

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

**PUBLIC HEARING
Town of Westfield**

Public Hearing, Special Use Permit 8224 Woodlawn Avenue-12 x 24 storage shed

Supervisor Bills called the public hearing to order at 7:15pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Deputy Supervisor: David Brown	Guest: Tom Herr	Deb & Mike Brzezicki
Councilmember: David Spann	Don McCord	Sandra Brown
James Herbert	Thomas Ballistrea	
William Northrop	Sandra Brown	

Absent: Martha Bills, Town Supervisor
David Babcock, Highway Superintendent

Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist
Town Clerk: Andrea Babcock

Deputy Supervisor Brown opened the Public Hearing to hear all persons in regard to the proposed Special Use Permit.

Clerk Babcock provided proof of posting and publication.

The applicants were present. This is their seasonal property. They need additional storage for yard equipment, patio furniture, bikes and canoe.

The Town Planning Board has reviewed the application and recommended to the Town Board for their review and disposition on November 8, 2023.

Comments: None

With no additional comments or concerns by the public at 7:18pm Councilmember Will Northrop made the motion to adjourn the public hearing. Councilmember David Spann seconded the motion. Unanimously carried.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

**PUBLIC HEARING
Town of Westfield
Public Hearing, Special Use Permit, 8353 Hardscrabble Rd Storage Shed**

Supervisor Bills called the public hearing to order at 7:20pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Deputy Supervisor: David Brown	Guest: Tom Herr	Deb & Mike Brzezicki
Councilmember: David Spann	Don McCord	Sandra Brown
James Herbert	Thomas Ballistrea	
William Northrop	Sandra Brown	

Absent: Martha Bills, Town Supervisor
David Babcock, Highway Superintendent

Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist
Town Clerk: Andrea Babcock

Deputy Supervisor Brown opened the Public Hearing to hear all persons in regard to the proposed Special Use Permit.

Clerk Babcock provided proof of posting and publication.

The applicants were not present. The Code Officer gave an overview of the application. The application is for a 28 x 40 storage shed. The structure will be used for storage initially then converted into a residence at a later date with proper permits.

The Town Planning Board has reviewed the application and recommended to the Town Board for their review and disposition on November 8, 2023. The Planning Board recommended that the structure isn't lived in until it's re-permitted as a house.

Comments: Neighbors have contacted the Code officer directly for plans and applications. All questions were answered.

With no additional comments or concerns by the public at 7:27pm Councilmember David Brown made the motion to adjourn the public hearing. Councilmember William Northrop seconded the motion. Unanimously carried.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk

TOWN BOARD MEETING

Town of Westfield

December 6, 2023

PUBLIC HEARING

Town of Westfield

Local Law No. 2 of 2023-Local Law Permitting Certain Manufacturing Uses By Special Use Permit In The Commercial District

Deputy Supervisor Brown called the public hearing to order at 7:27pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Deputy Supervisor: David Brown
Councilmember: David Spann
James Herbert
William Northrop

Guest: Tom Herr Deb & Mike Brzezicki
Don McCord Sandra Brown
Thomas Ballistrea
Sandra Brown

Absent: Martha Bills, Town Supervisor
David Babcock, Highway Superintendent

Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist
Town Clerk: Andrea Babcock

Deputy Supervisor Brown opened the public hearing to discuss the proposed Local Law. Attorney Joel Seachrist gave an overview of the law.

Clerk Babcock provided proof of posting and publication.

County Planning Board letter was received and the proposal would be a matter of local concern.

The Town Planning Board has reviewed the local law and recommended to the Town Board for their review and disposition on November 8, 2023.

Comments: None

With no additional comments or concerns by the public at 7:30pm Councilmember James Herbert made the motion to adjourn the public hearing. Councilmember David Spann seconded the motion. Unanimously carried.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk

TOWN BOARD MEETING
Town of Westfield
December 6, 2023

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall North Room, 23 Elm Street, Westfield, NY, with the following members and guests present.

