the public. Highway Superintendent and Southern Tier West are mapping out the trail. The community is enjoying it.
- Continuing to work on the Route 5 East Lake Road Water Project No.2 with the engineer, water purchase agreement and easements. We are waiting for the formal review letter from the state.
- The sale of the Welch Building is moving along, continuing to work on agreements for the parking lot. Mapping of inside the building is being conducted.

New Business:

- The Town Clerk presented the tentative budget to the Town Board. Each board member received the tentative 2023 budget.
- Councilman David Brown made the motion to set a Special Meeting for the 2023 Budget Workshop No.2 on Wednesday October 19th at 4:00pm and any other business that may come before the board. Seconded by Councilman David Spann and carried unanimously.
- Councilman David Spann made the motion to set a Public Hearing for the Preliminary Budget on Nov 2, 2022, at 7:15pm. Seconded by Councilman David Brown and carried unanimously.
- Councilman David Spann made the motion to set a Public Hearing for the Special Assessment Roll for Improvement Districts on Nov 2, 2022, at 7:20pm. Seconded by Councilman David Brown and carried unanimously.
- Supervisor Martha Bills made a motion to set a Public Hearing for 7:25pm for a Special Use Permit for a cell tower modification at location 7872 Person Street. Seconded by Councilman David Spann and carried unanimously.

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

Resolutions for 10/5/2022

Councilman David Spann offered the following resolution and moved for its adoption

**Resolution No. 57 of 2022
Town of Westfield**

Authorization for the Supervisor to Sign the Sherman and Westfield Fire Protection District Contracts

RESOLVED, that the Town Board of the Town of Westfield hereby authorizes the Town Supervisor to sign the 2023 contracts for the Sherman and Westfield Fire Protection Districts.

This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye.

Councilman Will Northrop offered the following resolution and moved for its adoption

**Resolution No. 58 of 2022
Town of Westfield**

(Negative Dec, SEQR)-SUP-10x20 Storage Shed at 7251 E Main Rd-Matthew Swank

WHEREAS, the Town Board of the Town of Westfield is considering the application of Matthew T. Swank for a Special Use Permit allowing him to construct a 10' x 20' storage shed at 7251 East Main Road, which is designated as tax map Section 193.00, Block 2, Lot 14, and

WHEREAS, the use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

WHEREAS, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the use, and

WHEREAS, the Board has determined that proposed use will not have a significant environmental impact

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the application of Matthew T. Swank.

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

Councilman Will Northrop offered the following resolution and moved for its adoption

**Resolution No. 59 of 2022
Town of Westfield
Issuance of Special Use Permit-10x20 Storage Shed at 7251 E Main Rd-Matthew Swank**

Action of the Board:

To consider the application of Matthew T. Swank for a Special Use Permit to construct a 10' x 20' storage shed at 7251 East Main Road, which is designated as tax map Section 193.00, Block 2, Lot 14, an

WHEREAS, Matthew T. Swank (hereinafter, the "Applicant") submitted an application pursuant to Section 185-23(J)(33) of the Town of Westfield Zoning Code requesting a Special Use Permit allowing him to construct a 10' x 20' storage shed at 7251 East Main Road, which is designated as tax map Section 193.00, Block 2, Lot 14, and

WHEREAS, the issue of compliance with the State Environmental Quality Review Act has been thoroughly addressed, and a negative declaration was issued after examination of the record and public hearing, and

WHEREAS, the Town of Westfield Planning Board reviewed the application during a meeting held September 29, 2022 and recommended approval of the application, and

WHEREAS, the Town Board has considered all the facts and papers before it, and has heard those wishing to be heard at a public hearing held October 5, 2022 on the application, and finds ample justification to approve the application subject to the qualifications hereinafter set forth

NOW, THEREFORE, BE IT RESOLVED, that the application to build a storage shed be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. The Applicant shall undertake the project in accordance with the plans and descriptions submitted to the Town with the application, and agrees to be bound by the terms of the application and any conditions of this permit
2. This permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Town.
3. This permit shall expire automatically if the use is not begun by October 5, 2023.
4. This permit shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all of the terms herein contained in consideration of the granting of this special permit.

