

BOARD OF PUBLIC WORKS ADVISORY MEETING

January 9, 2018

MEMBERS: Chairman Todd Swanson, Mike Catalano, John Poshka, Troy Winkleman, Steve Rudnicki, Dennis Lutes

OTHERS: Andrew Thompson, Ed LeBarron, Bill Davis (MRB Group)

MINUTES: Steve Rudnicki made a motion to approve the minutes for the December 11, 2017 meeting minutes. The motion was seconded by Dennis Lutes and unanimously approved.

Bill Davis, representing the MRB Group made a presentation to the Advisory Board regarding support services/engineering services for the Village. He reviewed the proposals to the Village for GIS support, Planning, and General Services/Grant Writing. He outlined the history of the firm, size, capabilities, and type of support they provide. Andrew confirmed there was funds budgeted for this support. The GIS technical support would fill in with the anticipated retirement of Village staff, a NTE cost of \$10K. The Planning/Engineering/Grant Research support is proposed as NTE \$15K. The proposal to provide sanitary sewage flow monitoring study was proposed as NTE \$12,800. Clarke-Patterson-Lee has already received a grant to perform a study on the sewer system. The discussion whether the flow study by MRB Group would be a benefit to CPL, identifying specific problem areas to focus on was held. Andrew is to research the issue and status of work by CPL before pursuing this study by MRB Group.

A motion to recommend approval of the proposed GIS support saw made by Troy Winkleman, seconded by John Poshka, and unanimously approved.

A Motion to recommend approval of the proposal for Planning/Grant Writing support was made by Steve Rudnicki and seconded by Troy Winkleman. The motion was approved.

OLD BUSINESS:

Andrew provided an update on the work at the WPCF. Construction work is substantially complete. The building for the grit removal equipment was completed and the heat trace installed by BECC. Change work for the clarifiers will start in the spring. The plant is currently operating only one aeration basin. There was a problem with the bar screen at the old plant freezing due to the heat trace failing.

Wendel is proceeding design for WPCF Phase 2 features as presented at the December mtg. The roof replacement will be an additive item to be awarded if there is sufficient funding.

The advertising of the water projects by Clark, Patterson, Lee is scheduled for next week (Jan. 15-19). Contract awards are anticipated for late February.

Andrew noted that Tolman Engr. has completed data collection for asset management. BNL is to evaluate assets relative to condition. The report or findings are to be provided by 15 January. John Poshka noted that the Water Source Protection Plan was completed. He noted that an annual risk assessment would be a good practice.

REVIEW OF DEPARTMENT HEADS:

Public Works – Snow removal is the primary focus at this time. Ed noted that water service to Shore Haven was set for January 11th. There are 11 customers that will tie in immediately and a total of 56 expected.

The traffic signal at the school was discussed. Replacement versus removal. The signal is obsolete at this time. The school prefers to keep a signal, Ed is to get a quote to replace it. The old light units are to be wrapped with a plastic bag until a decision is made.

Electric Dept. – Elec. Dept. crew has been working on repairs of damaged lines from wind and/or snow. Relays at Portage St. substation need to be replaced to work with the SCADA system. The Village of Arcade has recently replaced relays for one of their substations. Some of their old relays/equipment may be available for salvage and will be checked.

Andrew noted that a contract to replace conductors on Rte. 5 from Barcelona to McKinley Rd. will be advertised. He indicated that Elec. Dept. crew would do the replacement for McKinley Rd.

Water Dept. – normal operations. Work at Shore Haven.
Sewer Dept. – normal operations.

NEW BUSINESS/OPEN DISCUSSION:

Mike Catalano noted the recent problems with ice/snow off of Eason Hall. Parking along the side of the building has been blocked. There is a need for either snow eagles or heat trace to correct the problem.

John Poshka made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.

The next meeting will be on Tuesday, February 13, 2018. We will meet at 6:30.