Deputy Supervisor: David Brown	Guest: Tom Herr	Deb & Mike Brzezicki
Councilmember: David Spann	Don McCord	Sandra Brown
James Herbert	Thomas Ballistrea	
William Northrop	Sandra Brown	

Absent: Martha Bills, Town Supervisor
David Babcock, Highway Superintendent

Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist
Town Clerk: Andrea Babcock

Pledge of Allegiance

Councilmember David Spann made a motion to waive the reading of the November 1, 2023, minutes inasmuch as all members received a copy thereof and that the minutes be accepted. The motion was seconded by Councilmember William Northrop and carried unanimously.

Reports:

Deputy Supervisor Brown presented the monthly report on the Town's finances for the month of November 2023. All Board members have received a copy of the report for November 2023 and is accepted as submitted.

The Town Clerk's report together with a check in the amount of \$2431.94 representing fees for the month of November 2023 was turned over to the Supervisor. A check for \$45.00 representing fees for the month of November to NYS Department of Health, Marriage Licenses and a check in the amount of \$25.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$543.30 will be withdrawn on the 13th.

- The Town Clerks office will be collecting the 2024 Town and County tax collection, the office is preparing for the collection. Collection will start January 8th, 2024.

The Dog Warden's report for November 2023 was not received.
The Historian's report for November 2023 was received and placed on file.
The Fire Department hose testing report was received and placed on file.
The Town Court report for November 2023 was received and placed on file.
The WPD report for November 2023 was received and placed on file.

TOWN BOARD MEETING
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Highway:

- The Town Highway Superintendent was not present.
- Attorney Seachrist offered to the town board a certificate of abandonment of portion of Klondyke Road. Attorney Seachrist gave an overview of the certificate. Councilmember Spann made the motion to sign the certificate, seconded by councilmember Northrop and carried unanimously.
- Deputy Supervisor Brown made a motion to accept the Ed Schultz Chevrolet trade in quote of the 2022 Chevrolet Silverado for a 2024 Silverado. The cost of the 2024 Silverado is \$56,000.00 less trade in of \$46,000.00 for a cost of \$10,196.00, seconded by Councilmember Northrop and carried unanimously.

Code Enforcement:

- The Code Enforcement Officer submitted a report for the month of November 2023. The report has been received and placed on file.
- Chautauqua County Agricultural & Farmland Protection Board will be accepting applications from landowners from January 2-31.
- Code Officer Strickland asked the board to go into executive session to discuss a particular personnel history when the meeting is adjourned.

Barcelona Harbor:

- The Pier is closed for the season.

Public Comment:

- Thomas Ballistrea Jr. gave a presentation about a potential microbusiness in the Town of Westfield. Ballistrea submitted an application to the state and will know if his application will be considered at a later date.

Announcements:

- Chautauqua County Chamber of Commerce Holiday window contest deadline is Saturday, December 16, 2023.
- Westfield Holiday cookie tour will be held on Saturday, December 16, 2023.
- Local breweries, Five & 20 Spirits and Brewery and Ghost Fish Brewing Company were awarded grant funding.
- The Village received grant funding to build an amphitheater and park space at the Old Portage Inn Site.

Project Updates:

- Welch Trail stairs are completed.
- Continuing to work on the Route 5 East Lake Road Water Project No.2 with the engineer. Finalizing the last few easement agreements with property owners. The last few property owners are in agreement with the project. The Town is waiting for signed agreements from the property owners.

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

New Business:

Resolutions for 12/6/2023

Councilmember William Northrop offered the following resolution and moved for its adoption

Resolution No.62 2023

Town of Westfield

Neg Dec-SEQR-8224 Woodlawn Ave-12 x 24 Storage Shed

WHEREAS, the Town Board of the Town of Westfield is considering the application of Michael Brzezicki and Deb Brzezicki for a Special Use Permit allowing them to construct a 12' x 24' storage shed at 8224 Woodlawn Avenue, which is designated as tax map Section 176.06, Block 2, Lot 24, and

WHEREAS, the use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

WHEREAS, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the use, and

WHEREAS, the Board has determined that proposed use will not have a significant environmental impact

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the application of Michael Brzezicki and Deb Brzezicki.

