

**VILLAGE BOARD OF TRUSTEES
MEETING
MAY 19TH, 2025**

Mayor Dennis Lutes presiding

MEMBERS: Johanna Kelley, Katherine Bronstein, Lynlee Cunningham, Judy Einach

OTHERS: Vince Luce, Kyle Sunday, Dan Hogg, Corbin Meleen, Josh Belcher, Andrew Thompson, Andrew Webster, Rebecca Wurster, Jerry Ruch, Jake Alonge, David Walker, Ann & Ed Kneer, William Zachary, Marsha Holland, Lyle Holland, Wm. F. Bills, Ryan Norton, Taras Ford, Carol Ford, Corry Fleck, Steve & Kate Mayer, Jill Santi, Elisa Dennis, Tom Herr, G. Holt & Diana Holt, Ericca Caccamise

MAYOR/BOARD

PRESENTATION OF LOCAL WATERFRONT REVITALIZATION PLAN

The Mayor introduced Rebecca Wurster, Planning Coordinator for the County Planning and Development Department as well as the Partnership for Economic Growth and has been the project manager lead on 8 individual local waterfront revitalization plans for 10 municipalities along Lake Erie. The Village and Town of Westfield have one combined plan and she will be giving an informational, educational presentation of the Local Waterfront Revitalization Plan to explain why this is important to our community.

It is a locally prepared land and water use plan for community's development, natural public and working waterfronts and provides a comprehensive framework within which a community's vision for the waterfront can be formalized. It provides the opportunity to be able to participate in the States Coastal Management Program.

She mentioned many specific projects and that Zoning may be necessary to codify. And a Consistency Review Law would need to be adopted which she will leave a copy to review which would cover within our waterfront boundary.

TRUSTEE RESIGNATION

The Mayor noted that Blake Maras has resigned his position as Village Board Trustee.

The Mayor appointed previous Board member, Judy Einach, to fill the remainder of his term as she has prior experience.

MINUTES

**The board made a motion to approve the 4/21/25 minutes by Trustee Kelley,
seconded by Trustee Bronstein and carried unanimously.**

ACKNOWLEDGEMENT OF DPW BOARD MEMBER JOHN POSHKA RESIGNATION
The Mayor read the resignation letter from John Poshka and thanked him for his years of service to the Village.

DISCUSSION ON DIGITAL FIRE DEPARTMENT SIGN BALANCING TEST

The board made a motion by Trustee Bronstein, seconded by Trustee Kelley and was carried unanimously to approve the request for the Fire Department Sign as the 9-point balancing test was completed and passed.

POLICE DEPARTMENT

The Board made a motion by Trustee Einach, seconded by Trustee Bronstein and was approved unanimously to approve the Police Report as read by Chief Corbin Meleen.

The Department received a new Dodge Charger, new signage and external phone located at the Police Dept. and new LED lighting.

RESIGNATION

The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve the resignation of Part-Time officer, Hannah Silzle.

FIRE DEPARTMENT

The board made a motion by Trustee Einach, seconded by Trustee Bronstein and was carried unanimously to approve the Fire Department reports read by Chief Josh Belcher.

It was noted that the SCBA's (Self Contained Breathing Apparatus) were delivered amounting to \$216,000.

RECREATION DEPARTMENT

The board made a motion by Trustee Kelley, seconded by Trustee Bronstein and was carried unanimously to approve the Recreation Department report

SEASONAL EMPLOYEES

The board made a motion by Trustee Kelley, seconded by Trustee Cunningham and was carried unanimously to approve the hiring of Seasonal employees for the Recreation Department.

Andrew noted that the pool cover was taken off on April 14th. He thanked the volunteers that assisted in the removal of the cover. The Pool will be opened for the summer on June 16th, session 1- limited schedule, and full pool schedule will be open June 30th.

CODE ENFORCEMENT

FEE SCHEDULE CHANGES

The board tabled discussion regarding the fee schedule changes until the June meeting.

ZONING

The Zoning Report was approved on a motion made by Trustee Cunningham, seconded by Trustee Kelley and was carried unanimously.

HISTORIAN

The Mayor read the Historian's Reports for March and April which were approved on a motion made by Trustee Kelley, seconded by Trustee Einach and was carried unanimously.

PUBLIC WORKS

The board made a motion by Trustee Cunningham, seconded by Trustee Bronstein and was carried unanimously to approve the Public Works Department Report.

FUNDS TRANSFER

The board made a motion by Trustee Einach, seconded by Trustee Bronstein and was carried unanimously for the transfer of funds into Vehicle Repair for an engine replacement of a 2012 F-550. He would like to transfer a total of \$21,000; take \$14,000 out of asphalt, \$3,000 out of stone and \$4,000 out of gravel and put that in the Vehicle Repair Maintenance. The main seal on it is gone, recommended replacing the engine, it comes with a 2-year warranty.

The board made a motion by Trustee Cunningham, seconded by Trustee Einach and was carried unanimously to approve the quote for 2012 F550 Engine Replacement from Emerling Ford in the Amount of \$20,077.34.