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

Councilman David Brown offered the following resolution and moved for its adoption

**Resolution No. 60 of 2022
Town of Westfield
(Negative Dec, SEQR)-SUP-24x12 Storage Shed at 8971 Wilson Dr-Shorehaven-Richard
Brennan**

WHEREAS, the Town Board of the Town of Westfield is considering the application of Richard T. Brennan for a Special Use Permit allowing him to construct a 12' x 24' storage shed at 8971 Wilson Drive, which is designated as tax map Section 208.10, Block 5, Lot 1, and

WHEREAS, the use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

WHEREAS, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the use, and

WHEREAS, the Board has determined that proposed use will not have a significant environmental impact

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the application of Richard T. Brennan.

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye

TOWN BOARD MEETING
Town of Westfield
October 5, 2022

Councilman Will Northrop offered the following resolution and moved for its adoption

Resolution No. 61 of 2022
Town of Westfield

Issuance of Special Use Permit-24x12 Storage Shed at 8971 Wilson Dr-Shorehaven- Richard Brennan

Action of the Board:

To consider the application of Richard T. Brennan for a Special Use Permit to construct a 12' x 24' storage shed at 8971 Wilson Drive (Shorehaven), which is designated as tax map Section 208.10, Block 5, Lot 1, and

WHEREAS, Richard T. Brennan (hereinafter, the "Applicant") submitted an application pursuant to Section 185-19(D)(10) of the Town of Westfield Zoning Code requesting a Special Use Permit allowing him to construct a 12' x 24' storage shed at 8971 Wilson Drive (Shorehaven), which is designated as tax map Section 208.10, Block 5, Lot 1, and

WHEREAS, the issue of compliance with the State Environmental Quality Review Act has been thoroughly addressed, and a negative declaration was issued after examination of the record and public hearing, and

WHEREAS, the Town of Westfield Planning Board reviewed the application during a meeting held September 29, 2022 and recommended approval of the application, and

WHEREAS, the Town Board has considered all the facts and papers before it, and has heard those wishing to be heard at a public hearing held October 5, 2022 on the application, and finds ample justification to approve the application subject to the qualifications hereinafter set forth

NOW, THEREFORE, BE IT RESOLVED, that the application to build a storage shed be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. The Applicant shall undertake the project in accordance with the plans and descriptions submitted to the Town with the application, and agrees to be bound by the terms of the application and any conditions of this permit
2. This permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Town.
3. This permit shall expire automatically if the use is not begun by October 5, 2023.
4. This permit shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all of the terms herein contained in consideration of the granting of this special permit.

TOWN BOARD MEETING

Town of Westfield

October 5, 2022

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye

Councilman Will Northrop offered the following resolution and moved for its adoption.

Resolution No. 62 of 2022

Town of Westfield

(Negative Dec, SEQR)-SUP-12x20 Storage Shed at 7151 Eighth Ave-Shorehaven-Mark Spelman

WHEREAS, the Town Board of the Town of Westfield is considering the application of Mark F. Spelman for a Special Use Permit allowing him to construct a 12' x 20' storage shed at 7151 Eighth Avenue, which is designated as tax map Section 208.10, Block 4, Lot 6, and

WHEREAS, the use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

WHEREAS, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the use, and

WHEREAS, the Board has determined that proposed use will not have a significant environmental impact

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the application of Mark F. Spelman.

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

Councilman David Spann offered the following resolution and moved for its adoption.

**Resolution No. 63 of 2022
Town of Westfield
Issuance of Special Use Permit-12x20 Storage Shed at 7151 Eighth Ave-Mark Spelman**

Action of the Board:

To consider the application of Mark F. Spelman for a Special Use Permit to construct a 12' x 20' storage shed at 7151 Eighth Avenue (Shorehaven), which is designated as tax map Section 208.10, Block 4, Lot 6, and

WHEREAS, Mark F. Spelman (hereinafter, the "Applicant") submitted an application pursuant to Section 185-19(D)(10) of the Town of Westfield Zoning Code requesting a Special Use Permit allowing him to construct a 12' x 20' storage shed at 7151 Eighth Avenue (Shorehaven), which is designated as tax map Section 208.10, Block 4, Lot 6, and