This was seconded by Councilmember James Herbert. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

Councilmember David Spann offered the following resolution and moved for its adoption
Resolution No.63 2023
Town of Westfield
Issuance of Special Use Permit-8224 Woodlawn Ave

Action of the Board:

To consider the application of Michael Brzezicki and Deb Brzezicki for a Special Use Permit to construct a 12' x 24' storage shed at 8224 Woodlawn Avenue, which is designated as tax map Section 176.06, Block 2, Lot 24, and

WHEREAS, Michael Brzezicki and Deb Brzezicki (hereinafter, the "Applicant") submitted an application pursuant to Section 185-19(D)(10) of the Town of Westfield Zoning Code requesting a Special Use Permit allowing them to construct a 28' x 40' storage shed at 8224 Woodlawn Avenue, which is designated as tax map Section 176.06, Block 2, Lot 24, and

WHEREAS, the issue of compliance with the State Environmental Quality Review Act has been thoroughly addressed, and a negative declaration was issued after examination of the record and public hearing, and

WHEREAS, the Town of Westfield Planning Board reviewed the application during a meeting held November 8, 2023 and recommended approval of the application with the condition that the structure not be used as a residence until the Code Enforcement Officer has issued the appropriate Certificate of Occupancy, and

WHEREAS, the Town Board has considered all the facts and papers before it, and has heard those wishing to be heard at a public hearing held December 6, 2023 on the application, and finds ample justification to approve the application subject to the qualifications hereinafter set forth

NOW, THEREFORE, BE IT RESOLVED, that the application to build a storage shed be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. The Applicant shall undertake the project in accordance with the plans and descriptions submitted to the Town with the application, and agrees to be bound by the terms of the application and any conditions of this permit, which are as follows:

a. The storage shed shall not be used as a residence or for overnight accommodation.

2. This permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Town.

3. This permit shall expire automatically if the use is not begun by December 6, 2024.

4. This permit shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all of the terms herein contained in consideration of the granting of this special permit.

This was seconded by Councilmember James Herbert. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

TOWN BOARD MEETING
Town of Westfield
December 6, 2023

Councilmember David Spann offered the following resolution and moved for its adoption

Resolution No.64 2023
Town of Westfield
Neg Dec-SEQR-8353 Hardscrabble Rd-28 x 40 Storage Shed

WHEREAS, the Town Board of the Town of Westfield is considering the application of Douglas Tanner and Diane Meleen for a Special Use Permit allowing them to construct a 28' x 40' storage shed at 8353 Hardscrabble Road, which is designated as tax map Section 226.00, Block 1, Lot 43, and

WHEREAS, the use has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a short Environmental Assessment Form, and

WHEREAS, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the use, and

WHEREAS, the Board has determined that proposed use will not have a significant environmental impact

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby issues the attached Notice of Determination of Non-Significance, also known as a Negative Declaration, for the application of Douglas Tanner and Diane Meleen.

This was seconded by Councilmember James Herbert. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

Councilmember David Spann offered the following resolution and moved for its adoption

**Resolution No.65 2023
Town of Westfield
Issuance of Special Use Permit- 8353 Hardscrabble Rd**

Action of the Board:

To consider the application of Douglas Tanner and Diane Meleen for a Special Use Permit to construct a 28' x 40' storage shed at 8353 Hardscrabble Road, which is designated as tax map Section 226.00, Block 1, Lot 43, and

WHEREAS, Douglas Tanner and Diane Meleen (hereinafter, the "Applicant") submitted an application pursuant to Section 185-24(K) of the Town of Westfield Zoning Code requesting a Special Use Permit allowing them to construct a 28' x 40' storage shed at 8353 Hardscrabble Road, which is designated as tax map Section 226.00, Block 1, Lot 43, and