APPROVAL OF REFUSE COLLECTION PROPOSAL WITH CASELLA

The board made a motion by Trustee Bronstein, seconded by Trustee Kelley and was carried unanimously to approve a 1-year extension proposal-2.9% increase in the total amount of \$3,397 with the addition of notes for future discussion before new contract bidding date in January. Ed will be going to bid December/January.

DISCUSSION ON NEW DUMP TRUCK

Bought off State contract in 2024, cab & chassis. They want us to pay for the equipment now, nothing is forcing them to get the truck done and to us. They are saying June of 2026, 2 years since purchasing the truck! He is requesting to go to bid to get the equipment installed onto the truck to get it completed sooner. It would be one of the main trucks that would be doing the plowing this next winter.

WATER & SEWER DEPARTMENT

ANNUAL SUPPLIES BID

The board made a motion by Trustee Bronstein, seconded by Trustee Kelley and was carried unanimously to approve the Annual Supplies Bid as follows:

Liquid Chlorine	JCI Jones	\$333.33/CWT
Hypochlorite Solution	Slack Chemical	\$3.521/gal
Zinc Ortho/Phosphate	Univar Solutions	\$2.41/lb.
Liquid Coagulant (AS2811)	Applied Specialties	\$6.784/gal
Zetag – Polymer	Slack Chemical	\$2.49/lb.
Aluminum Sulfate	Chem Trade	\$418/dry ton
Phosphoric Acid	Barbers Chemicals	\$19.83/gal
Aqua Ammonia	Univar Solutions	\$1,500/ton
Sodium Fluoride	Barbers Chemicals	\$3.29/lb.

SLUDGE HAULING BID

The board made a motion by Trustee Cunningham seconded by Trustee Kelley and was carried unanimously to approve the sludge hauling bid to Casella in the amount of \$329/load. There were no other bids received.

MASONRY REPAIR BID

The board made a motion by Trustee Bronstein, seconded by Trustee Cunningham and was carried unanimously to approve the \$74,000 bid to R.E. Kelly for masonry repair. There were no other bids received.

ELECTRIC DEPARTMENT

REQUEST TO DECLARE SURPLUS

The board made a motion by Trustee Einach, seconded by Trustee Cunningham and was carried unanimously to declare the 2011 F-250 Electric Dept. truck #4 as surplus to go to auction.

TREASURER

APPROVAL OF FINANCIAL REPORTS

The board made a motion by Trustee Cunningham seconded by Trustee Bronstein and carried unanimously to approve the Financial Reports.

APPROVAL OF BUDGET TRANSFERS

The board made a motion by Trustee Kelley, seconded by Trustee Cunningham and was carried unanimously to approve the budget transfers.

WARRANTS

The following warrants were approved on a motion made by Trustee Bronstein, seconded by Trustee Cunningham and was carried unanimously.

Electric	W#53	\$141,798.06
Water	W#55	10,977.00
Sewer	W#55	10,846.45
General	W#52	88,460.80

Electric	W#55	70,868.58
Capt'I Proj.		
WWTP II Improv.	W#6	8,681.25
Water	W#58	31,953.23
General	W#55	74,377.78
Sewer	W#57	61,152.77

CLERK

NY FORWARD ANNOUNCEMENTS

Tomorrow is NY Forward LPC #1 for the New York Forward Grant at 6:00 – 8:00 p.m. in the Auditorium.

Chautauqua County Partnership for Economic Growth accepting applications for Paint Chautauqua for an apprenticeship. Applications are due June 1st. Community Murals – Westfield, Dunkirk, Sherman, Falconer. Anyone interested must be 18 or older or have parental guidance, must reside in Chautauqua Co.

Contact person: Rebecca Wurster 716-363-3620 Wursterr@chqgov.com

BENCHES

Trustee Einach has been working with the Shop Program at the School. They are building 6 sturdy benches with arms for ease use, looking for homes for the 6 benches to go along the sidewalks on the way into the Village and encouraging people to walk. If anyone is interested in hosting the benches give Village Clerk Vince Luce a call and leave your name and phone number and a site can be explored for placement.

VISITORS

Jim Powers and Ericca Caccamise, residents and owners next door to the Eason Hall, thanked the Fire and Police Department for their prompt response to the fire recently at their address.

Also noted by same, the disrepair of the sidewalks in front of their business on Elm Street and next door as well, possibly caused by the Gas Company when they redid the repair of the lines. Any plans to repair the road and walkway? She feels this needs an exemption of the Law that the property owner is responsible for the sidewalk in front of their home or business.

Springwood Apartments. Problem with loading/unloading zone in front and parking a problem with vehicles parking for 1-1½ hours. It is a heavy traffic area and has always been an issue. Recommended no parking along the street.

There being no further business to come before the board the meeting was adjourned on a motion by Trustee Bronstein, seconded by Trustee Einach and was carried unanimously.