



Bank Draft

The Village of Westfield wants to make your bill payments as quick and convenient as possible. We offer an electronic payment service **FREE** to all of our customers. If you have a checking or savings account at a financial institution, you are eligible to participate in **BANK DRAFT**.

As a Bank Draft customer, you will still receive your regular bill as before, or you may opt for Paperless Billing and get your statement electronically. Instead of writing a check and then mailing or carrying it to our office, you can forget about it! Your bill will be automatically deducted from your bank account on a preset date. Your bank statement will reflect the draft just as if you had written a check or made a withdrawal – no lines to stand in, no checks to write and no stamps to buy!

If you are interested in Bank Draft, just fill out the information below, attach a voided blank check or deposit slip, and return them to our office. Then relax, Bank Draft will do the rest.

BANK DRAFT FORM

Please read and sign the authorization agreement. Then fill out the rest of the form, attach a voided check or deposit ticket, and return this form to the Village Office.

____ I hereby authorize The Village of Westfield to automatically debit my bank account for payment of my monthly utility bill. I understand that in order to participate, I cannot incur more than one (1) returned check in a consecutive twelve (12) month period. I agree that each payment shall be the same as if it were an instrument personally signed by me. This authorization will remain in effect until revoked by me in writing.

____ I hereby authorize The Village of Westfield to terminate the automatic debit for the payment of my monthly utility bill. The Village of Westfield shall have a reasonable time to put into effect all necessary requirements to terminate this agreement.

Further, I understand that The Village of Westfield Utilities will continue to send me a bill each month, either by mail or e-mail. I realize that if an adjustment is warranted on a current months bill, the adjustment may be applied after the debit has been drawn and the credit may appear on the next months bill. I also understand that The Village of Westfield may impose processing fees or bank charges may occur for accounts that are found to contain insufficient funds. I also realize that this agreement is non-transferable and non-negotiable.

SIGNED _____

DATE _____

Please Print

NAME _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

HOME PHONE _____

WORK PHONE _____

ACCOUNT NUMBER AS SHOWN ON YOUR UTILITY BILL _____

NAME OF BANK OR FINANCIAL INSTITUTION _____

TYPE OF ACCOUNT

CHECKING _____ SAVINGS _____

****PLEASE ATTACH A VOIDED PERSONAL CHECK OR DEPOSIT TICKET****

Please send completed form to:

Village of Westfield

23 Elm St.

Westfield, NY 14787

(716) 326-4961