WHEREAS, the issue of compliance with the State Environmental Quality Review Act has been thoroughly addressed, and a negative declaration was issued after examination of the record and public hearing, and

WHEREAS, the Town of Westfield Planning Board reviewed the application during a meeting held November 8, 2023 and recommended approval of the application with the condition that the structure not be used as a residence until the Code Enforcement Officer has issued the appropriate Certificate of Occupancy, and

WHEREAS, the Town Board has considered all the facts and papers before it, and has heard those wishing to be heard at a public hearing held December 6, 2023 on the application, and finds ample justification to approve the application subject to the qualifications hereinafter set forth

NOW, THEREFORE, BE IT RESOLVED, that the application to build a storage shed be and hereby is authorized and approved subject to the conditions and requirements hereinafter set out:

1. The Applicant shall undertake the project in accordance with the plans and descriptions submitted to the Town with the application, and agrees to be bound by the terms of the application and any conditions of this permit, which are as follows:

a. The storage shed shall not be used as a residence until the Code Enforcement Officer has issued the appropriate Certificate of Occupancy allowing such use.

2. This permit shall not be assigned or transferred, in whole or in part, without the prior written consent of the Town.

3. This permit shall expire automatically if the use is not begun by December 6, 2024.

4. This permit shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all of the terms herein contained in consideration of the granting of this special permit.

This was seconded by Councilmember James Herbert. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

Councilmember David Spann offered the following resolution and moved for its adoption

**Resolution No.66 2023
Town of Westfield
Adopt Local Law No. 2 of 2023 Neg Dec & SEQ
PERMITTING CERTAIN MANUFACTURING USES BY SPECIAL USE PERMIT IN THE
COMMERCIAL DISTRICT**

WHEREAS, the Town of Westfield has proposed Local Law No. 2 of 2023, which would allow certain food processing facilities within the East Main Road Commercial District, and

WHEREAS, the proposed law has been subject to environmental review pursuant to Article 8 of the New York State Environmental Conservation Law (State Environmental Quality Review Act), including the preparation and review of a long Environmental Assessment Form, and

WHEREAS, Part 617 of the implementing regulations pertaining to the State Environmental Quality Review Act requires this Board to determine and give notice of the environmental impact of the proposed local law, and

WHEREAS, the Board has determined that the proposed law will not have a significant environmental impact,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby issues a Notice of Determination of Non-Significance, also known as a Negative Declaration, for the proposed Local Law No. 2 of 2023 and authorizes the Supervisor to complete Part III of the EAF accordingly.

This was seconded by Councilmember William Northrop. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

**TOWN BOARD MEETING
Town of Westfield
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Councilmember William Northrop offered the following resolution and moved for its adoption

**Resolution No.67 2023
Town of Westfield
2024 Holiday Schedule**

- New Year’s Day Monday, January 1
- Martin Luther King Day Monday, January 15
- Presidents’ Day Monday, February 19
- Good Friday Friday, March 29
- Memorial Day Monday, May 27
- Juneteenth Wednesday, June 19
- 4th of July Thursday, July 4
- Labor Day Monday, September 2
- Columbus Day Monday, October 14
- Veteran’s Day Monday, November 11
- Thanksgiving Day Thursday, November 28
- Day after Thanksgiving Friday, November 29
- Christmas Eve Tuesday, December 24
- Christmas Day Wednesday, December 25
- Day After Christmas Thursday, December 26
- New Year’s Eve Tuesday, December 31

This was seconded by Councilmember David Spann. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

Councilmember David Spann offered the following resolution and moved for its adoption

**Resolution No. 68 of 2023
Town of Westfield
CHIPS Funding**

WHEREAS, a reliable transportation infrastructure is vital for the safety of New York’s travelling public and its economy; and

WHEREAS, 85% of New York’s roads and bridges are maintained by local governments; and

WHEREAS, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally transportation assets means that they beyond preservation and in need of much more costly rehabilitation and reconstruction; and

WHEREAS, estimates by the State Comptroller, DOT and independent studies show a large portion of road mileage is deteriorating and many bridges in the state are rated structurally deficient and functionally obsolete; and

