**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**JANUARY 16, 2024**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Blake Maras, Johanna Kelley

EXCUSED: Andrew Webster

OTHERS: Vince Luce, Becki Paternosh, Bonnie Rae Strickland, Andrew

Thompson, Carol Rasmussan IDA, Don McCord WDC, Tom Herr

**MAYOR/BOARD**

7:00 P.M. 5 & 20 SPIRITS CDBG GRANT PUBLIC HEARING

A summary given by Representative Carol Rasmussan, CCIDA, regarding expansion of operations of 5 & 20 Spirits and Brewing into the former Welch’s warehousing space on North Portage Street in the Village of Westfield. A summary and details of the proposed application were given and housing needs of the Village and potential submission of applications to New York State Office of Community Renewal for Community Development Block Grant funding to support the expansion.

Questions or inquiries welcomed at this time.

CLOSE PUBLIC HEARING/5 & 20 CDBG GRANT

There being no questions or comments from the public, Carol Rasmussan closed the Hearing at 7:08 p.m.

MINUTES

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and**

**carried unanimously to approve the minutes of December 18, 2023**

REQUEST EXECUTIVE SESSION/MATTERS THAT IF REVEALED, COULD IMPERIL PUBLIC SAFETY

**POLICE DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Police Department Monthly Report.**

PISTOLS AND AMMUNITION DISCUSSION

It was noted that the Police Department is investigating the purchase of new 9 mm Glock pistols for the Department to replace the 40 cal. ones used presently which are about 15 years old. Other agencies have already transitioned to the newer pistols. Ammunition has been ordered.

GRANT RECEIVED

The Police Department has received a $10,000 Grant from the DA’s office and will be used to purchase new laptops for the Patrol vehicles and new printers. Some of the Grant has been used towards items that were allocated in the Grant.

POLICE VEHICLE UPDATE

W-1 is damaged but is being used, and W-2 is currently out of service.

UPDATE ON PART-TIME

Currently Officer Karlstrom will be working more hours. More hiring is ongoing.

**FIRE DEPARTMENT**

**The board made a motion by Trustee Maras, seconded by Trustee Kelley and was carried unanimously to approve the monthly reports for November and December.**

FEMA – ASSISTANCE TO FIREFIGHTERS GRANT

Trustee Freifeld noted that he would assist the Fire Chief, Rob Genthner, and Mike Foti in working on a Grant to apply for the Assistance to Firefighters Grant.

**RECREATION DEPARTMENT**

REQUEST FOR VACATION CARRYOVER

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the carryover of 10.5 vacation days for Recreation Director Andrew Webster.**

PROGRAM REPORT

**The board made a motion by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously to approve the Recreation Department Program Report as read by Trustee Freifeld.**

**CODE ENFORCEMENT**

REPORT

**The board made a motion to approve the Code Enforcement report by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously.**

**HISTORIAN**

REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Historian’s report.**

**PUBLIC WORKS DEPARTMENT**

DUMP TRUCK PURCHASE FOLLOWING THE PERMISSIVE REFERENDUM

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to approve the purchase of a Dump Truck in the amount of $211,407.01 to come from AARPA funds, General, Water and Sewer funds.**

Andrew Thompson also noted this will be “piggyback” on an Onondaga County bid so essentially you can use another municipal bid that’s been awarded as if you have done the bid yourself which explains why there is only one quote.

**ELECTRIC DEPARTMENT**

STATE DOT ONGOING ISSUE

Andrew noted it seems like the State DOT does not take any responsibility for anything that is on the State Highways such as in the recent storms. The situation has worsened over the years. The Village is responsible for getting the power back on, it’s not to worry about clearing the road, and doesn’t have the equipment to do that. The DOT team that did come along recently refused to work on the clearing of their roadway even with the wires being de-energized. The Mayor suggested getting together Electric, Police, Street Dept. to meet with Steve Rudnicki to discuss who at the State level should be contacted for clarification and possible solutions. He will give him a call and get a meeting scheduled.

**A motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the Electric Department Report.**

REQUEST EXECUTIVE SESSION/PERSONNEL

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion by Trustee Freifeld seconded by Trustee Kelley and was carried unanimously to approve the Revenue & Expense Reports as received by the board via email.**

APPROAL OF BUDGET TRANSFERS

 **The board made a motion by Trustee Maras, seconded by Trustee Freifeld and was carried unanimously to approve the budget transfers.**

REQUEST FOR CARRYOVER OF 5.5 VACATION DAYS

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve for the Treasurer to carryover**

**5.5 vacation days.**

WARRANTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve the following warrants:**

**Electric W#36 $81,924.74**

**General W#36 4,698.90**

**Water W#44 29,066.96**

**Sewer W#39 8,846.15**

**General W#38 32,846.63**

**Electric W#38 45,237.29**

**Water W#47 32,665.00**

**Sewer W#41 43,718.56**

 **Water W#46 27,722.24**

**CLERK**

APPROVE AWARD FOR EASON HALL SECURITY DOORS & MONITORING SYSTEM

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve subject to Permissive Referendum, the award to Empire Development and FSC in the amount not to exceed $35,000 for Eason Hall Security Doors & Monitoring System.**

Westfield resident Tom Herr thanked the Village for putting up signs up on Taylor Road. He also suggested that “Hunting and Fishing” be removed from the existing signs and that new posted signs be put up on the Village property especially in that area.

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to enter into Executive Session to discuss Personnel, also a public safety issue.**

EXECUTIVE SESSION

**Following Executive Session, the board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to end the Executive Session and re-enter regular session.**

**ACTION**

Action taken because of the Executive Session is as follows**:**

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve a wage increase in the amount of $15.00/Hr. for GIS Intern Nicole Buckler.**

**There being no further business to come before the board the motion was made to adjourn the meeting by Trustee Maras, seconded by Trustee Freifeld and was carried unanimously at approximately 9:15 p.m.**