WHEREAS, the issue of compliance with the State Environmental Quality Review Act has been thoroughly addressed, and a negative declaration was issued after examination of the record and public hearing, and

WHEREAS, the Town of Westfield Planning Board reviewed the application during a meeting held September 29, 2022 and recommended approval of the application, and

WHEREAS, the Town Board has considered all the facts and papers before it, and has heard those wishing to be heard at a public hearing held October 5, 2022 on the application, and finds ample justification to approve the application subject to the qualifications hereinafter set forth

NOW, THEREFORE, BE IT RESOLVED, that the application to build a storage shed be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. The Applicant shall undertake the project in accordance with the plans and descriptions submitted to the Town with the application, and agrees to be bound by the terms of the application and any conditions of this permit
2. This permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Town.
3. This permit shall expire automatically if the use is not begun by October 5, 2023.
4. This permit shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all of the terms herein contained in consideration of the granting of this special permit.

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye

Councilman Will Northrop offered the following resolution and moved for its adoption.

**Resolution No. 64 of 2022
Town of Westfield**

**RESOLUTION AUTHORIZING APPENDIX TO TOWN-VILLAGE WATER SUPPLY AGREEMENT FOR
EAST ROUTE 5 WATER BENEFIT DISTRICT NO. 2**

WHEREAS, in 2005 the Village of Westfield and Town of Westfield entered into a Water Supply Agreement by which the Village agreed to supply water to the Town’s North Town Water District (the “Water Supply Agreement”); and

WHEREAS, such Water Supply Agreement contemplated that the Village could supply water to new benefit districts within the North Town Water District as those benefit districts were established, which new districts would be described in appendices added to the Water Supply Agreement; and

WHEREAS, the Town intends to extend water lines further east on Route 5 by the creation of the “East Route 5 Water Benefit District No. 2” and has asked the Village to supply water to the new benefit district;

WHEREAS, the Village has ample capacity to supply such water as requested;

NOW, THEREFORE, BE IT

RESOLVED, the Village of Westfield and Town of Westfield hereby agree to attach a new Appendix F to the Water Supply Agreement, providing that the Village of Westfield will supply water to the Town’s “East Route 5 Water Benefit District No. 2” on the terms and conditions stated in the Water Supply Agreement and any addenda thereto; and be it also

RESOLVED, the Mayor and Supervisor are hereby authorized to sign the said appendix on behalf of their respective municipality.

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye.

Councilman David Brown offered the following resolution and moved for its adoption.

**Resolution No. 65 of 2022
Town of Westfield**

Authorize the Supervisor to Sign Shared Service Agreement for Highway Equipment-Roller

RESOLVED, The Town Board of the Town of Westfield hereby authorizes the Supervisor to sign shared service agreement for Highway equipment (roller) with final review by attorney as to form.

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

Councilman David Spann offered the following resolution and moved for its adoption.

**Resolution No. 66 of 2022
Town of Westfield**

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ENGAGE PROFESSIONAL SERVICES
FOR NYS ROUTE 5 WATER BENEFIT DISTRICT NO.2 PROJECT-SOIL TESTING BIDS**

WHEREAS, the Town of Westfield has been awarded a grant and loan package from the United States Department of Agriculture/Rural Development to fund improvements to the NYS Route 5 Water Benefit District No. 2: and

WHEREAS, during the administration of the funding package it will be necessary to perform various engineering and financial work related to the project.

NOW, THEREFORE, BE IT

RESOLVED, That the Supervisor is hereby authorized to enter into agreements with the various professional services that may be required to complete the project, including, but not limited to, bond counsel, fiscal advisor, and auditor.

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman Will Northrop, aye.

TOWN BOARD MEETING
Town of Westfield
October 5, 2022

Councilman David Brown made the motion to approve budget #10 for budget year 2022. Seconded by Councilman Will Northrop and carried unanimously.