WHEREAS, the State Comptroller estimates that there will be \$89 billion in unmet local infrastructure needs over the next 20 years; and

WHEREAS, the New York State Association of Town Superintendents of Highways commissioned its own 15 year analysis that indicates an annual funding gap of \$1.3 billion for the local system (excluding NYC) alone; and

WHEREAS, funding for our local system has been far short of what is needed and we’ve fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for conditions ratings; and

WHEREAS, the New York State Consolidated Local Street and Highway Program (CHIPS) provides essential funding for every municipality in the state and is and is part of the New York State Department of Transportation (NYSDOT) capital program; and

WHEREAS, in the early 1990’s the Governor and Legislature created the Dedicated Highway and Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and the Dedicated Mass Transit Trust Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA) and other transit systems’ capital programs; and

WHEREAS, when the DHBTF was created, it was agreed that the NYSDOT and MTA five year capital programs would be similar in size and would be negotiated concurrently; and

WHEREAS, through 2005-09, both five-year capital programs were similar in size and adopted within months of each other; and

WHEREAS, in 2010 the Executive and Legislature broke traditional parity and enacted a five-year capital program for the MTA but not the DOT;

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NOW THEREFORE BE IT RESOLVED that the Town of Westfield calls upon the Governor and the state Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2023-2024 state budget; and

BE IT FURTHER RESOLVED that the Town of Westfield calls upon the Governor and members of the state Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and

BE IT FURTHER RESOLVED that the Town of Westfield calls upon the Governor and members of the state Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

This was seconded by Councilmember James Herbert. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

**TOWN BOARD MEETING
Town of Westfield
December 6, 2023**

Councilmember William Northrop offered the following resolution and moved for its adoption

**Resolution No. 69 of 2023
Town of Westfield
Local Law No. 2 of 2023
PERMITTING CERTAIN MANUFACTURING USES BY SPECIAL USE PERMIT IN THE
COMMERCIAL DISTRICT**

Pursuant to Section 10 of the Municipal Home Rule Law, be it enacted by the Town of Board of the Town of Westfield, County of Chautauqua and State of New York, as follows:

SECTION 1. AUTHORITY.

This local law is promulgated pursuant to the authority granted by:

1. Article IX of the New York State Constitution, §2(c)(10);
2. New York Statute of Local Governments, §10(1) and (7);
3. New York Municipal Home Rule Law, §10(1)(i) and (ii) and §10(1)(a), (11), (12), and (14);
4. New York Town Law §130 (11)(peace, good order and safety), (15)(promotion of public welfare); and
5. New York Town Law §64(17-a)(protection of aesthetic interests), (23)(general powers).

SECTION 2. MANUFACTURING USES IN THE COMMERCIAL (C) DISTRICT.

A new Subsection J is added to Section 185-29 of the Town of Westfield Zoning Law, with the current Subsection J to become Subsection K, and both to now provide as follows:

- J. Additionally, in the East Main Road Commercial District only and by special use permit from the Town Board, in accordance with the provisions of Article XI, the following uses: shall be permitted:
- (1) Manufacturing, limited to the processing and packaging of fruits, vegetables, and other natural food products, subject to the same general standards required of such uses in the Manufacturing District pursuant to Section 185-36 hereof and other reasonable conditions imposed by the Town Board to mitigate the impact of such uses on surrounding properties, including parking lot design, vegetative screening, outdoor storage of materials, etc.
- K. No structure (other than a fence) shall be placed within eight feet from any property line, and no equipment or other material shall be placed within four feet from any property line.

SECTION 3. VALIDITY AND SEVERABILITY.

If any part or provision of this Local Law shall be declared invalid, void, unconstitutional, or unenforceable by a court of law, all unaffected provisions hereof shall survive such declaration and this Local Law shall remain in full force and effect as if the invalidated portion had not been enacted.

SECTION 5. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Secretary of State of the State of New York.

This was seconded by Councilmember James Herbert. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

TOWN BOARD MEETING
Town of Westfield
December 6, 2023

Councilmember James Herbert offered the following budget revision and moved for its adoption

Subject: Budget Revision #12 for Budget Year 2023

Revision Description	Decrease	Increase
To move \$4,793.00 from A Contingent Account A 1990.400 to pay Bristol Burgess Agency, Inc for the towns insurance renewal for 2023-2024 to A Account A 1910.400 Unallocated Insurance. The Town Budgeted \$35,000.00 and the renewal amount is for \$39,793.00.	Expenditures	Expenditures
Budget Journal		
A Fund (General Fund - Townwide)		
A 1990.400 Contingent Account DR	4,793.00	
A 1910.400 Unallocated Insurance CR		4,793.00
Total A Fund	4,793.00	4,793.00
Revision Description	Decrease	Increase
To move \$56,572.50 from fund balance a599 to pay Upside Innovations, LLC Invoice 25212 For \$32,912.50 & Erdman Anthony Invoice 66888 For 23,660.00 For The Welch Trail	Expenditures	Expenditures
Budget Journal		
A Fund (General Fund - Townwide)		
A 599 Appropriated Fund Balance DR	56,572.50	
A 7180.410 Parks & Recreation - Cont Welch Trail CR		56,572.50
Total A Fund	56,572.50	56,572.50
Revision Description	Decrease	Increase
To move \$500.00 from SW5-1001 Real Property Taxes Revenue To SW5-8389.400 Other Water Expenditures O&M Barcelona. The Town Collected \$500.00 More In Property Taxes Due To An Error In The Filling Out The Westfield - Special District Tax Report For The County For the 2023 County & Town Taxes	Expenditures	Expenditures
Budget Journal		
SW5 Fund (North Town Water - Barcelona)		
SW5 1001 Real Property Taxes DR	500.00	
SW5 8389.400 Other Water Expenditures O&M Barcelona CR		500.00
Total SW5 Fund	500.00	500.00
Revision Description	Decrease	Increase
To move \$2,931.72 from machinery equipment account to cover the over spent machinery contractual account.	Expenditures	Expenditures
Budget Journal		
DA Fund (Highway - Townwide)		
DA 5130.200 Machinery Equipment Account DR	5,092.90	
DA 5130.400 Machinery Contractual Account CR		5,092.90
Total DA Fund	5,092.90	5,092.90

This was seconded by Councilmember David Spann. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

At 8:20pm Deputy Supervisor Brown moved, and Councilmember David Spann seconded a motion to audit the bills.

Warrants dated December, 2023 (voucher #'624-693) in the amount of \$293,534.00 were drawn on the following funds:

General	\$161,179.30
General Part-Town	\$19,762.59
Highway	\$40,726.42
Highway Part-Town	\$15,755.79
Forest Park Sewer	\$26.68
North Town Water -Shorehaven	\$2.90

These warrants were presented and audited by the Board members. Deputy Supervisor Brown made a motion to be directed to draw the necessary checks to cover the warrants as audited. This was seconded by Councilmember David Spann. Voting was as follows: Deputy Supervisor David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye; Councilmember William Northrop, aye.

TOWN BOARD MEETING
Town of Westfield
December 6, 2023

At 8:40pm Deputy Supervisor Brown moved and Councilmember David Spann seconded a motion to move to executive session to discuss a particular personnel history with Assessor-Code Officer Bonnie Rae Strickland. Unanimously carried.

At 9:00pm Deputy Supervisor David Brown moved and Councilmember David Spann seconded a motion to return to regular session. Unanimously carried.

Deputy Supervisor David Brown made a motion to set a special meeting to discuss personnel positions for Thursday, January 4, 2024, at 4:00pm. Deputy Supervisor Brown asked Clerk Babcock to submit publication of the meeting. Seconded by Councilmember David Spann and carried unanimously.

There being no further business at 9:05pm Deputy Supervisor David Brown moved and Councilmember David Spann seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
//original signed//
Andrea L Babcock, Town Clerk