Subject:	Budget Revision #10 for Budget Year 2022			
Revision Description			Decrease	Increase
To move \$5,143.56 from fund balance to cover the expenditures for October			Expenditures	Expenditures
The expenditures have exceeded what was budgeted in the 2022 budget for building expenditures for the Welch Building				
Budget Journal				
CM2 Fund (Welch Building)				
CM2 599	Appropriated Fund Balance DR		5,143.56	
CM2 1620.420	Building Expenditure Welch CR			5,143.56
Total CM2 Fund			5,143.56	5,143.56
Revision Description			Decrease	Increase
To move \$6,250.00 from fund balance to pay Jack's Welding Service, Inc Invoice 12511 for the remainder of the cost of the 5 park benches for the Welch Trail			Expenditures	Expenditures
Budget Journal				
A Fund (General Fund - Townwide)				
A 599	Appropriated Fund Balance DR		6,250.00	
A 7180.410	Parks & Recreation Contractual Welch Trail CR			6,250.00
Total A Fund			6,250.00	6,250.00
Revision Description			Decrease	Increase
To move \$1,200.00 from A fund A1665.400 Record Management-Contractual to A fund A1410.120 Town Clerk- Deputy Personnel Services to cover the Town Clerk's Deputy wages until the end of the year.			Expenditures	Expenditures
Budget Journal				
A Fund (General Fund - Townwide)				
A 1665.400	Record Management - Contractual DR		1,200.00	
A 1410.120	Town Clerk- Deputy Personnel Services CR			1,200.00
Total A Fund			1,200.00	1,200.00
Revision Description			Decrease	Increase
To move money from the chips revenue line to cover the chips expense line.			Expenditures	Expenditures
Budget Journal				
DB Funds(Highway Part Town Fund)				
DB 3501	Consolidated Highway Improvements DR		11,799.19	
DB 5112.400	Permanent Improvements-Chips CR			11,799.19
Total DB Fund			11,799.19	11,799.19
Revision Description			Decrease	Increase
To move \$1,215.61.From A fund A1990.400 Contingent Account to cover fund A 7180.400 Parks & Recreation - Contractual.			Expenditures	Expenditures
Budget Journal				
A Fund (General Fund - Townwide)				
A 1990.400	Contingent Account DR		1,215.61	
A 7180.400	Parks & Recreation - Contractual CR			1,215.61
Total A Fund			1,215.61	1,215.61
Revision Description			Decrease	Increase
To move \$3,609.16 from DB 5110.400 General Repairs-Contractual to DB 5110.420 General Repairs Fuel Slips. Due to the increase in fuel prices the town has exceeded the budget line.			Expenditures	Expenditures
Budget Journal				
DB Funds(Highway Part Town Fund)				
DB 5110.400	General Repairs-Contractual DR		3,609.16	
DB 5110.420	General Repairs-Fuel Slips CR			3,609.16
Total DB Fund			3,609.16	3,609.16

**TOWN BOARD MEETING
Town of Westfield
October 5, 2022**

At 8:25pm Supervisor Bills moved and Councilman David Brown seconded a motion to audit the bills. Warrants dated October 5, 2022 (voucher #'s 532-570) in the amount of \$57,759.81 were drawn on the following funds:

General	\$31,284.72
General Part-Town	\$32.28
Highway	\$20,796.27
Highway Part-Town	\$ 5,646.54

Warrants dated October 5, 2022 (Voucher # 43-48) in the amount of \$5,143.56 were drawn on the following funds:

Welch Building	\$5,143.56
----------------	------------

These warrants were presented and audited by the Board members. Supervisor Bills made a motion to be directed to draw the necessary checks to cover the warrants as audited. The motion was seconded by Councilman David Brown. Voting was as follows: Supervisor Bills, aye, Councilman Brown, aye; Councilman Spann, aye; Councilman Northrop, aye.

At 8:40pm Supervisor Martha Bills moved and Councilman David Brown seconded a motion to move to executive session to discuss pending litigation. Unanimously carried.

At 9:05pm Supervisor Martha Bills moved and Councilman David Brown seconded a motion to return to regular session. Unanimously carried.

There being no further business at 9:05pm Supervisor Martha Bills moved and Councilman David Brown seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
//original signed//
Andrea L Babcock, Town Clerk